A. October meeting minutes approved (Annette Jajko/ Ric Segovia)

B. Comprehensive Assessment – Addressing HLC response
   o Campus-wide committee – In discussing whether or not our committee should create a sub-committee to tackle establishing links between program assessment, master plan initiatives, budgeting process, we determined that there is a much wider swath of institutional assessment than the academic assessment our committee addresses. A more logical approach would be the establishment of a campus-wide task force or committee to meet every so often to look at the big picture of assessment on campus, of which academic assessment is a piece. There would be representation from our committee in this group, which would include faculty, administrators, and IS reps.
   o To address the broader scope of academic assessment across disciplines, our committee will add the assessment of Gen Ed outcomes to our agenda. We will determine where this effort was left off previously, review the outcomes written at that time, look at what other schools are doing, and with the help of the CTE Director create a plan to establish a cycle of Gen Ed Assessment as has been done with Program Assessment.
   o The committee, with input from Master Plan experts on campus, will establish a potential focus for 2011/2012 Program Assessment. This focus will be tied to master plan “investment” areas. A default program assessment will be created and programs invited to join a cohort of disciplines focusing on a similar outcome. This will allow for support and sharing during the planning and reporting stages of the cycle. This will address three issues:
      ▪ Offer a simplified program assessment option
      ▪ Link assessment to the Master Plan
      ▪ Encourage more sharing of assessment efforts
      ▪ Make the assessment process more meaningful and connected to actual program improvements

C. Program Assessment Updates – We reviewed the plans that have been submitted thus far.

D. By-Laws changes
   o Committee name change – We agreed to recommend a change to Academic Assessment Committee at the next Senate.
   o Membership changes – We discussed the recommended membership changes and agreed to them save a wording change which will be recommended to the Senate. “That three rather than one adjuncts MAY be included as resources to the committee.

E. Upcoming events
   o November Brown Bag – Due to the success of our October Brown Bag, we will conduct a similar working session in November. We may schedule it in the PDC if possible for computer access. We will also specifically invite liaisons from programs which are not up to date with submissions.
   o Spring Faculty meeting – We will request a brief time at the meeting for testimonials from those who have attended Brown Bags and CTE sessions to promote how easy assessment can be.
   o Illinois Assessment Fair – A flyer with registration information was distributed.

Action items:
Committee chair will:

- Update the status report to reflect new submissions and upload to the web page.
- Email the updated report to deans.
- Invite liaisons to 11/17 Brown Bag via email.
- At the next Senate, recommend:
  - establishment of a campus-wide assessment task force
  - committee name change
  - rewording of membership requirements
- Provide Gen Ed documents at the next committee meeting
- Confer with administrators on Master Plan link for 2011/2012 Program Assessment
- Contact Liz Brindise regarding time slot at Spring 2011 Faculty Meeting
- Solicit liaisons to provide testimonials.

Next Meeting – December 1, 2010 from 2-3 pm in the CTE.

Submitted by Maureen Musker.