In attendance: Larry Manno, Robin Meade, Mary Ann Tobin, Shyla Rankin, Faon Grandinetti, Bob Greenwald, Carol Lynch, Mary Casey-Incardone, Maxi Armas, Tereza Dyer, Annette Jajko, Marge Stabile

The meeting began at 2 PM in room E-210.

- Marge Stabile gave the committee an overview of its role in reporting information for the upcoming HLC visit. Worksheets were sent out to committee members to provide feedback. Larry and Mary Ann will meet during the week of May 7 to start work on this process. The committee will then use the Blackboard shell to discuss any additions. The final worksheets will be submitted to Marge by May 18.

- Larry gave the committee an overview of the new Assessment Committee website, which may be found at www.triton.edu/assessment. The first draft of the Assessment Committee Handbook was also presented at this meeting.

The meeting adjourned at 3 PM.