Diversity Committee Meeting  
August 7, 2014

Minutes
Present: Richard Brown, Tuan Dean, Kay Frey, Dr. Luisa Hernandez, Rosa Maria Hernandez, Izabela Zurawska, and Sacella Smith (guest)

1. Welcome and Introductions – Dr. Hernandez welcomed everyone and had everyone introduce themselves. Tuan Dean is now a full time faculty, so we will need to recruit a new member to represent the adjunct faculty. Sacella Smith expressed an interest in participating on the committee. Dr. Hernandez informed her she would be contacted if an opening she can fill becomes available.

2. Old Business

Changes in Share Governance – We carefully review the new Share Governance Structure and discussed how the restructure would help increase communication surrounding the importance of diversity in helping the College meet its mission of serving a diverse community.

We also discussed and established guidelines regarding committee membership as determined by the new shared governance structure.

Size – The Committee agreed to a maximum of 16-20 member, and a minimum of 6-8. Current the Diversity Committee has 14 members.

Representation – Committee members are selected based on employee group, departments, and the need for members to represent the diversity of our student and staff. Diversity, as defined in Triton’s Diversity Plan, is the “Difference among group of people and individuals based on race, socio economics status, gender, language, exceptionalities, religion, sexual orientation, and geographic region in which they live.” Currently the Diversity needs a representative from CAAS.

Appointment Process – The Committee follows the appointment process as described in the Share Governance Structure.

Term Limits – to be determined.

Attendance Requirements – Committee members must abide with the minimum 75% attendance requirements at meeting to remain active members of the Committees. Members who do not follow this requirement, will replaced with new members.
3. New Business

- Goals for FY 15 – We discuss the need to establish goals for FY15, particularly with the changes in the Share Governance structure. We reviewed the purpose of the Diversity Committee and agreed we should continue to focus having a better understanding, and helping others better under the student and staff population, compliance, identifying needs for diversity training, and tracking progress in the strategic plan.

- Diversity Brown Bag – We agreed to host the next Diversity Brown Bag in October. We did not have enough time to discuss the topic further. It will be discussed during the September meeting.

4. Announcements: None

5. Next meeting: September 4th at 3:00 in B-203.