Technical Advisory & Distance Education Committee Minutes

Feb. 4, 2015

2 pm

B210

Attendees: Marianna Desmond, Humberto Espino, Myrna LaRosa, Renee Wright, Pat Knol, Angelo Arreola, Joe Beuchel, Paul Jensen, Angela Arreola, George Lam, Sara Gallagher, Patrick Kushino, Mukesh George, Larry Bodzewski, Sandra Berryhill, Jose Gustavo Munoz, Lucy Smith, Hilary Meyer, Marie-Ange Zichner, Dubrovka J.

The meeting began at 2:00pm.

Topics discussed included:

**Online Evaluation Form**

A draft of the online evaluation form that was created after presented in the discussion forum was reviewed. Had great input from all members of the committee, including our student rep, Angela Arreola. More suggestions were made and discussion will continue in our forum with the hopes of having a final draft to approve at our March meeting.

**Technology Update**

The newest SmartClassrooms are fully operational,

Next in these classrooms is to replace instructor’s desks, computers and monitors during spring break (March 16-22)

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(Sample rooms F110 & J210)
Smart Notebook 14 – CTE is currently developing training sessions.
(20 licenses of the software are available now for TADEC members)

ILCCO Growing Online Learning Conference
Web-Based Conference - Faculty Share Lessons Learned.
The online conference will be held February 9 – 12, 2015.
The Keynote speaker is Brian Udermann, Director of Online Education at UW-LaCrosse.
For information on the sessions, and to register, please go to
The conference is free to all community college faculty and staff.

In E210 the CTE will simultaneously show some of the sessions of this event, all faculty are invited.

The meeting adjourned at 3:00pm.

Tentative March Agenda:

- Finalize Course Evaluation Forms