Roll call was taken.  
Trustee Diane Viverito called the meeting to order at 6:05 p.m.

Members Present:  Diane Viverito, Doug Olson, Quincy Martin, Paul Jensen, Marianna Desmond, Baylee Cabrera, Gustavo Muñoz

Also Present:  Corey Williams, Peter Jaswilko, Virginia Cabasa-Hess, Amanda Turner, Chuck Bohleke, Susan Page, Kevin Kennedy, Sacella Smith, Debbie Baness-King, Kevin Li, Ric Segovia, and Raquel Monge.

APPROVAL OF COMMITTEE MINUTES

Trustee Diane Viverito asked for a motion to approve the minutes of the February 2, 2016, meeting.  There was a motion to approve by Marianna Desmond and seconded by Quincy Martin.  Voice vote carried the motion unanimously.

COMMENTS ON THIS AGENDA

REPORTS ON ACADEMIC AFFAIRS/STUDENT AFFAIRS

A. Colleague Report – Kevin Kennedy gave an update on ERP Enrollment. Triton has upgraded the number of licenses in colleague by 15 licenses. Triton also added 25 licenses in our production system, which should resolve problems around registration time during peak use. Also in February the Board of Trustees approved a new travel policy automation implication. We also purchased an electronic signature package called Docusign. We will start off small then scale it up. The first form to be revised and made electronic will be the Travel form. Also we will be revising the Claim for Reimbursement and Mileage Reimbursement into one document. Docusign will allow people to sign documents electronically. Also in the first pass they will revise the Budget Transfer form. Lastly, Kevin reported on the ERP budget and five years have passed thus far. We set up an ERP budget for the implementation cost. We now have started transferring a lot of the costs into the IT area. We have come under budget by about three million dollars to this point thus far.

B. Grant Report – Raquel Monge  
Triton has been awarded the $5000 Smoke Free Grant. The Gadget program, through the Angel foundation, said that they would like to conduct a site visit. The total proposed amount is 1.1 Million Dollars of submitted grant applications for FY 16 and FY17 budget. The Grants Office has not heard anything about the state budget as of yet.

C. College Readiness Initiatives – Ric Segovia reported on the 2016 Outcomes: to expand the high school College Readiness Program. We have scaled up the program thus far from one school to multiple schools. Total Spring 2016 enrollment for the program is 128 students, which is double the amount of students from last year. Typically, students are in their senior
year when they are in the program. Students must be tested and those that qualify can participate in the College Readiness Program. Ric mentioned that student information sessions will be coming up. Ric also mentioned that Triton has been recommending that schools test students in April and May so that students are ready for the Fall. We have also re-designed the Introduction to College 102 course and there is no longer an Introduction to College 101 course. Introduction to College 102 is mandatory for students who have been placed on academic probation. We are looking at training instructors this summer. In the pilot, 82% of students were successful in the course. Math-UP Program’s first semester is doing very well thus far. MAT 045 students are tested after four weeks to see if they were properly placed. Four MAT 045 classes were randomly selected to participate. Two entire classes were moved from MAT 045 to MAT 055 and one full class moved up to MAT 085. This program will run again in the fall. We used multiple efforts as well as input from instructors who recommended the students who should be moved to a higher level course.

STUDENT SENATE REPORT

Baylee Cabrera reported that today, April 6, 2016 is the last day of elections. Baylee also mentioned that Advocacy Day is April 20, 2016 and they will be heading to Springfield to participate.

Dr. Olson mentioned that Student Trustee Gustavo Munoz term as Student Trustee is ending this month and this will be his last Committee Meeting and that he did an excellent job while serving.

NEW BUSINESS

BOARD POLICY:

ACTION EXHIBITS:

The following Action Exhibits will be submitted for Board approval at the April 19, 2016 Board of Trustees meeting:

Agreement with Advocate Christ Medical Center — This action exhibit is to approve the clinical affiliation agreement with Advocate Christ Medical Center

Agreement with Advocate Medical Group — This action exhibit is to approve the clinical affiliation agreement with Advocate Medical Group.

Agreement with Education Testing Services — This action exhibit is to approve the free joint research project with ETS.

Adventist Midwest Health Agreement — This action exhibit is to approve the clinical affiliation agreement with Adventist Midwest Health.

Agreement with Maryville Children's Hospital — This action exhibit is to approve the clinical
affiliation agreement with Maryville Children’s Hospital.

*Walgreens Clinical Agreement* — This action exhibit is to approve the clinical affiliation agreement with Walgreens

*2016 Student Trustee Selection* — *This action exhibit is to approve the elected Student Trustee*

**OTHER**

None

**ADJOURNMENT**

Trustee Diane Viverito asked for a motion to adjourn the meeting. There was a motion to adjourn by Vice President Olson and seconded by TCSA Trustee Gustavo Munoz. Voice vote carried the motion unanimously and the meeting was adjourned at 6:42 p.m.

Respectfully submitted,

*Brady Niemiec*

Brady Niemiec, Recording Secretary

Minutes approved by the Board Academic Affairs Student Affairs Committee on May 4, 2016.