AGENDA

Dec. 2, 2015

Meeting time/location: 2pm, Room H114

Topics:

- Technology Update – Blackboard Essential – Humberto Espino
- “In House” faculty training program
BLS Topic 1: Getting Started
This session is an introduction to the Blackboard Learn environment. Topics include navigating in Blackboard Learn, adding and organizing content, communication tools, netiquette, and uploading a complete syllabus. This session is required to qualify to teach online or hybrid courses for the college. Pre-registration is required. (360 minutes)
Online: Tuesday, June 9–Monday, June 15

BLS Topic 2: Presenting Content
In this session, we will discuss key elements of good course design, planning the course, creating web-friendly content, building and using learning modules and folders, rubrics and using adaptive release. This session is required to qualify to teach online or hybrid courses for the college. Pre-registration is required. (360 minutes)
Online: Tuesday, June 23–Monday, June 29

BLS Topic 3: Discussions, Blogs, Journals and Wikis
In this session, we will cover creating effective online discussions and the various tools Blackboard Learn offers to manage them. This session is required to qualify to teach online or hybrid courses for the college. Pre-registration is required. (360 minutes)
Online: Tuesday, June 30–Tuesday, July 7

BLS Topic 4: Assessments
In this session, we will cover the pedagogical and practical methods of designing assessments, as well as Blackboard Learn's tools to create, manage, and analyze assessments and internal surveys. This session is required to qualify to teach online or hybrid courses for the college. Pre-registration is required. (360 minutes)
Online: Tuesday, July 7–Sunday, July 12

BLS Topic 5: Assignments and Plagiarism
In this session, we will cover Blackboard Learn's assignment tool and antiplagiarism software (Safe Assign), as well as low- and high-tech tools to recognize and document plagiarism. This session is required to qualify to teach online or hybrid courses for the college. Pre-registration is required. (360 minutes)
Online: Monday, July 13–Sunday, July 19

BLS Topic 6: Grading Center and Reports
In this session, we will cover Blackboard Learn's internal Grade Center, working with grades, and how to apply effective rubrics that make grading faster, easier and more consistent. In addition, we will discuss how course reports, the early warning system, and the performance dashboard and the retention center can be used to monitor student progress. This session is required to qualify to teach online or hybrid courses for the college. Pre-registration is required. (360 minutes)
Online: Monday, July 20–Sunday, July 26

BLS Topic 7: Working with Groups
While group work is never easy, it should not be avoided in the online environment. In this session, we will cover Blackboard Learn's group manager. Although this session is not required to qualify to teach online for the college, it is still recommended. Pre-registration is required. (360 minutes)
Online: Monday, July 27–Monday, Aug. 3, 9 a.m.