1. Welcome – Luisa welcomed everyone and gave an update on the status of some of its members. Alison Healey, representing CAAS, no longer works for Triton. Dora Abbruscato will be out for a few weeks due to her husband’s health issues. Mary Jean will be out due to personal health issues.

2. New Business:

- Responsibilities of the Diversity Affairs Functional Committees – The Committee discussed several ways they can better support the College Council and Triton’s presidents. Among the suggestions provided were the following:
  
  - Have a better understanding of Triton’s hiring process. We will continue our attempt to have Joe Kingler, Executive Director of HR, as a guest at a future meeting.
  - Look for ways to increase the diversity of our faculty. Possible options include developing relationships with institutions to recruit graduates from their masters and doctoral programs.
  - Address students’ needs by having a better understanding of the student population and their expectations.
  - Look at diversity and how it relates to teaching methodology. This includes identifying experts among the faculty and offering classes that target specific populations, i.e. instead of a Developmental Writing Class, it could be a writing class for second language learners. This would allow us to meet the needs of specific populations. We can no longer consider teaching strictly based on the overall student population.
  - Define diversity and providing professional development to meet the needs of our diverse employee and student populations.
  - Look at what other institutions are offering regarding special programs and courses on diversity as examples of diversity.

- Our role in College Council- The Committee reviewed and discussed the College Council Functional Committees statement. The committee members disagreed with the statement “The committees function as the primary source of information and expertise about their respective functional areas...” The committee as a whole does not feel it has the necessary expertise relating to diversity. Each member did agree that as individual members they do have a certain degree of expertise based on their own personal experiences and knowledge. Together the Committee makes it a point to learn and stay
informed on diversity issues through the reading and discussion of current issues and articles on diversity.

- Discuss article on Survey Results of Minority Students in Community Colleges – The Committee recommended the article be the basis of our next Brown Bag.

3. Old Business:
   - Debrief Diversity Brown Bag – Only five staff members participated in the diversity brown bag, four of which were members of the Diversity Affairs Committee.

4. Concerns or issues - None

5. Announcements - None

6. Next meeting – April 3rd, 3:00 p.m. B-203