CALL TO ORDER: Dr. Michael Flaherty called the meeting to order at 2:35PM.

Members Present: Sandra Berryhill, Liz Brindise, Susan Campos, Christina Brophy, Kathi Deresinski, Marianna Desmond, Beth Dunn, Roseanne Feltman, Michael Flaherty, Bob Greenwald, Julie Gilbert, Ruth Hallgren, Larry Manno, Rebecca Fournier, Mary Mitchell, Jacqueline Mullany, Adrian Fisher, and Stu Sikora

Ex-Officio Members: Kevin Li, Paul Jensen, and Doug Olson

Non-Voting Members: Quincy Martin, Scott Riddle, and Shelley Tiwari

Guests: Chuck Bohleke, Corey Williams, Deborah Baness-King, Virginia Cabasa- Hess, Marie-Ange Zicher, Brenda Jones Watkins, Jessica Rubalcaba, Peter Jaswilko, Mary Ann Tobin, Sujith Zachariah, Humberto Espino, Pamela Perry, and Mary-Rita Moore

APPROVAL OF MINUTES

Dr. Flaherty asked for a motion to accept the minutes of the December 8, 2015 Academic Senate Meeting. Rebecca Fournier made a motion to accept the minutes, seconded by Yahya Najjar. ♦ Motion carried unanimously by voice vote.

COMMITTEE REPORTS

A. College Curriculum: Sue Campos reported on recent changes to revise course fees. The process to change existing course fees must include a solid rationale as to why the fee is being changed. Deans will evaluate changes before they go to Senate.

Sue mentioned that the Compass placement test is going away. The new method that will replace Compass is still being determined. They are currently looking to get language on the placement test to add to the catalog. The language is to be used for courses that make reference to the placement test.

Sue also mentioned that the ICCB is pushing to lower credits for certifications and degrees. Any certifications over 30 credits or degree over 60 credits will need to be justified, it may or may not be approved by the ICCB.

Sue lastly mentioned that Illinois Board of Higher Ed is reducing the amount of yearly meetings from six times a year to four times a year. With less meetings that will mean less opportunities for approval. If you will be needing a program approved keep in mind the approval process.
Julie Gilbert reported that her committee is working on enhancing PLA with the help of their action champion. They have created a brochure handout for PLA. The handout gives a summary of the learning assessment tools and contact information for Triton. Sujith Zachariah can be contacted for additional copies if you would like them for your classroom.

Julie mentioned that more DSST exams need to be offered to qualified students. Proficiency exams for other languages give the students the opportunity to earn extra credits towards reaching their goals.

Julie also mentioned that the committee is in discussion about lowering the requirement of credits for students to join a club. Students who cannot take six or more hours in order to be eligible yet would still like to participate.

C. Student Development:

Sandra Berryhill reported that Chris Dewey resigned. Sandra has assumed the role of Department Chair for the Counseling Department.

Sandra mentioned that their committee discussed low cost textbooks for students. They started a sub-committee to further discuss and research this issue.

Sandra also mentioned that Greg Catena and Dr. Griffin have each mentored students. Dr. Flaherty said that mentoring students will be easier to do in smaller areas of the college due to the lower amount of students per area.

D. Academic Support:

Bob Greenwald reported that the survey for online instructors is complete. The survey will be distributed to Online/Hybrid instructors via SurveyMonkey after spring break. If the Response is poor, it will be redistributed via BlackBoard.

A discussion about tutoring began, Aja Gorham would like to see more one-on-one tutoring for writing. Debbie Baness-King described state trends at community colleges in tutoring, are mostly spurred by financial constraints. Mukesh George explained how grant funding in his area is providing funds for tutoring, but only in certain areas for specific students. Debbie will give a presentation next month about the tutoring center. SMARTTHINKING will be back soon.

E. Campus Quality:
Christina Brophy reported that Deputy Chief John Hansen shared a resource with them so that they can now store serial numbers. They are currently working on classroom scheduling issues.

Christina mentioned that the technology in the R building has been especially hard to use due to the extremely slow computers.

**F. Professional Development:**

Roseanne Feltman reported that a finalized agenda for the spring faculty workshop was completed at the last meeting. Roseanne also reported that the committee is currently in the process of choosing the outstanding faculty awards. The nomination deadline is April 1, 2016.

**G. Assessment:**

Larry Manno reported that the next committee meeting is February 18, 2016 at 3:30PM. Larry encouraged all to register for the Second Annual College Assessment Fair. The Fair will be held on Friday, March 4, 2016 8AM-12:30PM in Cafe64.

**H. Technical Advisory/Distance Learning:**

Marianna Desmond reported that the Collaborate pilot in BlackBoard got positive feedback from faculty using it. The faculty has the opportunity to review the pilot, and leave their constructive comments.

Marianna reported that all online students were sent notification of step by step process on how to log into their BlackBoards. The G building is not complete for the Architecture department. Also, the Electronics program has moved to the T building.

Marianna also reported that from the comparison of online classes in 2015 to 2016 we have seen a decrease. Kevin Li gave a presentation on retention issues, and is working with the ETS to put a survey out to see how we can improve retention. TADEC will be bringing their focus back to online certification.

**NEW BUSINESS**

**A. Student Success Update**

Shelley Tiwari reported on student success initiatives. One of the initiatives is to Scale up College Success 102 course. Data suggest that students who take this course are more successful and have higher retention rates. Another initiative is to improve success in high enrollment low success courses.
Academic Senate Report

Shelley mentioned that they are looking to gather faculty feedback to help build a pilot. The idea would then be to invite a small group of faculty for training. The pilot would lead to faculty mentoring students. Dr. Flaherty responded that the faculty is not large enough, and does not have the time to mentor enough students to make a significant impact. He also noted that earlier in the meeting it had been suggested that faculty mentor high school students, and earlier this week faculty had been asked to mentor adjuncts.

ANNOUNCEMENTS

A. Sandra Berryhill announced that the Counseling Department is hosting two college fairs.
   February 16, 2016 private Illinois Colleges will be on campus from 10AM-1PM
   February 25, 2016 State Universities will be on campus from 10AM-1PM. The list of colleges attending can be found in Triton today.

ADJOURNMENT

Dr. Flaherty asked for a motion to adjourn the meeting. Kathi Deresinski made a motion to adjourn the meeting, seconded by Bob Greenwald. ♦ Motion carried unanimously by voice vote.

Dr. Flaherty adjourned the meeting at 3:16PM.

Respectfully submitted:

[Signature]
Brady Niemiec, Recording Secretary

Minutes Approved:

[Signature]
Michael Flaherty, Senate Chairperson