AGENDA

TAC Meetings convene on the second Wednesday of every month at 2PM.

April 10, 2013
May 8, 2013

- Topics:

Revising TAC purpose statement and mission

  - Purpose/Function: (extract of a September 2007 meeting agenda)
    Develops and advises on IT policy, shares technology information and reviews
technical plan.

"Visual Learning Lab" D310 _

Mobile Computer Lab concept (for traditional classrooms) _

Acquisition of Collaborate – 10 virtual classrooms (25 seat capacity)

Update on Smart-Classrooms _

Old items:

- Final draft of TAC purpose and function statement:
  The committee had several discussions on this, especially when it came to define the mission of
  TAC. We all agreed that the committee supports the mission of the college therefore our focus is
  rather on purpose and function.
Purpose/Charge:

The Technology Advisory Committee (TAC) supports institutional and academic efforts of the college through recommendations related to the appropriate use of technology pertinent to academic areas. The committee engages in all discussions and decisions related to technology for teaching and learning environments. Decisions are made in the context of what is in the best interest of the college regarding the use of technology with a focus on student success. This committee serves an advisory role to the Information Technology Department, Technology and Innovation Department, Office of the Vice President of Academic and Student Affairs and reports as an ad-hoc committee to the Academic Senate.

Function:

- To advise the Information Technology Department in the development and review of the Technology Master Plan in relation to the use of technology in academic areas.

- Develops and advises on Information Technology policy for all academic areas

- To provide leadership in the development of integrated technology solutions by making recommendations or decisions for (including) changes in campus policies or procedures

- Work closely with all campus constituencies to advise the Information Technology Department in providing accessible support and the use of campus instructional technologies.

[Suggestions will be added and shared but at this point the committee feels comfortable with the above]
Name

Rambha Espine
Sara Gallagher
Maria George
Jeni Augurian
Jo Baechi
Maria Correa
Larry Budzanski
Sandra Hickey
Kris Taft
Kathleen Angel
Le James Meena
Kimberly Wright
William Just

Email

rambha@umn.edu
sgallag@umn.edu
mgeorge@umn.edu
jaugurian@umn.edu
jbaechi@umn.edu
mcorrea@umn.edu
lbudzanski@umn.edu
shickey@umn.edu
ktaft@umn.edu
kangels@umn.edu
jmeena@umn.edu
kwright@umn.edu
wjust@umn.edu
SmartBoard Update

Now that the new desks are in the Smart Board classrooms, the final components are being put into the cabinet and installed. At this time, all the Smart Boards should be operational by the start of the Summer term on May 28th. Therefore, we ask that once the Smart Board in your classroom is operational you begin to use it as a Smart Board and please stop using dry erase markers on the boards.

Although many faculty have now used Smart Boards in other classrooms, the CTE will be offering workshops throughout the Spring and Summer terms:

April
Thursday, April 18, 5:00 - 6:00 p.m.
Friday, April 26, 10:00 - 11:00 a.m.
Tuesday, April 30, 4:00 - 5:00 p.m.

May
Wednesday, May 15, 11:00 a.m. - Noon
Thursday, May 16, 2:00 - 3:00 p.m.
Wednesday, May 22, 10:00 - 11:00 a.m.
Thursday, May 23, 5:00 - 6:00 p.m.
Tuesday, May 28, 4:00 - 5:00 p.m.
Wednesday, May 29, 1:00 - 2:00 p.m.
Thursday, May 30, 9:00 - 10:00 a.m.

June
Wednesday, June 5, 10:00 - 11:00 a.m.
Thursday, June 6, 1:00 - 2:00 p.m.
Tuesday, June 11, 10:00 - 11:00 a.m.
Wednesday, June 12, 5:00 - 6:00 p.m.
Tuesday, June 25, 5:00 - 6:00 p.m.
Wednesday, June 26, 10:00 - 11:00 a.m.

July
Tuesday, July 2, 5:00 - 6:00 p.m.
Wednesday, July 3, 10:00 - 11:00 a.m.

August
Thursday, August 20, 1:00 - 2:00