Roll call was taken.  
Trustee Diane Viverito called the meeting to order at 6:05 p.m.  

Members Present:  
Diane Viverito, Doug Olson, Quincy Martin, Paul Jensen, Gustavo Muñoz  

Also Present:  
Corey Williams, Peter Jaswilko, Cheryl Antonich, Virginia Cabasa-Hess,  
Debbie Baness-King, Amanda Turner, Chuck Bohleke, Susan Page,  
Kevin Kennedy, Sacella Smith, and Pauline Koch  

APPROVAL OF COMMITTEE MINUTES  

Trustee Diane Viverito asked for a motion to approve the minutes of the December 2, 2015, meeting.  There was a motion to approve by Quincy Martin and seconded by Paul Jensen.  Voice vote carried the motion unanimously.  

COMMENTS ON THIS AGENDA  

Vice President Olson announced that Jackie Marzullo resigned from the College and will no longer be taking minutes at the meeting; he hopes to fill her position as soon as possible.  Trustee Viverito remarked that Jackie did a great job, and she will be missed.  

REPORTS ON ACADEMIC AFFAIRS/STUDENT AFFAIRS  

A.  ERP Implementation  
   Kevin Kennedy reported on the continuing progress of the ERP Implementation.  Included in the Quarterly Report was an update on Instant Enrollment for Continuing Education classes which allows students to register for classes in one web session.  Target date for this enrollment process is the Fall 2016 semester.  Mr. Kennedy also discussed Computed Columns which provides students with more detailed information regarding adds and drops, and lastly the upgrade of the Recruiter product which will be moved to a new platform.  

B.  Grant Report  
   Sacella Smith reported that the highlight of the second quarter was the receipt of the ICCB Adult Ed and Family Literacy Grant in the amount of $453,000.  In terms of grants applied for during the second quarter, Ms. Smith reported that a Biotechnology Tri-Path Initiative Grant was submitted to the National Science Foundation in the amount of $893,315, and a JTED-SNAP grant was submitted to the USDA/IDHS/IL DCEO in the amount of $807,500.  Ms. Smith indicated that the Angell Foundation invited the College to reapply for a Gadget Grant which sponsors girls ages 12-16 to attend a summer manufacturing camp.  In conclusion, Ms. Smith announced that the Grant Office is applying for a USDOE TRIO Talent Search Grant (February submission) partnering with Districts 88, 89 and 209.
STUDENT SENATE REPORT

Gustavo Muñoz reported that TCSA Executive Officers are attending the ICCB-SAC meeting in Springfield on January 15th and 16th.

NEW BUSINESS

BOARD POLICY:

The following Board Policy will be submitted for Board review (First Reading) at the January 26, 2016 Board of Trustees meeting:

5415: Student Optional Disclosure of Private Mental Health Information—First Reading - Presented by Associate Vice President Martin, this Board Policy is established in order for the College to comply with the Student Optional Disclosure of Private Mental Health Act, 110 ILCS 74/1 et seq. which requires that institutions of higher learning provide all students the opportunity to authorize, in writing, the disclosure of certain private mental health information to a designated person, subject to conditions and under the circumstances provided for in the Act.

ACTION EXHIBITS:

The following Action Exhibits will be submitted for Board approval at the January 26, 2016 Board of Trustees meeting:

Removal of Titles and Indexes for Library — This action exhibit is to approve the Library permission to dispose of titles and indexes that are outdated or otherwise available in electronic format. Efforts will be made to donate materials to local public libraries. Materials not donated will be included in the annual Library book sale.

Cooperative Agreement with St. Francis Presence Health — This action exhibit is to approve a Cooperative Agreement with St. Francis Presence Health. The Agreement is effective when signed by both parties and shall have an initial term of one (1) year; there is no cost to the College for this Agreement. The Agreement will provide clinical experiences to Triton Nursing, Nursing Assistant, Nuclear Medicine, Diagnostic Medical Sonography, Radiologic Technology, Medical Assistant, and Surgical Technology students.

Out of Radius Travel — Requests were reviewed with no questions or comments.

OTHER

None
ADJOURNMENT

Trustee Diane Viverito asked for a motion to adjourn the meeting. There was a motion to adjourn by Vice President Olson and seconded by Associate Vice President Martin. Voice vote carried the motion unanimously and the meeting was adjourned at 6:25 p.m.

Respectfully submitted,

Carolyn Palmer, Recording Secretary

Minutes approved by the Academic Affairs/Student Affairs Committee: March 2, 2016