Technical Advisory & Distance Education Committee Minutes
September 10, 2014
2-3pm
B210

Attendees: Marianna Desmond, Humberto Espino, Dr. James Menconi, Joe Beuchel,
Lucy Smith, Marie-Ange Zicher, Mukesh George, Myrna LaRosa,
Pat Kushino, Sandra Berryhill, Paul Jensen, Pat Knol, Angela Arreola,
Cynthia Romanowski, Regina Hughes, Serpil Caputlu, Khallai Taylor,
Geoff Hiller, MaryAnn Olson, Renee Wright, Larry Bodzewski

The meeting began at 2:00pm

Humberto introduced Marianna Desmond as the chair of the newly formed Technical Advisory &
Distance Education Committee (TADEC). After some discussion each member introduced themselves
and indicated if they were a voting member of the committee. Marianna explained the required
format of being a subcommittee of the Academic Senate (AS) and membership requirements.

Items Discussed

- TADEC Statement of Purpose & Function: the draft was reviewed, discussed, and changes
  made. A final copy will be reviewed by all members before going to the AS for approval.

- Operational Assembly (OA) Representative: Humberto Espino will assume this role.

- Meeting dates/time for Fall 2014: since there is a conflict with the meeting day/time of the
  TADEC and OA, it was agreed upon by the members present to move our meeting to the 1st
  Wed. of the month, 2-3pm.

- Future agendas: suggestions for future agenda items were discussed. It was recommended to
  try and address one technology and one distance education topic each month.

- Tentative October Agenda:
  - “Enhance and Expand Online Course Offerings” – Cheryl Antonich (Strategic
    Plan Action Champion)
  - Smart NoteBook Presentation - Rebecca Lubarsky fromCOTG

The meeting adjourned at 3pm.