A-212 (Inside the Library)

AGENDA

TAC Meetings convene on the second Wednesday of every month at 2PM.

- Topics:

  - TAC purpose statement and mission website
    http://www.triton.edu/Content.aspx?id=18641

  - Massive Open Online Course

    EDUCAUSE

    ELI SHORT COURSE
    DESIGNING AND DELIVERING
    A QUALITY MOOC

    June 17, 24, and 27, 2012
    1:00 - 2:30pm ET on each date

- Update on Smart-Classrooms (completed)

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  - SmartBoard Training – CTE workshops

  - HLC self-study: Chapter 5 review and feedback

  - Review for Board Policy Manual items:
    3510 Employee E-mail Policy
    3511 Appropriate Use of Information Technology Resources
    3516 Use of On Campus College Office Equipment
    3517.3 Computer Security

Old items:

  - Mobile Computer Lab concept (for traditional classrooms)

  - Acquisition of Collaborate – 10 virtual classrooms (25 seat capacity)
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Massive Open Online Course
We've purchased 8 seats for a short course EDUCAUSE webinar on MOOCs and inviting committee members to attend June 17-24 and 27th.

Designing and Delivering a Quality MOOC

This hands-on intensive webinar course is designed to equip educators with the skills and knowledge to deliver MOOCs. The course is interactive and uses real-world examples to help participants understand the key components of a MOOC. Participants will learn about the latest trends in MOOC design and delivery and how to develop a MOOC that meets the needs of learners.

Learning Objectives

By the end of this course, participants will be able to:

- Understand the basics of online learning and the different types of MOOCs.
- Identify the key components of a MOOC and how they work together.
- Design and develop a MOOC that meets the needs of learners.
- Implement best practices for teaching in a MOOC environment.
- Evaluate the effectiveness of a MOOC and make necessary adjustments.

Course Participants

EDUCAUSE members, educators, and anyone interested in online learning.

Course Format

This course is an interactive webinar. Participants will have the opportunity to ask questions and interact with the facilitators.

Course Information

Date: June 17, 2013
Time: 1:00-3:00 PM ET
Location: Online

Cost: $199

To register, please visit the EDUCAUSE website.
Overview of the MOCC Project

The overarching mission of the MOCC project is to develop virtual environments and training systems that will allow participants to experience the construction, operation, and maintenance of ships. The project will involve the development of software and hardware systems that will enable participants to simulate the tasks involved in ship construction and maintenance.

Objectives:

1. To develop a virtual environment that simulates the construction of a ship.
2. To develop a virtual environment that simulates the maintenance of a ship.
3. To develop a virtual environment that simulates the operation of a ship.
4. To develop training materials that can be used in conjunction with the virtual environments.

Agendas:

Session One

Date: June 17, 2013
Time: 9:00 AM - 10:30 AM
Location: Room 101

Topics:
- Introduction to MOCC
- Overview of the MOCC project
- Virtual ship construction and maintenance
- Software and hardware requirements
- Safety and regulations

Session Two

Date: June 18, 2013
Time: 9:00 AM - 10:30 AM
Location: Room 101

Topics:
- Ship construction materials
- Ship maintenance techniques
- Ship operation scenarios
- Training scenarios

Session Three

Date: June 19, 2013
Time: 9:00 AM - 10:30 AM
Location: Room 101

Topics:
- Ship construction principles
- Ship maintenance procedures
- Ship operation strategies
- Final presentation and discussion

Contact Information:

For more information, please contact the MOCC project team at mocc@company.com or call 555-1234.
Purpose:

The Technology Advisory Committee (TAC) supports institutional and academic efforts of the college through recommendations related to the appropriate use of technology pertinent to academic areas. The committee engages in all discussions and decisions related to technology for teaching and learning environments. Decisions are made in the context of what is in the best interest of the college regarding the use of technology with a focus on student success. This committee serves an advisory role to the Information Technology Department, Technology and Innovation Department, Office of the Vice President of Academic and Student Affairs and reports as an ad-hoc committee to the Academic Senate.

Function:

To advise the Information Technology Department in the development and review of the Technology Master Plan in relation to the use of technology in academic areas.

Develops and advises on Information Technology policy for all academic areas.

To provide leadership in the development of integrated technology solutions by making recommendations or decisions for (including) changes in campus policies or procedure.

Work closely with all campus constituencies to advise the Information Technology Department in providing accessible support and the use of campus instructional technologies.

The committee will now move with the creation of a website that will host information related with this committee.
Goal 5  Enhance campus environment to promote students success.

Facilities will be updated to foster a positive learning and social environment. Improvements will include creating flexible learning spaces, transforming out-dated lecture halls into electronic presentation halls, upgrading designated science labs, and, maintaining and/or replacing infrastructures of the institution. As facilities are remodeled, the design will emphasize flexibility of usage, state-of-the-art technological enhancements and sustainable building technologies where feasible.

Expected Outcomes:

- A systematic process to update and replace instructional equipment to update laboratories.
- Facilities and equipment that will support student learning and student engagement.
- A facility plan to maintain a campus infrastructure that will provide a physical environment conducive to positive educational and social outcomes. Embedded in the plan will be campus safety and security that will provide for a healthy and safe environment for students, faculty and the community.

Objective 5.1: Ensure that academic classrooms/laboratories are updated and equipped with state-of-the-art technology and instructional equipment.

5.1.1a: Instructional equipment and academic spaces will systematically be replaced and/or updated each year.

5.1.1b: Classroom/Lab Updates

5.1.1c: Improve facilities and equipment that support student learning, student involvement and student support services.

5.1.1d: Upgrades to provide for current technologies used in the delivery of accommodative services and health services.

5.1.1e: Equipment upgrades for the athletic area. Replacing equipment in this area will aid in ensuring safety standards are maintained with appropriate athletic equipment.

Objective 5.2: To create and/or upgrade the general campus environment to be conducive for learning and social interaction.

5.2.1a: Renovate learning and social spaces to be adult friendly and learner-centered. Priority will be given to updates that are environmentally friendly (green) and sustainable.

5.2.1b: Improve and enhance facilities outside of the classroom. This is an important aspect that helps contribute to the student’s overall academic experience and supports student engagement and student retention. Our intent is to beautify some of the public spaces and create dynamic areas that foster student interaction and promote campus community.
addition, student organizations are vital to the life of our campus and creating spaces to house the functions of the organization is also essential.

5.2.1c: Upgrade spaces outside of the classrooms

5.2.1d: Upgrade classrooms to adult friendly furniture so that the environment is conducive to student learning, while paying special attention to the functional objectives of specific classrooms.

Objective 5.3: To maintain the campus infrastructure in order to provide appropriate environments and facilities for student learning, socializing and retention.

5.3.1: A critical element in a learning environment is a physical environment that is conducive to positive education and social outcomes. Facilities will be maintained and upgraded to keep the campus in optimal condition.

Objective 5.4: To support and improve campus safety and security.

5.4.1a: The institution needs to utilize current technologies in providing for a knowledgeable, safe and responsive environment in the event of a crisis situation. An emergency notification system is one tool that will be used in communicating key information to our campus community at an immediate pace.

5.4.1b: Ongoing crisis management and campus safety issues will continue to be addressed for the preventative measures and safety of our campus. One of these initiatives includes the expanded use of an integrated access control system.

Review for Board Policy Manual items
The committee will start reviewing the following Board Policies:

3510 Employee E-mail Policy
3511 Appropriate Use of Information Technology Resources
3516 Use of On Campus College Office Equipment
3517.3 Computer Security

Mobile Computer Lab concept
We are moving ahead with this concept as a pilot, first step is to find funding.