CALL TO ORDER: Dr. Michael Flaherty called the meeting to order at 2:35PM.

Members Present: Lenier Anderson, Sandra Berryhill, Christina Brophy, Kathi Deresinski, Marianna Desmond, Michael Erzen, Roseanne Feltman, Michael Flaherty, Bob Greenwald, Ruth Hallongren, Dubravka Juraga, Carol Lynch, Dennis McNamara, Mary Mitchell, Jacqueline Mullany, and Adrian Fisher

Ex-Officio Members: Cheryl Antonich, Baylee Cabrera, Paul Jensen, and Doug Olson

Non-Voting Members: Jacquelyn Werner

Guests: Sue Maratto, Marie-Ange Zicher, Jean Dugo, Geoff Hiller, Brenda Jones Watkins, Izabela Zurawska, Jessica Rubalcaba, Peter Jaswilko, Mary Ann Tobin, Kurian Tharakunnel, Sujith Zachariah, Humberto Espino, Pamela Perry, Beth Dunn, and Mary-Rita Moore

APPROVAL OF MINUTES

Dr. Flaherty asked for a motion to accept the minutes of the November 10, 2015 Academic Senate Meeting. Christina Brophy made a motion to accept the minutes, seconded by Kathi Dereski. ♦

Motion carried unanimously by voice vote.

COMMITTEE REPORTS

A. College Curriculum: Sue Campos reported on recent changes within the Curriculum Department. Changes are as follows:

New Courses
RHT 097 Companion to English Rhetoric and Composition I
BOT 110 Good Lab Prac/Good Manfet Prac in Biotechnology
BOT 200 Cellular and Molecular Biology
BOT 210 Introduction to Biochemistry
BOT 220 Cell and Tissue Culture
BOT 230 Biotechnology Laboratory
BOT 240 Biotechnology Lab II (Protein Tech & Biofuels)
CMA 101 Introduction to Medical Assisting
CMA 102 Medical Assistant Admin Applications I
ARC 241 History of Architecture II
PHL 113 Environmental Ethics
VIC 165 Photography Exploration
VIC 190 Introduction to Digital Media and Animation
### Revised Courses

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
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<tbody>
<tr>
<td>HUM 299</td>
<td>Scholars Program Seminar</td>
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<tr>
<td>MAT 101</td>
<td>Quantitative Literacy</td>
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<td>MAT 102</td>
<td>Liberal Arts Mathematics</td>
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<td>MAT 110</td>
<td>College Algebra</td>
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<td>MAT 131</td>
<td>Calculus I</td>
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<td>MAT 133</td>
<td>Calculus II</td>
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<td>HTH 104</td>
<td>Science of Personal Health</td>
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<tr>
<td>HTH 110</td>
<td>Public Health and Wellness</td>
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<td>HTH 150</td>
<td>Complementary and Alternative Medicine</td>
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<td>HTH 175</td>
<td>Drug and Alcohol Education</td>
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<td>HTH 210</td>
<td>Lifestyle for Wellness</td>
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<td>HTH 215</td>
<td>Lifestyle Diseases</td>
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<td>HTH 216</td>
<td>Wellness and Exercise for Special Populations</td>
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<td>HTH 220</td>
<td>Athletic Training Techniques</td>
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<td>HTH 221</td>
<td>Sport Specific Training &amp; Rehabilitation</td>
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<tr>
<td>HTH 296</td>
<td>Special Topics in Health and Wellness</td>
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<tr>
<td>PED 101</td>
<td>Hatha Yoga</td>
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<td>PED 102</td>
<td>Kundalini Yoga</td>
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<td>PED 103</td>
<td>Beginning Karate</td>
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<tr>
<td>PED 104</td>
<td>Intermediate Karate</td>
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<td>PED 108</td>
<td>Swimming for Fitness</td>
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<td>PED 117</td>
<td>Walking for Fitness</td>
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<td>PED 118</td>
<td>Wrestling</td>
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<td>PED 120</td>
<td>Personal Defense Activities</td>
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<td>PED 124</td>
<td>Zumba Fitness</td>
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<td>PED 125</td>
<td>Kickboxing Fitness</td>
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<td>PED 127</td>
<td>Softball</td>
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<td>PED 128</td>
<td>Soccer</td>
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<td>PED 129</td>
<td>Volleyball</td>
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<td>PED 130</td>
<td>Basketball</td>
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<td>PED 138</td>
<td>Golf</td>
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<td>PED 152</td>
<td>Principles of Basketball</td>
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<td>PED 156</td>
<td>Principles of Wrestling</td>
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<td>PED 158</td>
<td>Principles of Baseball</td>
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<td>PED 159</td>
<td>Selected Team and Recreation Sports</td>
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<td>PED 180</td>
<td>Strength Conditioning and Performance</td>
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<td>PED 189</td>
<td>Water Safety Instructor</td>
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<td>PED 194</td>
<td>Principles of Coaching</td>
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<tr>
<td>PED 195</td>
<td>Instruction to Sport</td>
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</tbody>
</table>
PED 196  Sport and Exercise Psychology
PED 197  Sociology of Sport
PED 200  Introduction to Biomechanics
PED 201  Sports Officiating
PED 296  Special Topics in Physical Education
CMA 100  Intro to Clinical Skills & Diagnostic Procedures
CMA 110  Therapeutic Communications for Allied Health Majors
CMA 130  Clinical Laboratory Procedures
CMA 180  Applied Clinical Lab Procedures
CMA 200  Medical Assisting Externship
CMA 250  Certification Review for Medical Assistants
BIS 105  Environmental Biology
SOC 131  Social Problems
PHL 105  World Religions
SOC 100  Introduction to Sociology
SOC 120  Social Patterns of Courtship & Marriage
SOC 225  Race and Cultural Minorities
PSY 201  Social Psychology
OPH 245  Clinical Practicum I
OPH 246  Clinical Practicum II
OPH 247  Clinical Practicum III
MAT 114  Trigonometry
MAT 170  Elementary Statistics
NUR 095  Strategies for NCLEX Success
NUR 105  Introduction to Nursing
NUR 130  Promoting Adaptation I
NUR 135  Promoting Adaptation II
NUR 145  Nursing Care of Individuals with Common Recurring Adaptation Problems I
NUR 146  Pharmacology in Nursing I
NUR 155  Nursing Care of Individuals with Common Recurring Adaptation Problems II
NUR 156  Pharmacology in Nursing II
NUR 185  Transition from LPN to the AND Student
NUR 190  Preparation for the Practical Nursing Role
NUR 225  Promoting Adaptation: Chronic Health Problems
NUR 235  Promoting Adapt: Psychosocial and Rehab Problems
NUR 245  Promoting Adapt: The Childbearing/Childbearing Family
NUR 255  Promoting Adapt: Acute Care Health Problems
NUR 285  Professional Nursing Career Development
NUR 290  Leadership in the Management of Patient Care
ARC 104  Introduction to Architecture
ARC 110  Materials & Methods of Construction
ARC 171  Architectural Design I
ARC 172  Architectural Design II
ARC 187  Architectural Drawings
ARC 200  Sustainable Building Design
Academic Senate Report

ARC 210 Introduction to the History of Architecture
ARC 260 Architectural Portfolio
ARC 262 Revit & Construction Documents
ARC 296 Special Topics in Architecture and Interior Design
SPE 112 Intercultural Communication
SPE 113 Small Group Communication
SPE 141 Introduction to Performance Studies
SPE 161 Acting I
SPE 162 Acting II
SPE 294 Gender and Communication
SPE 296 Special Topics in Speech and Theatre
FET 225 Facility Sustainability and Green Technology
RAS 100 Radiology Patient Care
RAS 150 Applied Radiologic Technology I
RAS 160 Applied Radiologic Technology II
RAS 170 Applied Radiologic Technology III and IV
RAS 243 Digital Radiography
RAS 253 Special Radiographic Procedures
RAS 280 Applied Radiologic Technology
RAS 290 Applied Radiologic Technology
HTH 120 Nutrition Science
HTH 202 Culture and Food
GOL 101 Physical Geology
PSY 210 Psychology of Personality
VIC 100 Graphic Design
VIC 104 Computer Art I
VIC 121 Introduction to Quark/InDesign
VIC 142 Introduction to Illustrator
VIC 160 History of Photography
VIC 161 Introduction to Photoshop
VIC 162 Digital Photography
VIC 163 Digital Studio Photography
VIC 172 Web Design
VIC 202 Graphic Design Typography
VIC 213 Color Management
VIC 242 Advanced Layout and Illustration
VIC 261 Advanced Photoshop
VIC 263 Advanced Digital Studio Photography
VIC 264 Advanced Digital Photography
VIC 265 Photography Production
VIC 270 Writing for Multimedia
VIC 272 Advanced Web Page Design
VIC 282 Portfolio Design and Production
VIC 285 Digital Video
VIC 286 Advanced Digital Video
Deleted Courses
CMA 140  Introduction to Human Diseases
CMA 190  OSHA for the Allied Health
EMS 151  Paramedic I
EMS 152  Paramedic II
EMS 153  Paramedic III
EMS 154  Paramedic IV
EMS 155  Paramedic V
EMS 156  Paramedic VI
EMS 157  Paramedic VII
EMS 161  EMS Lead Instructor
EMS 191  Risk Management in EMS
VIC 287  Sound for Multimedia

New Curriculum
C226B  Biotechnology Laboratory Technician

Revised Curriculum
C217I  Ophthalmic Technician
C218A  Nursing (AD)
C317D  Nursing (LPN)
C248A  Architecture
C448T  Architecture Technology
C448X  Architecture Design Certificate
C548M  Building Information Modeling/BIM Advanced Cert
C243B  Fire Science
C217C  Radiologic Technology
C248C  Visual Communication-Graphic Design
C249C  Digital Photography
C348C  Visual Communication-Graphic Design Certificate
C348O  Digital Photography Certificate
C448U  Visual Communication-Digital Media Certificate
C448W  Visual Communication-Layout and Design Certificate

Reactivated Curriculum
C318A  Certified Medical Assistant

Dr. Flaherty asked for a motion to approve the College Curriculum Committee’s recommendations. Christina Brophy made a motion, seconded by Kathi Derenski. Motion carried unanimously by voice vote.

Susan Campus commented that we are in the process of revising the Associate of Science Degree
B. Academic & Scholastic Standards:

On behalf of Julie Gilbert, Lenier Anderson reported that the Academic and Scholastic Standards Committee continued discussion on the credit requirement for membership in clubs and organizations on campus. He stated that the Dean of Student Services, Corey Williams, met with the committee to discuss this topic. Additional specific data on community college club participation and costs will be gathered, and possible solutions will be presented at the next meeting.

Lenier also reported that the committee is looking for two more Full-Time Faculty to join the committee as voting members, specifically from the areas of Health Careers and Public Service Programs. Lastly, Lenier reported that the committee will no longer discuss the topic regarding a college wide definition of “at risk” students, as another committee was formed to handle this task.

C. Student Development:

Sandra Berryhill reported that the Student Development Committee continued its discussion on increasing awareness for how to lower the cost of textbooks for students. She also reported that the committee will be sponsoring Mental Health Awareness Month in May. The committee is working on creating an event that will draw students in to discuss mental health concerns.

D. Academic Support:

Bob Greenwald distributed a draft of survey questions that will be used to assess online instructors. Specifically, this survey will assess what instructors believe their online students are prepared for, what services their students are using, and what services they know to be available in order to direct their students to. This survey will be distributed to online and hybrid instructors.

Lenier Anderson asked if students are required to take an online Blackboard tutorial before taking an online course. Humberto Espino responded that it is recommended to the student, but not required. Marianna Desmond asked if the tutorial can be included in the online shells. Humberto responded that yes, instructors can choose whether they would like for their students to complete this tutorial before taking the online course.

Lastly, Bob stated that any additional questions to be included in the survey can be forwarded to him.

E. Campus Quality:

Christina Brophy reported that the codes for the punch-code door locks will be re-coded over the holiday break. Deans will be given the new code to be distributed to faculty. Christina also reported that counselors and office secretaries will now be given panic buttons. She also mentioned that faculty and staff are not to disclose the location of panic buttons to students. Lastly, Christina
stated that the Campus Quality Committee has been making much progress this academic year thanks to the work of both the faculty and the administrators.

F. Professional Development:

Roseanne Feltman reported that a finalized agenda for the spring workshop was completed at the last meeting and a tentative plan was agreed upon. Roseanne also reported that the committee has decided to support the SMARTteaching effort by brainstorming presentation topics and suggesting/secureing presenters. Lastly, Roseanne reported that an email was distributed to all faculty requesting nominations for both Full-Time and Part-Time Outstanding Faculty.

Christina Brophy asked what topics were chosen to be discussed at the spring faculty workshop. Roseanne responded that crisis management and technology in the classroom will be the focus on the workshop.

G. Assessment:

On behalf of Larry Manno, Dr. Flaherty stated that there is no report from the Assessment Committee due to the re-scheduling of the December meeting. The minutes will be posted on the website once they are completed.

H. Technical Advisory/Distance Learning:

Marianna Desmond reported that the Blackboard Essentials planning format and overview was discussed at the last TADEC meeting. Key stakeholders were identified, as well as the core teams, business drivers, learner scenarios, and success outcomes.

Marianna reported that the online evaluation form has been administrated to some courses, and commented on how nice the result format looks.

Marianna also reported that the focus for the spring will be in recommending an “in house” faculty training program for new and experienced online instructors. Kathi Derenski asked if the faculty will have a choice between this and ION. Dr. Flaherty responded that yes, faculty will have a choice, but those who completed ION will not need the new training. Marianna mentioned that much of what the committee has been researching is comparable to ION, and that the committee is looking at what we already have and developing something that would meet our requirements.

NEW BUSINESS

A. AASHE Stars Benchmarking

Adrian Fisher shared with the Senate a presentation focusing on AASHE Stars Benchmarking. Last year, Triton achieved the Gold Level of the Illinois Campus Sustainability Company. This
Academic Senate Report

achievement recognized our work with curriculum, student engagement, community partnerships, grounds and facilities, and planning and reporting. Adrian mentioned that not a lot of data was required for this, but that it was a great starting point. Part of that effort was the development of the Triton Sustainability Planning Guide. This planning guide gives us general goals and guidelines for how Triton can move forward in our sustainability efforts. AASHE, the Association for the Advancement of Sustainability in Higher Education, is a premier sustainability organization for higher education and is international in scope. Part of AASHE is STARS, which stands for the Sustainability Tracking, Assessment and Rating System. This is a voluntary system specific for higher education. Points are earned in four broad categories and ratings range from Bronze to Platinum. Adrian stated that the Green Committee has divided itself and taken on different sections including grounds, operations, engagement, planning, community, curriculum, and administration and will be filling in requirements for this initiative.

ANNOUNCEMENTS

A. Dr. Flaherty announced that the next Academic Senate Meeting will be on February 9, 2016 at 2:30PM.

ADJOURNMENT

Dr. Flaherty asked for a motion to adjourn the meeting. Christina Brophy made a motion to adjourn the meeting, seconded by Marianna Desmond. ♦ Motion carried unanimously by voice vote.

Dr. Flaherty adjourned the meeting at 3:19PM.

Respectfully submitted:  

[Signature]

Jaclyn Marzullo, Recording Secretary

Minutes Approved:  

[Signature]

Michael Flaherty, Senate Chairperson