CALL TO ORDER: Dr. Michael Flaherty called the meeting to order at 2:40PM.

Members Present: Lenier Anderson, Sandra Berryhill, Liz Brindise, Christina Brophy, Sue Campos, Marianna Desmond, Michael Flaherty, Rebecca Fournier, Bob Greenwald, Dubravka Juraga, Myrna LaRosa, Seth McClellan, and Stu Sikora

Ex-Officio Members: Cheryl Antonich, Doug Olson, and Alexis Rangel

Non-Voting Members: Quincy Martin, Scott Riddle, and Jackie Werner

Guests: Mary-Rita Moore, Hector Zavala, Virginia Cabasa-Hess, Mary Ann Tobin, Pamela Perry, Jessica Rubalcaba, Corey Williams, Debbie Baness King, Sujith Zachariah, Sara Gallagher, Daniele Manni, and Maria Ange Zicher

APPROVAL OF MINUTES

Susan Campos made a motion to accept the minutes of February 10, 2015 meeting, seconded by Christina Brophy. ♦ Motion carried unanimously by voice vote.

COMMITTEE REPORTS

A. College Curriculum: Sue Campos reported recent changes within the Curriculum Department are as follows:

Revised Curriculum
C248A Architecture
C448T Architecture Certificate
C448X Architectural Studies
C548M Building Information Modeling
ARC104 Introduction to Architecture
ARC109 Architectural Drafting
ARC110 Wood and Masonry Construction
ARC171 Architectural Design I
ARC 187 Architectural Drawings & Models
ARC189 Computer Graphics for Architecture I – Auto CAD
ARC200 Sustainable Design and Construction
ARC 260 Computer Graphics for Architecture II
ARC 261 Revit
ARC 262 Revit Production

Inactive Curriculum
Dr. Flaherty made a motion to accept the College Curriculum Committee’s Report for March 2015, seconded by Christina Brophy and Dubravka Juraga. ♦ Motion carried unanimously by voice vote.

Sue Campos reiterated that in streamlining the CCC membership, the membership proposal is to reduce from total of 20 to 17 voting members, with resource members reduced from 8 to 2, and with other resource persons who may be called on an “as needed” basis. Reducing the number of voting members helps to streamline the curriculum process, as it was difficult to make a quorum to such a large number of voting members. She stated that faculty still holds the majority with 12 faculties to 5 administrators.

Seth McClellan made a motion to accept the College Curriculum Committee’s by law change, seconded by Stu Sikora. ♦ Motion carried unanimously by voice vote.

Dr. Flaherty asked if there were any comments or questions regarding this by law change. Christina Brophy voiced concern over lowering the faculty vote, and stated that because the faculty vote is being lowered, the administrator vote should be lowered as well to maintain the same voting proportion. Susan Campos responded saying that even though the administrator vote was not lowered, the faculty still hold majority of the vote over administration.

Dr. Flaherty called for the vote on the motion. ♦ Motion was passed with a vote of 16 to 1.

B. Academic & Scholastic Standards: Julie Gilbert reported on information discussed at both the February and March Academic & Scholastic Standards Committee (ASSC) meetings. She stated that at the February meeting, Sujith Zachariah provided a progress update on action item “Enhance PLA” and “Review Triton-CAEL agreement”. He reported the final provisions on the Prior Learning Assessment (PLA) information has been completed and sent to the printers. The PLA booklet will be posted on Triton’s website at the end of February/early March. The booklet contains PLA information including AP testing, CLEP, DSST, proficiency exams, and portfolios. As reported at the March ASSC meeting, the PLA booklet is now marketing, who is in the process of printing copies. The PLA information will be loaded onto the Triton website upon final approval by Amanda Turner, Dean of Enrollment Services.

Julie reported that Zach also also distributed copies of the finalized Testing Center Policies handout to the committee at the February ASSC Meeting. He reported that all students will receive a copy upon checking into the Testing Center.

Julie stated that an update on PARCC testing was given at the February meeting. As a member of the PARCC Taskforce, she will be responsible for keeping the ASSC informed of new developments, information, and progress as it relates to PARCC. She reported that state guidelines for colleges regarding PARCC scores are going to be available soon. Julie provided a copy of the state guidelines to the ASSC members at the March ASSC meeting.
Lastly, Julie reported that a rough draft plan for Tactic 1C, Action 2 of the Triton College Strategic Plan was shared at the February meeting. Quincy Martin attended the March ASSC meeting and provided the committee with a rough draft of the milestones and tasks to achieve the Tactic under the Strategic Direction of the Strategic Plan. While the committee will take an active role, it will serve in an advisory capacity many times for these milestones and tasks.

C. Student Development: Sandra Berryhill reported that the Single Parent Resource Fair is scheduled for Wednesday, April 15, 2015. The Student Development committee is in the process of completing the guest list of both on-campus and off-campus resources that will be available at the fair. Sandra also reported that Dr. Amanda Turner provided the update that the First Year Experience Program is moving forward and set to be launched in Fiscal Year 2016.

D. Academic Support: Bob Greenwald reported that one discussion at the last Academic Support committee meeting focused on the differences between Academic Senate and Operational Assembly. A second discussion focused on JumpStart, the summer bridge program here at the college. He stated that the committee discussed the results of last semester’s program. Jackie Werner provided statistics on assessment from last semester, and the committee further discussed how to scale up the program.

E. Campus Quality: Christina Brophy reported that the committee has received good feedback regarding their query surveying the campus of their top three campus quality concerns. She asked the group to remind their colleagues to respond if they have yet to do so. Christina also reported that the committee was dissatisfied with the Vice President’s denial to send out the query through the all-staff email list. Lastly, she reported that they will have new representation at Operational Assembly. Kathi Deresinski has volunteered to represent the Campus Quality Committee at Operational Assembly.

Doug Olson responded that in regards to his denial to send out the committee’s email query through the all-staff email list clarifying that, as an institution, they are working towards only providing critical information through the all-staff email list. He stated that he provided Christina with two alternatives for sending out the committee’s query. He reiterated that the survey can be posted on the Triton College Portal, as well as communicated in the Triton Today, which is the weekly email newsletter sent to all staff. Christina responded, stating that the Campus Quality committee feels as though this should be considered critical information. Dr. Flaherty stated that it may be helpful to review with the Senate chairs the specific types of information that should be sent out via the all-faculty email list. Under certain, limited circumstances he would be willing to send things to all faculty.

Lastly, Christina reported that the Campus Quality committee will not be meeting in March, as it conflicts with Spring Break.

F. Professional Development: Liz Brindise reported that the Professional Development committee has reviewed the survey results from the Fall Faculty Workshop and has begun planning for the Spring Faculty Workshop.
Academic Senate Report

March 10, 2015

Liz also announced the winners of the full-time and adjunct outstanding faculty of the year awards. They are as follows:

- Joe Beuchel—Full Time Faculty of the Year and ICCTA nominated full-time faculty
- Peter Jermihov—Adjunct Faculty of the Year and ICCTA nominated adjunct faculty
- Marge McCain—Adjunct Faculty of the Year
- Jill LoBianco-Bartalis—Adjunct Faculty of the Year

Liz reported that the Faculty Recognition Open House will be on Wednesday, April 22, 2015 from 2PM to 4PM in B-204/210. Lastly, Liz stated that the next SMARTteaching sessions are on Tuesday, March 24, 2015 from 3PM to 4PM and Wednesday, March 25, 2015 from 3PM to 4PM in the CTE (Room E-210E). The topic will be Student-Centered Participation Grades conducted by Daniele Manni.

G. Assessment: Dr. Flaherty reported on behalf of Larry Manno and stated that the minutes from the last Assessment committee are posted online. He also announced that College Assessment Day is on Friday, March 13, 2015 from 8:30AM to 12:30PM.

H. Technical Advisory/Distance Learning: Marianna Desmond reported that the final draft of the Online Course Evaluation form was presented at the last TADEC meeting. There was discussion as to when and how this tool will be implemented. It is an HLC requirement that every online course be evaluated each semester. The final draft will be posted in the discussion forum of the TADEC shell, where all members can review and voting members can approve. She stated that she is hoping to ask for a vote on this at the next Academic Senate meeting.

Dr. Flaherty suggested grouping technical aspects of the course into one section, as they are not related to the course instructor. This will help separate student feedback that is not related to the instructor, but rather the online aspect of the course.

There was confusion among the Academic Senate as to what was the correct version of the Online Course Evaluation. Marianna clarified that the email communication sent out by Gabe Guzman was incorrect, and that her most recent email included the correct version. Dr. Flaherty stated that he will re-send this out to the entire committee and asked that they provide any feedback to Marianna.

NEW BUSINESS

No new business.

ANNOUNCEMENTS

A. Dr. Flaherty reported on behalf of Shelley Tiwari that the Achieving the Dream (ATD) team will be presenting on information and best practices learned at the institute at the next College Hour.
This college hour is on March 15, 2015 at 2PM. Dr. Flaherty also reported that the ATD coaches will be visiting the college on April 8-9, 2015, and will provide support regarding student success activities. An agenda will be communicated in the coming weeks.

B. Dr. Flaherty reported that Operational Assembly will be going through changes in order to identify itself as a meeting separate from Academic Senate.

C. Dr. Flaherty announced that Senate elections are coming up and that the committee has many seats up for re-election. These include: HIA, Fine Arts, Speech, English, Library, Math, PE, Science, Business, Marketing, Accounting, Nursing, one position in Tech East, Tech West, Allied Health, DMS, and the Adjunct Faculty member. All are eligible to run for re-election. If more than one person is running for the seat, there will have to be an election. A senator cannot be appointed and will be elected by the entire faculty they represent. All are 2-year terms.

**ADJOURNMENT**

**Motion:** Dr. Flaherty made a motion to adjourn seconded by Susan Campos and Christina Brophy. ♦ Motion carried unanimously by voice vote.

Dr. Flaherty adjourned the meeting at 3:37PM.

Respectfully submitted: [Signature]

Recording Secretary

Minutes Approved: [Signature]

Michael Flaherty, Senate Chairperson