Assessment Committee
Meeting Minutes
Wednesday, December 3, 2014

In attendance: Larry Manno, Mary Ann Tobin, Maxi Armas, Rudy Gostowski, Patty Shields, Geoff Hiller, Greg Catena, Mary Casey-Incardone, Sandra Hughes

The meeting began at 2 PM in E-210.

- Larry went over the 2013-2014 annual report with the committee. The report details strengths, weaknesses, and possible areas for improvement based on assessment activities that occurred over the year. Sections of the report include introduction, assessment plans, assessment reports, assessment implementation reports, general education outcomes, and a conclusion. The final draft of the report will be posted to the Assessment Committee’s website and shared with the college community.
- 88% of all programs completed the 2013-2014 assessment cycle and closed the loop on their assessments.
- As of today, 7 programs still have not submitted a new plan for 2014-2015.
- A subcommittee was formed to evaluate 2013-2014 assessment implementation reports and choose one program to receive an outstanding assessment award.
- The Assessment Committee as a whole will begin evaluating 2014-2015 assessment plans and providing feedback so faculty can make necessary changes when they submit their reports in the Spring.
- Pamela Perry spoke to the committee about HLC updates regarding assessment.

The meeting ended at 3 PM.