Academic Assessment Committee  
Meeting Minutes  
Wednesday, March 4, 2015

In attendance: Larry Manno, Mary Ann Tobin, Aja Gorham, Greg Catena, Mary Casey Incardone, Geoff Hiller, Patty Shields, Lauren Kosrow

The meeting began in E-210 at 2 PM.

- Based on criteria created by the committee, we choose the recipient of the 2013-14 outstanding assessment award. The award will be presented at the Assessment Day, which will be held on Friday, March 13.
- The agenda for the Assessment Day was finalized. It is shown below:

AGENDA
8:30–9 a.m. B-201/202 Registration and Breakfast

9–9:10 a.m. B-201/202 Welcome and Introduction
Mary-Rita Moore, President, Triton College
Introductions
Larry Manno, Chair, Academic Assessment Committee

9:10–10 a.m. B-201/202 “Intentional Learning: Aligning Assessment Across Our Curriculum” by Dr. Natasha Jankowski
This keynote will examine assessment if we understand student learning to be systemic in nature and occurring at multiple levels, exploring the implications for assessment and providing examples of how alignment can be achieved.

10–10:10 a.m. Break

10:10–10:50 a.m. BREAKOUT SESSION 1
B-203 Assessment Processes at Triton College by Larry Manno
Triton College's three-stage assessment process will be explored. Attendees will learn how to complete various assessment forms, where to locate assessment information and data, and when to submit requirements. This breakout session is appropriate for chairs/coordinators, faculty (both full-time and adjunct) responsible for performing assessments, and administrators overseeing assessments.

B-204 Relationships between Assessment and Curriculum by Mary Casey-Incardone and Barbara Zak
This workshop will demonstrate how the assessment process begins as you write or re-write your curriculum.
Creating meaningful assessment cannot be accomplished in a single assignment. Rather, meaningful assessment is the result of integration of both course and departmental goals. Through discussion of the purpose and measurement of assessment, participants will work to connect individual assessments to larger goals.

An introduction to the preparation or revision of curriculum maps and how to tie them to program and course assessments.

10:50–11 a.m. Break

11–11:40 a.m. BREAKOUT SESSION 2
B-203 Assessment Processes at Triton College
B-204 Relationships between Assessment and Curriculum
B-210 Implementing and Measuring Assessment Plans
B-223 And You Don't Have to Fold Them Back Up: Using Curriculum Maps

11:40 a.m.–12:30 p.m. B-201/202 Lunch
Presentation of 2013/2014 Assessment Star Award by Larry Manno

The meeting ended at 2:50 PM.