CALL TO ORDER: Dr. Michael Flaherty called the meeting to order at 2:38PM.

Members Present: Sandra Berryhill, Christina Brophy, Sue Campos, Kathi Deresinski, Marianna Desmond, Michael Flaherty, Rebecca Fournier, Julie Gilbert, Bob Greenwald, Myrna LaRosa, Larry Manno, Mary Mitchell, Hector Zavala, and Stu Sikora

Ex-Officio Members: Cheryl Antonich, Paul Jensen, Doug Olson, Alexis Rangel, and Ric Segovia

Non-Voting Members: Quincy Martin, Shelley Tiwari, and Jacquelyn Werner

Guests: Pamela Perry, Jessica Rubalcaba, Geoff Hiller, Marie Ange Zicher, Debbie Baness-King, Sara Gallagher, Humberto Espino, Brenda Jones Watkins, Daniele Manni, and Tina Swiniarski

APPROVAL OF MINUTES

Dr. Flaherty asked for a motion to accept the minutes of the March 10, 2015 Academic Senate Meeting. Susan Campos made a motion to accept the minutes, seconded by Christina Brophy. Motion carried unanimously by voice vote.

COMMITTEE REPORTS

A. College Curriculum: Sue Campos reported on recent changes within the Curriculum Department. Changes are as follows:

Revised Curriculum:
- C207A Computer Information Systems
- C207F Computer Network and Telecommunications Systems
- C407I Web Technologies Certificate
- C407M Network Management Certificate
- C407N A+ Microcomputer Technician Certificate
- C407S Cybersecurity and Information Assurance Certificate
- U230A11 Computer Science (Information Systems)

Deleted Curriculum:
- C407R Virtual Assistant Certificate
- C407P Computer Applications
- C407Q Linux Professional Certificate

Revised Courses:
Sue noted that community colleges do not usually offer 300-level courses. Therefore, CIS310 and CIS312 were revised to reflect 200-level content, assessment, and outcomes, and changed to CIS210 and CIS212.

Sue also noted that the deletion of C407R, C407P, and C407Q is due to decreasing enrollment in each of these programs. MAT095 and MAT099 were also deleted as these courses have not been offered for quite some time.

Dr. Flaherty asked for a motion to approve the College Curriculum Committee's recommendations. Christina Brophy made a motion, seconded by Marianna Desmond. ♦ Motion carried unanimously by voice vote.

**B. Academic & Scholastic Standards:** Julie Gilbert gave the Senate a PARCC update, and reported that state guidelines for placement using the PARCC scores of incoming students have been received. The scoring system is from one to five. It is recommended that students with a score of four or five on either the Math or Language Arts portions be considered college ready, students with a score of three be considered borderline, and students with a score of one or two be considered requiring intervention. It is also recommended that students who have PARCC scores of three or lower take the COMPASS placement test.

Julie updated the senate on action item, “Enhance PLA”, by stating that the PLA informational booklets have been finalized and will be sent to print. She also updated the senate on action item Tactic 1C, Action 2 and reported that the committee is still discussing and adjusting this action item and will be forwarding their concerns and revisions to Dr. Quincy Martin. She reported that Pamela Perry will be attending the next ASSC meeting.

**C. Student Development:** Sandra Berryhill reported that the Single Parent Resource Fair is tomorrow, April 15, 2015. She stated that they are expecting about 20 guests to attend.
D. Academic Support: Bob Greenwald reported that the committee discussed scaling up existing programs. This includes planning to implement the Peer Mentoring Collaborative into 100% of all summer development education courses this summer, as well as expand to 50% for the fall 2015 and spring 2016 semesters.

E. Campus Quality: Christina Brophy reported that the Campus Quality committee is still collecting campus quality issues and will be developing a report that will be presented at the next Academic Senate meeting.

F. Professional Development: No report.

G. Assessment: Larry Manno reported that the Assessment committee met on April 1, 2015 and is in the process of creating a new program outcomes mapping form. This will allow programs to more effectively map outcomes to their courses and create a timeline that will ensure all outcomes are assessed.

Larry also reported that the 2013-2014 Assessment Star Award went to the Accounting Department. Geoff Hiller accepted that award on behalf of the department on Assessment Day.

H. Technical Advisory/Distance Learning: Marianna Desmond reported that after presenting the final draft of the Online Course Evaluation form at the last Academic Senate meeting, the form was distributed to the Deans, Chairs, and Coordinators for review. She received some suggestions/comments and made the necessary changes. Dr. Flaherty asked the Senate if they had any additional suggestions/comments on the revised form.

Dr. Flaherty suggested that on number 13, “Instructor responded in a timely manner to emails and questions”, a better definition of “timely” be used, as this term may be viewed differently by some students. Marianna responded that instructors usually state in the syllabus exactly how long they will allow themselves to respond to student questions. Sue Campos noted that even after the form is finalized, there will be many issues that arise. Dr. Flaherty agreed and stated that issues cannot be avoided, and that if it turns out the form needs to be further refined, there would be no reason not to return to it and make the necessary revisions.

Christina Brophy felt that on number 8, “Evaluation methods included problem solving or application of knowledge”, the use of the wording “application of knowledge” was very broad. Marianna responded that the TADEC committee felt that the wording included all types of assessment, such as essays, tests, etc.

Doug Olson asked about number 6, “Technological requirements, skills, and trouble-shooting options were clearly explained”, if technology requirements should be included in a different category/heading, as technology requirements does not relate to course content. Marianna responded that this statement refers to the technological requirements as it relates to the course. Doug suggested changing “explained” to “defined”.
Doug also stated that number 17, “Instructor presence and involvement in the class were clear”, is unclear to him, and suggested changing “clear” to “evident”.

Dr. Flaherty stated that these suggestions are all minor wording changes, and the form will still be good to go to the May Academic Senate Meeting.

Marianna reported that the Cernan Space Center will be presenting a demonstration of the new Super Media Globe (high end projector) and how its application can be utilized in academia. This demonstration will be on Thursday, April 23, 2015.

Marianna also reported that discussion continued on whether the TADEC would like to review the current requirements for faculty certification for teaching online, and possibly look into an “in-house” certification. Christina Brophy asked if providing its own equivalent to ION courses for faculty members would affect faculty contracts. Dr. Flaherty responded that if faculties are required to take ION training, and if Triton can offer equivalent courses, that this would not affect the faculty contract. It would only offer faculty another outlet to take the course; an enhanced option to ION.

Lastly, Dr. Flaherty asked the senate to begin assessing their committees, including an assessment of the mission statement, reviewing what the committee has done, and what the committee is working towards.

NEW BUSINESS

A. Dr. Flaherty announced that the Senate president seat is a one-year elected term and is up for election. Dr. Flaherty asked the Senate for nominations. Rebecca Fournier nominated Dr. Michael Flaherty. This nomination was seconded by Stu Sikora. Dr. Flaherty asked for any other nominations. There were none.

B. Pamela Perry presented to the Senate an HLC monitoring report update. She reiterated that Triton College was renewed for a 10-year accreditation and was placed on the standard pathway. This status includes another visit from the HLC in the fall of 2018. Before this visit occurs, the college will need to deliver three monitoring reports that will focus on three areas of concern, including shared governance, assessment, and resource planning and institutional effectiveness. The first monitoring report is due October 2, 2015 and will focus on shared governance. Pamela stated that she is in the process of drafting the full report and has completed the first section. This section will soon be distributed to faculty to give them the opportunity to review it and provide feedback. Pamela Perry is requesting solicit feedback from faculty members, including comment/suggestions on content, whether the report effectively addresses issues HLC asked the college to focus on, and whether the report contains the message the college would like to deliver about the work we are doing here at Triton College. There is no specific deadline for feedback, but Pamela stated that feedback received before early July 2015 will more likely be incorporated in the full report.

C. Renee Wright reported that she attended that April Faculty Advisory Committee (FAC) Meeting,
which is a subcommittee of the Illinois Board of Higher Education (IBHE). Renee stated that the IBHE is currently working on projects for student achievement. One proposal they are currently working on is Dual Credit Courses. Renee informed the Senate that the IBHE has proposed a rule for Dual Credit Courses and Illinois community colleges were excluded. Christina Brophy asked Renee what the rationale for excluding community colleges was. Renee responded that they did not have a specific explanation. Julie Gilbert expressed concern stating that this will affect transferability as we are attempting to align high school and college courses more efficiently. Dr. Flaherty suggested forwarding two documents. One document, the Illinois Board of Higher Education Appropriation Hearing Highlights, to be placed on the Academic Senate website, and a second document, Proposed Rules: Dual Credit Courses, to be sent out to the Academic Senate committee. Lastly, Renee reported that she will be attending the 2015 “College Changes Everything” Conference on July 16, 2015. This conference will focus on effective practices, and showcase resources available to help with increasing college access and college completion for students.

D. Shelley Tiwari reported that last week was the Achieving the Dream Coaches Visit. During this visit, the coaches assessed our progress with student success. The coaches met with the Chairs and Coordinators, Faculty, Administrators, etc. Key areas the coaches mentioned to work on include strengthening advisement in order for more students to benefit, work on enhancing communication to new students with placement testing, enhancing communication for test preparation options, and scaling up our current student success interventions.

ANNOUNCEMENTS

A. Dr. Flaherty reminded the Senate that a number of seats are up for re-election, and if anyone knows if their seat is up, to please talk to their Chair or Coordinator.

B. Adrian Fisher announced that April is “Earth Month”. She also announced that the Metropolitan Water Reclamation District (MWRD) President will be speaking on Tuesday, April 28, 2015 at 2PM and will be addressing governmental agencies and storm water management. Adrian stated that this talk would be an informative presentation for students to attend. Lastly, Adrian announced that next week is “Bike2Campus Week”, and that the college will be having a special event to celebrate on Wednesday, April 22, 2015.

C. Alexis Rangel announced that the “Sustain a Life” Blood Drive event will be held on Wednesday, April 22, 2015. She also announced that “Step for Vets” will be taking place on Saturday, May 2, 2015.

D. Julie Gilbert announced that the Accounting Job Fair will be held tomorrow, April 15, 2015. She also announced that former Chicago Bulls player, Bob Love, will be speaking next Wednesday, April 22, 2015.

ADJOURNMENT

Motion: Dr. Flaherty made a motion to adjourn to meeting, seconded by Cristina Brophy and Kathy Dirskinski. * Motion carried unanimously by voice vote.
Academic Senate Report

April 14, 2015

Dr. Flaherty adjourned the meeting at 3:57PM.

Respectfully submitted:  

[Signature]

Jaclyn Marzullo, Recording Secretary

Minutes Approved:  

[Signature]

Michael Flaherty, Senate Chairperson