Technology Advisory Committee (TAC)
September 11, 2013
2:00PM

A-212(Inside the Library)

AGENDA

TAC Meetings convene on the second Wednesday of every month at 2PM.

October 09, 2013
November 13, 2013
December 11, 2013

• Topics:

- TAC website  http://www.triton.edu/TAC

- Smart-Classrooms / Apple-TV Final Report

| D125 | E148 | E310 | F208 | G315 | R301A |
| D304 | E203 | E311 | F211 | M123B | R301B |
| D306 | E205 | E312 | F302 | M136  | R309  |
| D308 | E209 | E313 | F304 | M150A | R311  |
| D311 | E218 | E314 | F305 | N203  | R313  |
| D313 | E302 | E320 | F308 | N205  | R315  |
| E141 | E304 | F105 | F309 | NH102 | R319  |
| E143 | E305 | F115 | F313 | R125  | T120  |
| E145 | E306 | F202 | G204 | R129  | T133  |
| E146 | E309 | F205 | G313 | R217  | T136  |

- Review for Board Policy Manual items:
  3510 Employee E-mail Policy
  3511 Appropriate Use of Information Technology Resources
  3516 Use of On Campus College Office Equipment
  3517.3 Computer Security

- Technology Highlights (TAC initiatives)
Introduction
The College recognizes that principles of academic freedom and shared governance, freedom of speech, and privacy of information hold important implications for electronic mail and electronic mail services. This Policy reflects these principles within the context of the College’s legal and other obligations.

The College encourages the use of electronic mail. Nonetheless, users of the College’s network and e-mail system have no expectation of privacy in use of the network or the e-mail system. The College may deny access to its electronic mail services and may inspect, monitor, or disclose electronic mail and all uses of the Triton College network (either by remote scanning or physical inspection of a computer or associated items in the work space when reasonably necessary. The College also reserves the right to scan for viruses and block e-mail that it believes may pose a threat to system integrity.

Official Means of Communication
The College considers e-mail an official institutional mode of communication. As an official mode of communication, the College tends communications to employees with the expectation that employees will read such e-mail in a timely manner. The primary and intended use of College e-mail is for college business. A user may subscribe to newsletters, newsgroups or lists, providing they are within the scope of their job responsibilities.

Assignment of Employee E-Mail Accounts
A unique e-mail address will be computer generated for each full and part-time employee. It is the responsibility of the employee to activate this account. Adjunct Faculty have the option of activating a Triton account or providing the College with a preferred e-mail account for official College communication.

Expectations Regarding Employee Use of E-Mail
It is the responsibility of the employee to access their e-mail account on a regular basis. If an employee does not have a dedicated computer, the College will make every reasonable effort to provide employees with access to a computer within their work area. That computer is to be used specifically for checking and responding to campus e-mail. Employees also have ability to access their e-mail from off-campus using the Triton Web-based interface. All users of computers on campus and even the Web-based interface are subject to the terms, conditions and expectations of this Policy.
PURPOSE

Tricon College’s computer and information network is a continually growing and changing resource supporting thousands of users and systems. These resources are vital for the fulfillment of the academic and business needs of the College community. In order to ensure the necessary services, it is essential that each member of the faculty, staff, and student body exercise responsible and ethical behavior when using these resources. Any misuse has the potential to disrupt College business and the legitimate academic work of faculty and students.

This policy outlines the application of the principles governing the academic community’s appropriate use of College computer and information network resources. This policy ensures the proper use of computing resources consistent with the College’s governing principles. It demonstrates respect for intellectual property, ownership of data, system security mechanisms, and individuals’ rights to privacy, and freedom from harassment. Computing and networking resources include: computers, computer networks, connections to external computer networks, telephones, PDA’s, laptops, identification cards, the internet, email, all software applications and subscriptions to external computer services (collectively referred to as information technology or “IT” resources). Use of any College computing resource constitutes acceptance of this Policy.

SCOPE

This policy applies to all College staff, faculty, administrators, officers and students (collectively, “Users”), including those on the regional campus and extended learning sites.

POLICY

Tricon College IT resources (the “Resources”) are provided primarily for the use of students, faculty, and staff. The Resources are intended to be used for administrative and educational purposes and to carry out the College’s business. The Resources may also be available to alumni and members of the local community to facilitate communication with students and employees and to access College information resources and the Internet.

Appropriate use of the Resources includes conducting College business, instruction, study assignments, research, communications, and official work of campus organizations and agencies of the College. Access to the Resources is a privilege and requires all users:

BOARD OF TRUSTEES, DISTRICT 504

APPROPRIATE USE OF INFORMATION TECHNOLOGY RESOURCES

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BUSINESS SERVICES

USE OF OFFICE EQUIPMENT

BOARD OF TRUSTEES, DISTRICT 504

USE OF ON CAMPUS COLLEGE OFFICE EQUIPMENT

POLICY

3516

ADOPTED: 06/17/06

AMENDED: 11/20/91

Office-related equipment throughout the college is for official use only. Use of telephones, fax machines, computers, etc. is restricted to college business. Office equipment shall not be used for personal reasons either by students or employees.
Technology Highlights

Triton College has incorporated Apple TV in new SMART-classrooms

Instructional technology takes many forms, and now we’ve added Apple TV serving as a media hub for a teacher with an iPad. With Apple TV you can share just about anything you do on your iPad with your class, for example:

- YouTube videos
- Seamless transition between video clips (comparison between renditions of a play, perhaps)
- Annotate documents live with your students
- Display pictures
- Demonstrate apps
- Use as an interactive whiteboard (whiteboard apps)
- Use of sources such Khan Academy apps
- Creative project presentations (student ice-breaker)
- Walk the room while still remaining connected
- Use as a document camera

And many more, we recommend to schedule a 60-minute training session by calling ext. 3371
Across campus Triton College has added 60 new SMART-classrooms

A total of 100 SMART-Classrooms are fully operational and have been augmented with technology that enhances the learning environment for your students. In a SMART-classroom you can create interactive presentations, interact with dynamic multimedia content and write notes in digital ink. Each Smart-classroom is equipped with the following:

- SMART-Projector
- Computer Station and Lectern
- Interactive SMART Board with Built-in Sound
- BLU-RAY DVD Player
- Elmo Visual Presenter (Document Camera)
- Wireless SMART Student Response System
- Apple TV* (device available in new Smart-classrooms only)

Training sessions are offered on any of this equipment by contacting the Center for Teaching Excellence at ext. 3371 or via email cte@triton.edu.
Transforming our Online Learning System into an interactive, collaborative environment where students are both inspired and focused constantly evolves. In addition to the Mobile App for online courses, we are testing 10 virtual-classrooms to be deployed during the fall semester. Blackboard Collaborate will help you to engage with your online students in new ways wherever they are, either as a virtual-class, virtual office hours, or virtual meeting space.

Further details, such as training, will be released after the testing phase has ended.

3D technology in the Chemistry Lab

The chemistry lab is now equipped with 3D projection technology. Instructors in this lab are able to bring their interaction with students to the next level and changing their learning experience.