

Dual Credit

TRITON COLLEGE DUAL
CREDIT/DUAL ENROLLMENT
APPLICATION GUIDE

I Earned College Credit.

GETTING STARTED

- Visit Triton College's website:
<https://www.triton.edu/>
- Hover over "Academics" tab in the upper left hand corner and click "Early College"
- Scroll down to "Dual Credit" and click Online application



ACCESSING THE DUAL CREDIT APPLICATION

CLICK “ONLINE APPLICATION”

CLICK “CREATE ACCOUNT” TO GET STARTED. IF YOU’VE PREVIOUSLY COMPLETED THIS STEP, SIGN IN WITH YOUR EMAIL AND PASSWORD.

GETTING IN

How do I qualify for the program?

Dual Credit Qualification +

Speak to your high school counselor to find out what Dual Credit courses are offered through your high school. Signing up for Dual Credit classes has its perks and benefits:

- Transferable college credit earned from an accredited institution
- Reduction in the number of college classes taken after high school graduation
- Money saved - earn college credit with Triton College for free when taking Dual Credit classes at your high school campus.

[ONLINE APPLICATION](#)

[DUAL CREDIT ONLINE APPLICATION GUIDE](#)

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Sign In

[Create Account](#)

Email

Password

 [SHOW](#)

[Forgot your password?](#)

Remember Me

Are you signed in from a public computer?

[Sign In](#)

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CREATE YOUR ACCOUNT

FILL IN PERSONAL INFO SUCH AS NAME, EMAIL ADDRESS, DATE OF BIRTH.

- PLEASE USE FULL LEGAL NAME & EMAIL ADDRESS YOU CHECK FREQUENTLY

SELECT START TERM YOU WISH TO TAKE DUAL CREDIT COURSES, NOT WHEN YOU PLAN TO ENROLL AS A TRADITIONAL STUDENT

Create Account

Contact Information

First Name *

Last Name *

E-mail Address *

Confirm E-mail Address *

Primary Phone

Call Phone Preferred

Birth Date *

Outside the U.S. or Canada

Address

City

State/Province *

ZIP/Postal Code *

Please send me more information about:

Would you like to receive more information about applying for financial aid? Yes No

Would you like to receive more information about scholarship opportunities? Yes No

Would you like to receive more information about applying for work study employment? Yes No

Would you like information about disability and accommodative services? Yes No

Enrollment Information:

Desired Start Term *

Academic Program

Account Information

Password *

Confirm Password *

Create Account

START APPLICATION

My Account

Thank you for your interest in Triton College, Dreonna!

- We offer more than 100 degree programs for students seeking an associate degree or planning to transfer to a four-year college or university.
- Additionally, we have more than 100 certificate programs to equip our students with in-demand skills to succeed in the workforce.
- Affordable tuition, scholarship opportunities, and access to campus support programs and resources enable our students to succeed.

Completing a Triton College online application TODAY can help you achieve your academic and professional goals!

Note If you have taken Dual Credit classes in high school or have applied to Triton College in the past, please contact the Admissions Office before completing another application.

My Applications

You do not currently have any applications.

[Create a New Application](#)



Need Help?

Admission's Office

Student Center Building
Room B-140

Phone (708) 456-0300, Ext. 3130

Fax (708) 583-3147

- Under My Applications, click “Create a New Application.”

APPLICATION LISTING

Start a Dual Credit/ Dual Enrollment Application

Application Listing

It's about you!

Undergraduate Application

If you are a returning student, a student-at-large, plan to earn a certificate/degree, or intend to transfer classes completed at Triton College to another college/university, please click to apply.

[Start a new Undergraduate Application](#)

Dual Credit/Dual Enrollment Application

If you are currently a high school junior/senior taking advanced college courses for college credit that may fulfill high school requirements, or are earning college and high school credit for specific classes taken at the high school for which the school has an approved Dual Credit agreement with Triton College, please click to apply.

[Start a Dual Credit/Dual Enrollment Application](#)



Guest Student Application

If you are a student currently attending another college/university, and are interested in taking a class or classes to transfer back to your home institution, please click to apply.

[Start a Guest Student Application](#)

International Student Application

If you are interested in enrolling as an F-1 international student, please click to apply.

[Start an International Student Application](#)

Select your desired start term. (Term you wish to take dual credit courses)

Online Application

Select your anticipated start term

Entry Term *

[Back](#)

[Submit](#)

PERSONAL INFORMATION

Insert name and address, most info will prepopulate from your student profile however verify that all information listed is correct.

The screenshot shows a web form with a navigation bar at the top containing 'Personal', 'Demographics', 'Family', 'Academics', and 'Electronic Signature'. Below the navigation bar is a 'Print' icon. A message states: 'Please enter your information in each of the following sections. Fields with a red asterisk (*) are required and must be completed before you can submit your application. Additional questions may become required based on your answers to a previous question.' The 'Name' section includes fields for 'First Name *', 'Middle Name', 'Last Name *', and 'Suffix'. The 'Home/Current Address' section includes a question 'Is your permanent address outside the U.S. or Canada?' with radio buttons for 'Yes' and 'No' (selected), and fields for 'Address *' and 'City *'.

Please use an email address that you use frequently. Red asterisks indicates info is required. Click Save and Continue.

The screenshot shows a web form titled 'Additional Information'. A message states: 'The information you provide in this section will not be used in a discriminatory manner.' The form includes fields for 'Birth Date *' (format mm/dd/yyyy), 'Email Address *', 'Primary Phone *' (format xxx-xxx-xxxx), 'Alternate Phone' (format xxx-xxx-xxxx), 'Legal Sex *' (dropdown menu), and 'Gender Identity (optional)' (dropdown menu). The 'Social Security Number' section includes a message: 'If you intend to receive year-end tax reporting documents or if you plan to apply for financial aid after high school, please enter your SSN.' and a text input field. At the bottom, there are two buttons: 'Save Application' and 'Save & Continue'.

DEMOGRAPHICS

Enter your demographic information
and click Save and Continue

Personal **Demographics** Family Academics Electronic Signature [Print](#)

Please enter your information in each of the following sections. Fields with a red asterisk (*) are required and must be completed before you can submit your application. Additional questions may become required based on your answers to a previous question.

Citizenship

Are you a U.S. Citizen? *

Ethnic Information

The information you provide in this section will not be used in a discriminatory manner.

Ethnicity *

Regardless of your answer to the prior question, please check one or more of the following groups in which you consider yourself to be a member:

- American Indian or Alaska Native
- Asian
- Black or African American
- Native Hawaiian or Other Pacific Islander
- White

Please identify your primary racial/ethnic group. *

[Previous Page](#) [Save Application](#) [Save & Continue](#)

FAMILY

Enter the highest level of education achieved for both Parents/Guardian

Providing an email address is optional

Personal Demographics **Family** Academics Electronic Signature [Print](#)

Please provide your parents information, even if they are deceased or no longer have legal responsibilities towards you.

Parent 1 / Father / Guardian

Highest education level achieved * Parent 1 Email Address

Parent 2 / Mother / Guardian

Highest education level achieved * Parent 2 Email Address

Parent / Guardian Contact

First Name Last Name

Phone Number
(xxx-xxx-xxxx)

[Previous Page](#) [Save Application](#) [Save & Continue](#)

ACADEMICS

Under “Academic Plans” enter the term you plan to take dual credit course.

Find your high school by searching for the first 3 letters of the “School Name” or “City” its located.

Be sure to read the “Additional Information” for important info regarding placement test & SAT/ACT scores. Click “Save & Continue”

Personal Demographics Family **Academics** Electronic Signature

Academic Plans

Entry Term *

Semester & Year of Dual Credit course

Spring 2023

High School Credit

Please add the high school or home school you are currently attending, most recently attended, or graduated from.

Illinois high school: To find the high school you attended, enter the first part of the school's name and select your school from the drop down menu.

Home school: choose the option of "Yes" to Home Schooled question and enter in your school's information in the "Unlisted School Name and Address Box."

High School 1

High School

School Name or City (full or partial)

In order to search by name, enter at least 3 characters of the name.

Country

Home Schooled

Additional Information

Students planning to take a course with Math or English placement prerequisites are required to demonstrate college-level Math and English proficiency by taking the placement test or meeting [course placement measures](#). Placement tests are administered on a walk in basis in the Testing Center, Room A-126. Appointments are not necessary and there is no cost for the initial test.

Students who meet course placement measures through qualifying high school coursework or tests (SAT/ACT) may be exempt from all or a portion of the placement tests. High school transcripts and/or test scores can be uploaded in the "Supplemental Items" section of this application.

Previous Page Save Application **Save & Continue**

SUPPLEMENTAL DOCUMENTS

If you have taken the ACT or SAT,
please upload your test score report in
the supplemental documents section.

Please be sure that your name and date
of birth is shown on the score report.

Fall 2023 - Dual Credit/Dual Enrollees

Review [Supplemental Items & Documents](#)

Supplemental Items

There are currently no supplemental items associated with this application.

Recommendation Requests

There are currently no recommendation requests associated with this application.

ELECTRONIC SIGNATURE



Clicking “Yes” in each bubble to certify that you understand each disclaimer.
Sign and date at the bottom, submit application.

Personal Demographics Family Academics Electronic Signature

Please enter your information in each of the following sections. Fields with a red asterisk (*) are required and must be completed before you can submit your application. Additional questions may become required based on your answers to a previous question.

Certification

Please affirm the following before you submit your application.
Do you certify the following? *

I understand that once my application has been submitted it may NOT be altered in any way.

Yes No

Certify the following? *

- I certify that all of the information submitted in the application is my own work, factually true, and honestly presented. I authorize all schools attended to release all requested records and authorize review of my application. I understand that I may be subject to a range of possible disciplinary actions, including admission revocation or expulsion, should the information I certified be false.

Yes No

Do you certify the following? *

- I understand I am enrolling in a college level course that will require rigorous academic work and maturity.
- I understand I am responsible for communicating to my parents/guardians all dual credit program correspondence sent to the email provided during account registration.
- I understand that I must fulfill all dual credit admission requirements during the established registration periods. Registrations will not be accepted beyond the established registration period.
- I understand that I must meet both Triton College's and my primary high school's course prerequisites in order to be eligible to enroll in any given dual credit course.
- I understand that in order to withdraw from a dual credit course without penalty, I must inform my counselor and Triton's Office of Dual Credit of my intent prior to the college's drop deadline or risk receiving a "W" or "F" on my college transcript.
- I understand grades earned through Dual Credit are a part of the student's permanent college record. College grades earned while in high school affect college GPA. For example, if a student earns a final grade of "C", the student will have a college GPA of 2.0. There may be future financial aid or scholarship implications to the student's GPA.
- I understand that it is my responsibility to request my official Triton College transcript through the college's Records Department to transfer any college credits earned through Dual Credit.
- I understand by participating in the dual credit program, students are included in the College's Family Educational Rights and Privacy Act (FERPA) policy. Under the FERPA policy, students have a right to expect that information in your education records will be kept confidential and will be disclosed only with your permission or under provisions of the law, with the exception of the College's obligation to share your education records with the high school you are enrolled in. Education records (including course grades and payment information) will not be provided to parents without the student's consent. However, parents of students under the age of 18 retain their rights under FERPA at your high school and may inspect and review your educational records sent by the College to your high school. Furthermore, for high school students under the age of 18 and who are listed as legal dependents of their parents for tax purposes under the IRS rules, the College retains the right to disclose personally identifiable information from your educational records to your parents. FERPA Disclosure Paper release forms are also available on [Triton's Records Department webpage](#).

Yes No

The electronic signature consists simply of your name, typed by you on your keyboard. The signature is your confirmation that the application you have filled out is your own work and the information is factually true. Once you type in your name, this will count as your electronic signature.

Signature *

Signature Date *

[Previous Page](#) [Save Application](#) [Preview Before Submission](#) [Submit Application](#)

APPLICATION STATUS

After you click submit, you will be directed back to your main home screen.

Your application is not complete until the status says “Submitted”

If you get a status that says “Complete”, please go back and verify that you have answered all required fields.

[Create a New Application](#)

My Applications

| APPLICATION | STATUS | ACTION |
|--------------------------------------------------------|-----------|----------------------|
| Fall 2023 - Dual Credit/Dual Enrollees | Submitted | View |

CONGRATULATIONS



For additional assistance please refer to the contact information listed below:



Triton college office of Dual Credit located in A-125



Phone: 708-456-0300 Ext: 3846



Email: dualcredit@triton.edu



Website: <https://www.triton.edu/academics/dual-credit/>