Call to Order

Approval of Minutes  September 4, 2008

<table>
<thead>
<tr>
<th>Old Business</th>
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<td><strong>08 - 18</strong> ELT 110  Concepts of Electronics</td>
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<td><strong>08 - 32</strong> ELT 287  Electrical Troubleshooting</td>
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<td><strong>08 - 78</strong> U213P  AAT/Special Education</td>
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<td><strong>08 - 79</strong> EDU 110  Diversity of Schools and Society</td>
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<td><strong>08 - 80</strong> EDU 200  Introduction to Special Education</td>
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## New Business

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Page 3 of 4
8 - 124 BUS 102 Small Business Accounting
First Reading New Course A. Jajko

8 - 125 BUS 136 Entrepreneurship I
First Reading New Course A. Jajko

8 - 126 BUS 137 Entrepreneurship II
First Reading New Course A. Jajko

8 - 127 Orderly Withdrawal - Dean Baldin Memo
First Reading Delete Curriculum A. Baldin 87

8 - 128 Orderly Withdrawal - Assoc V.P. Antonich Memo
First Reading Delete Curriculum C. Antonich 99

8 - 129 Orderly Withdrawal - Dean Roberts Memos
First Reading Delete Curriculum L. Roberts 101

8 - 130 BUS 155 Small Business Ownership/Self-Assess
First Reading Delete Course A. Jajko 104

8 - 131 BUS 156 Small Business: Types of Ownership
First Reading Delete Course A. Jajko

8 - 132 BUS 158 Small-Business Financing
First Reading Delete Course A. Jajko

8 - 133 BUS 159 Small Business Location Analysis
First Reading Delete Course A. Jajko

8 - 134 BUS 160 Small Business Owner Networking
First Reading Delete Course A. Jajko

8 - 135 BUS 225 Business Plan for the Small Business
First Reading Delete Course A. Jajko

8 - 136 BUS 227 Small Business Staffing and Training
First Reading Delete Course A. Jajko

8 - 137 BUS 228 Small Business Forecasting
First Reading Delete Course A. Jajko

Innovative Ideas: ----

Other:  A) General Education Objectives – K. Anderson
B) Revision of Degrees – K. Anderson
C) IAI Course Descriptions – K. Anderson
D) Draft of Faculty Response Memo to the President – K. Anderson
(Faculty Incentive for New Program Development)
E) Curriculum and Assessment Office – K. Anderson

Distribution: Academic Deans, Associate Deans, Department Chairpersons/Coordinators, College Curriculum Committee, Agendees and the President

Printed: 9/26/2008
CALL TO ORDER/ROLL CALL

K. Anderson called the meeting to order at 2:32 p.m.


Members absent: (voting) A. Baldin and L. Roberts

Resource Members present: (non-voting) P. Hadjimitsos, N. De Mayo, V. Howard, M. Weatherspoon and C. Allcorn

Resource Members absent: (non-voting) D. Baness-King, P. Jensen and Sujith Zachariah

Agendee(s): K. Anderson, D. Rosenbrock, J. Augustine, A. Jajko, T. Porebski, J. B. Halpin and J. B. Halpin (for J. Dusek)

Visitor(s): M. Armas, C. Lekostaj, K. Benson and P. Murningham

APPROVAL OF COLLEGE CURRICULUM MINUTES

Motion to approve the minutes of September 4, 2008, passed unanimously by voice vote.

OLD BUSINESS

<table>
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<tr>
<th>Item No.</th>
<th>Course/Curr</th>
<th>Proposals</th>
<th>Readings</th>
<th>Action Taken</th>
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<td>ELT 287 Electrical Troubleshooting</td>
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The ELT courses proposed for withdrawal will remain on the agenda until the inactive programs that these courses are attached to have been approved for withdrawal through the Orderly Withdrawal process.

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<th>Item No.</th>
<th>Course/Curr</th>
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D. Rosenbrock inquired if there were any questions pertaining to the new AAT/Special Education Degree submission. There were none. S. Maratto will submit EDU 110, Diversity of Schools and Society, to the IAI Behavioral and Social Science General Education Panel for review to fulfill the human diversity requirement.

Motion to approve item numbers 08-78 through 08-86, passed unanimously by voice vote.

**NEW BUSINESS**

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<td>CJA 121</td>
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<td>J. Augustine stated that this course is an IAI major course. He will incorporate the IAI objectives listed on the website with the course objectives that are listed on the course outline and re-submit for the November 6th meeting.</td>
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<td>K. Anderson stated that this topic of adding IAI course descriptions and course objectives to the course proposals will be discussed later on this agenda.</td>
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<td>A. Jajko stated that the above courses proposed for deletion are not attached to any programs and are no longer viable; therefore they are being deleted. K. Anderson noted that according to the ICCB, a course cannot linger on ‘course-taker’ status, unless the program is withdrawn to ensure student completion. The course(s) must then be either deleted or re-attached to another program.</td>
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<td>Motion to approve item numbers 08-87 through 08-91, passed unanimously by voice vote.</td>
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<td>IRT 110</td>
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<td>A. Sharris stated that ENT 251 and IRT 110 are both not attached to any program and therefore have been deleted. C248U, Engineering Technology CAD has been inactivated and some courses have been incorporated with C248V, Engineering Technology, which neither ENT 251 or IRT 110 is viable.</td>
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<td>Motion to approve item numbers 08-92 and 08-93, passed unanimously by voice vote.</td>
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<td>08-103</td>
<td>RES 278</td>
<td>delete crs</td>
<td>X</td>
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</tr>
<tr>
<td>08-104</td>
<td>RES 279</td>
<td>delete crs</td>
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<tr>
<td>Item</td>
<td>Course Description</td>
<td>Action</td>
<td>Outcome</td>
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<tr>
<td>08-105</td>
<td>RES 280 Stand of Prof Pract (IL I)</td>
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<tr>
<td>08-106</td>
<td>RES 281 Res Report Writing (IL VI)</td>
<td>delete crs</td>
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<tr>
<td>08-107</td>
<td>RES 282 Non-Res Real Est Proc (IL IV)</td>
<td>delete crs</td>
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<td></td>
</tr>
<tr>
<td>08-108</td>
<td>RES 284 Income Approach (IL V)</td>
<td>delete crs</td>
<td>approved</td>
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<tr>
<td>08-109</td>
<td>RES 286 Non-Res Rprt Wrtt (IL VII)</td>
<td>delete crs</td>
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<tr>
<td>08-110</td>
<td>RES 288 Apprs Lrg Aprmnt Comp (IL E)</td>
<td>delete crs</td>
<td>approved</td>
<td></td>
</tr>
<tr>
<td>08-111</td>
<td>RES 296 Spec Topics in Real Estate</td>
<td>delete crs</td>
<td>approved</td>
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A. Jajko stated that items numbers 08-94 through 08-98 were originally Traffic and Transportation Management (TTM) courses, which were changed to Marketing (MKT) courses. 08-99 through 08-111 are Real Estate courses that remained active to allow students the opportunity to petition for credit after completing Real Estate courses offered under the Continuing Education area. No students to date have petitioned for credit, therefore they are being deleted. M. R. Moore raised a concern that the MKT (TTM) courses do have viability from what she has read. A. Jajko responded that those courses are usually offered as non-credit at the college level. The courses that include Haz-Mat content are learned on-the-job. A. Jajko attempted to offer those courses various ways, with no success. There is no interest on the Continuing Education area either. A. Sharris was interested in reviving those courses as she has a master’s degree in Logistics and stated that the interest is there, but the courses as they are now are not viable. The MKT (TTM) courses belong in a program and offered through the Technology area. She added that it may be a good idea to have at the community college level, as Global Logistics is offered at the four-year schools. A. Sharris’ program does transfer to programs that delve into logistics. All of the coursework cannot be offered to students at associate’s level. **Motion to approve item numbers 08-94 through 08-111, passed unanimously by voice vote.**

<table>
<thead>
<tr>
<th>Item</th>
<th>Course Description</th>
<th>Action</th>
<th>Outcome</th>
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</thead>
<tbody>
<tr>
<td>08-112</td>
<td>WEL 110 Trade-Related Welding</td>
<td>delete crs</td>
<td>approved</td>
</tr>
</tbody>
</table>

J. B. Halpin represented item number 08-112 for J. Dusek and stated that this course is not attached to any program, is no longer viable and therefore is being deleted. **Motion to approve item number 08-112, passed unanimously by voice vote.**

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<thead>
<tr>
<th>Item</th>
<th>Course Description</th>
<th>Action</th>
<th>Outcome</th>
</tr>
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<tbody>
<tr>
<td>08-113</td>
<td>U224A45 Soc &amp; Political Science</td>
<td>rev curr</td>
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</tr>
<tr>
<td>08-114</td>
<td>U224A46 History</td>
<td>rev curr</td>
<td>approved</td>
</tr>
<tr>
<td>08-115</td>
<td>U230A08 Economics</td>
<td>rev curr</td>
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</tr>
<tr>
<td>08-116</td>
<td>U230A32 Geography</td>
<td>rev curr</td>
<td>approved</td>
</tr>
<tr>
<td>08-117</td>
<td>ECO 296 Spec Topics in Economics</td>
<td>rev curr</td>
<td>approved</td>
</tr>
<tr>
<td>08-118</td>
<td>GEO 296 Spec Topics in Geography</td>
<td>rev curr</td>
<td>approved</td>
</tr>
<tr>
<td>08-119</td>
<td>HIS 171 History of Latin America I</td>
<td>new crs</td>
<td>discussed</td>
</tr>
<tr>
<td>08-120</td>
<td>HIS 172 History of Latin America II</td>
<td>new crs</td>
<td>discussed</td>
</tr>
<tr>
<td>08-121</td>
<td>HIS 296 Spec Topics in History</td>
<td>rev crs</td>
<td>approved</td>
</tr>
<tr>
<td>08-122</td>
<td>PSC 296 Spec Topics in Pol Science</td>
<td>rev crs</td>
<td>approved</td>
</tr>
</tbody>
</table>

T. Porebski stated that the 296-level courses have been revised to allow for variable and repeatable course offering. HIS 171 and 172 are new courses that have been developed and will be submitted to the IAI Panel for approval to offer as general education courses. K. Anderson noted that the IAI course descriptions have also been included on the course proposals as a comparison to the actual course description to be published in the College Catalog. A. Sharris questioned if the IAI’s course description should be used. K. Anderson replied that would not be necessary in every area. The submitter can develop their own course description, but there would be a greater chance of the course being approved if the IAI’s course description was used. T. Porebski declined to use the IAI’s course description as he did not like the wording. HIS 171 is not a prerequisite for HIS 172, as the IAI’s course description eludes to. K. Anderson stated that using the IAI’s course description is not a requirement, but helpful in attaining IAI approval. M. Hahn Wade questioned the difference between HIS 171 and HIS 172. T. Porebski replied that the time periods are different. **T. Porebski will revise the course descriptions for HIS 171 and HIS 172 and submit the changes for the November 6th CCC meeting.**

**Motion to approve item numbers 08-113 through 08-118 and 08-121 and 08-122, passed unanimously by**
A. Jajko has developed three new courses and has deleted all one-hour courses (later on this agenda) that are attached to this program and have no relevancy, which will bring the program up-to-date. BUS 136 and BUS 137 were previously offered as topics for BUS 296 and because of much interest, will now be offered as a stand-alone courses. The certificate encompasses all age groups. A. Jajko thanked P. Murningham for all her assistance. 

The course descriptions for BUS 136 and BUS 137 will be revised and re-submitted as they both are identical. L. Dodt added that these changes resulted from Learning Community meetings. P. Hadjimitsos added that the course objectives of both new courses are identical and need to be different as the ICCB will likely notice this. A. Jajko will review, revise and re-submit for the second reading.

K. Anderson stated that Study Committee members are comprised of a representative from the Business Office, a counselor of the area(s), the dean of the area(s) and three instructors from the Curriculum Committee.

Technology (U230A15), Quality Management (C452A); Interior Design, Real Estate, Business, Welding, Ornamental Horticulture and Construction Technology Study Committee members are: J. B. Halpin, A. Baldin, L. Roberts, J. Dusek and E. Bell. K. Anderson stated that since Technology (U230A15) is housed in the Arts and Sciences area and overlaps with career, Dean Roberts will also be a member of this Committee. The coordinators will need to communicate as to which counselor(s) would be best to sit on this committee. There can be more than one counselor to a committee.

K. Anderson stated that all programs recommended for withdrawal that are non-contentious will be grouped into Study Committees. The coordinator(s) for each of the program(s) listed will chair the Committee. A. Jajko was under the impression that the programs were automatically withdrawn with the submission of the memo by the dean. K. Anderson clarified that the process, by reciting that portion of the faculty contract, that a Study Committee is set up for programs listed for Orderly Withdrawal, in which a recommendation is made to the Curriculum Committee in November, with a Majority and maybe a Minority Report if there is disagreement. The Academic Senate then reviews the recommendations in December and the Senate recommendation is sent to the President and then Board of Trustees for action.

U230A15, Technology
Technology is no longer a feasible program; therefore it is being withdrawn.

C452A, Quality Management
Quality Management is not a feasible program any longer. The dean and the coordinator are in agreement to withdraw the program. A. Jajko stated that she has worked with P. Hadjimitsos to determine enrollment numbers and concluded that there is no student interest. P. Hadjimitsos added that the problem is not with the program, but that the courses have not been offered for ten years.

J. B. Halpin is planning to re-activate C348A, Architecture Certificate. K. Anderson noted that the dean and the coordinator are in agreement to withdraw these programs and reactivate C348A.

RES Programs – C406G, Certified Residential Real Estate Appraiser; C406H, Certified General Real Estate Appraiser; C406I, Associate Real Estate Appraiser Certificate and C406J, Home Inspector Certificate

A. Jajko stated that these programs were credit programs and are now offered under the Continuing Education area. The Real Estate courses were made course-takers, in case students wanted college credit. There has been no student interest to petition for credit; therefore they are also being deleted.

BUS Programs – C407H, Corporate Desktop Publications; C407I, Office Tech/Legal Office Assistant Emphasis and C415A, Safety Coordinator Certificate

S. Martella stated that she is in agreement with the withdrawal, as there has been no student interest.


J. B. Halpin stated that the Welding and Construction-Surveying programs are being withdrawn, as there is no student interest. M. Weatherspoon suggested to not withdraw the Surveying program, but to revise it, as this would be less extensive work than completing a Form 20, for the proposed new program, ‘Professional Land Surveyor’ as stated in J. Dusek’s memo. J. B. Halpin will discuss that possibility with J. Dusek, along with the Study Committee’s recommendation. P. Hadjimitsos added that if there is a certificate being offered, a degree should automatically be offered as the degree contains the same core courses as the certificate with the addition of general education courses at no cost to the school. If Surveying uses the same courses as the Construction Degree, then we should not withdraw it. K. Anderson stated that it is the obligation of the CCC to appoint a Study Committee, who may make a recommendation for revision.

ORN Program – C201B, ORN/Ornamental Horticulture/Floral Design and Greenhouse Management

K. Benson stated that the ORN area is currently being revised and that only one ORN degree and four certificates will be offered. The intent of most ORN students is to graduate and go into the workforce, which is how the department is tailoring these programs.

**ENT and IRT Study Committee includes A. Baldin, A. Sharris (chair), E. Charneia, R. Connor, L. Manno and Counselor from the area**


*Engineering Technology (CAD)* will be included with the *IRT* programs that are proposed for withdrawal under one Study Committee. A. Sharris stated for clarification that the reason *C248U, Engineering Technology (CAD)* is being withdrawn is not due to low enrollment, but that program has been incorporated with *C248V, Engineering*. She added that in her reply memo regarding the withdrawal of the *IRT* programs, some of those programs may be valuable and would need to be re-packaged to gain...
support of the industry. K. Anderson stated that if there are additional programs that can be saved besides the two that A. Baldin mentioned in her memo, this can be discussed by the Study Committee.

French and Sign Language Study Committee includes M. Armas (chair), L. Roberts, E. O’Connell, J. Wager, T. Porebski and B. Jones Watkins
There is disagreement between the chairperson and the dean regarding the proposal for the withdrawal of French and Sign Language course offerings, so a separate study committee will be developed.

RSC AND MRI Study Committee includes K. Anderson (co-chair), C. Lekostaj (co-chair), C. Pignataro, E. O’Connell, C. Antonich.
C517D, Perinatal/Pediatric Respiratory Care Certificate
K. Anderson stated this certificate is now incorporated into the Respiratory Care program and prepares the students for the specialty exam; therefore the certificate is being proposed for withdrawal.
C517B, Magnetic Resonance Imaging (MRI)
C. Lekostaj stated that this certificate is being proposed for withdrawal because the need now is for a two-year associate’s degree for MRI. J. Wager questioned why the gap between withdrawing a program and offering the updated one in its place. K. Anderson replied that this certificate needs to be totally withdrawn and re-developed as a two-year degree, which is a higher level than a certificate. Additionally, the courses are not applicable to the current needs, so the entire program should be withdrawn.

M. Armas questioned what the next step is. K. Anderson replied that there are two meetings in November, which allows time for the Study Committees to meet, do research and make their recommendation to the Curriculum Committee in November. She added that the Research Department is available to provide any needed data. A. Latham will contact the Business Department for a representative who attends each of the Study Committee meetings. M. Hahn Wade stated that there have been issues with setting up the Study Committee meetings in the past, and it would be beneficial to do right away. If persons do not attend, they will lose the opportunity for input. K. Anderson added that the timeline as stated in the faculty contract for Orderly Withdrawal must be followed. The Study Committee chairpersons are responsible for organizing the meetings.

08-130 BUS 155  Small Bus Ownrshp/Sll-Ass delete crs  X  approved
08-131 BUS 156  Small Bus;Types of Ownrshp delete crs  X  approved
08-132 BUS 158  Small Business Financing  delete crs  X  approved
08-133 BUS 159  Small Bus Locat Analysis  delete crs  X  approved
08-134 BUS 160  Small Bus Ownr Networking delete crs  X  approved
08-135 BUS 225  Bus Plan for the Small Bus  delete crs  X  approved
08-136 BUS 227  Small Bus Staff & Training  delete crs  X  approved
08-137 BUS 228  Small Bus Forecasting  delete crs  X  approved

A. Jajko stated that the above one-credit hour courses are currently attached to the C406D, Entrepreneurship program. The program is being revised with new courses that will replace the one-hour courses; therefore they are being deleted.

Motion to approve item numbers 08-130 through 08-137, passed unanimously by voice vote.

INNOVATIVE IDEAS -----

OTHER:  A) General Education Objectives – K. Anderson
K. Andersons stated E. O’Connell chaired the General Education committee,
which listed general education objectives and recommended that they be placed on the course submissions to the College Curriculum Committee. E. O’Connell stated that she will send out an email asking for feedback regarding the intent to resuscitate the General Education Committee. A. Sharris questioned if this committee would encompass the transfer and career areas. E. O’Connell replied the Committee would be campus-wide. P. Hadjimitos added that by listing general education objectives, this would enhance the instructors’ assessment of the courses. C. Allcorn added that would be helpful and he would appreciate that information because it would greatly assist the adjunct faculty. P. Hadjimitsos added this information can also serve as a secondary source for programmatic outcomes using the outcomes of the courses. It would be appropriate to incorporate these objectives and review them every couple of years. K. Anderson stated that E. O’Connell will report the findings back to this committee.

B) Revision of Degrees – K. Anderson
K. Anderson stressed the importance of reviewing and updating all degree requirements. She suggested setting up the two groups that previously met on this topic. The first committee to review the AA/AS Degrees are: E. O’Connell, T. Porebski, M. Hahn Wade, L. Roberts, B. Watkins, J. Wager. The second committee to review the AAS Degree are: K. Anderson, C. Pignataro, L. Dodt, R. Connor, A. Baldin and E. Bell. R. Connor stated that he is currently working to develop a Library Technician Degree that includes teacher endorsed courses. K. Anderson stated that in the past, once the committee meets, the information is sent to all faculty for feedback. Some new courses that have been IAI approved are not included in the general education listings. E. O’Connell suggested that a representative from Physical Education also be included. K. Anderson added that if other faculty is interested, they should be invited to attend.

C) IAI Course Descriptions – K. Anderson
K. Anderson noted that IAI course descriptions have been included in a couple of new course proposals included in this packet. T. Porebski inquired if the IAI panels are still meeting. M. Weatherspoon replied that they are not meeting as frequent, but they are still meeting. P. Hadjimitos added that the Illinois Articulation Initiative (IAI) and the Course Applicability System (CAS) are severely under funded. The problem if these two entities disband is that students would be less likely to take courses at a community college and 2 + 2 agreements would be effected. The enrollment at the two-year schools has increased, while the enrollment at the four-year schools has declined due to the economy. P. Hadjimitos highly recommends making strong relationships with four-year schools and disseminate that information to the community. The funding was cut for IAI and CAS by the Higher Education Corporation Act (HECA). K. Anderson stated that B. Olson in the Research Department would gather data to show where the students are going. A. Sharris added that courses do not need to be IAI approved, but need to be articulated to transfer, as she has several agreements with four-year schools. K. Anderson stated that she would not want the IAI general education courses to disappear, as this would have a very negative impact on our students.

D) Draft of Faculty Response Memo to the President (Faculty Incentive for New Program Development)
K. Anderson composed a draft memo, which is in response to the President’s response memo regarding the faculty incentive for the development of new
programs, which was sent to this Committee for today’s meeting. The President’s response memo was presented to Academic Senate, in which she was in attendance. K. Anderson requested that the Curriculum Committee review the response memo to the President’s response, and email their input to her. L. Dodt inquired if the compensation was defined. K. Anderson replied that the faculty would receive six LHE release-time for the development of a degree and three LHE release-time for the development of a certificate. There is no compensation given for the development of a ‘Reasonable and Moderate’ extension of a program. Compensation is given for work that completed is completed outside of the faculty’s area. C. Antonich stated that she is struggling with the terms of process, i.e. that the President has responded to the initial recommendation at Academic Senate. She inquired as to what role the College Curriculum Committee plays at this point. M. Hahn Wade stated that she received the same response and wanted to respond to the President’s response. C. Antonich reiterated that the President already responded and the process was followed. She does not see a need for a response to the President’s memo for faculty compensation, as she does not feel this is the role of the Curriculum Committee. K. Anderson stated that the Academic Development Task Force (ADTF) was set up to determine new program development and out of that committee the summer Curriculum Workshops were developed and they were very successful. She further stated that the only issue needing to be addressed was that of faculty compensation. C. Antonich stated that the President feels this issue has been resolved as compensation is looked at on a case-by-case basis, but she feels that further dialogue is necessary. C. Antonich stated that the President’s response memo was presented to the Curriculum Committee and again addressed at Senate, with the President in attendance to respond. The recommendation is that the faculty consults with their dean, who will then consult with the Vice President for consideration of release-time. She did not see the Curriculum Committee as part of this process. A. Latham agreed with C. Antonich that the President has responded and does not expect a response after having responded formally to Senate. E. O’Connell questioned if R. Connor is being compensated for the development of the Library Technician degree he is currently working on. R. Connor replied that he is not, but should be. E. O’Connell added that she appreciated the President’s response, but they would like something more concrete in black and white to designate what the compensation is. A. Latham suggested that the Senate inform all faculty what was said, as they may not be aware. C. Antonich stated that if an instructor decides to develop a program they need to consult with the dean, who would make the recommendation to the VP and maybe to the President. There is no expected compensation, maybe release-time. The recommendation needs to be brought up the chain of command for release-time or stipend. K. Anderson raised a concern that she proposed development of two programs outside of her area and went to the Vice President for compensation, which she did not receive and another person did the same and was compensated. She is unsure as to how the decision is made. C. Antonich stated that everyone does not receive compensation. This needs to be a negotiated item in the contract. M. Hahn Wade stated that this committee communicates to the Academic Senate to the President. M. R. Moore asked what needs to be clarified, as the President agreed to provide compensation on a case-by-case basis. She sees this as more of an awareness issue. K. Anderson stated the process and questioned why some faculty receive compensation and some don’t. C. Antonich stated that
Research does a lot of the work that is asked for on the Form 20. The rest is completed by the faculty member. The program content and the development of the course outline requires the faculty’s expertise, but much of the information is produced by the Research Office. K. Anderson stated that, although the research department does help with the process, there still is a lot more the faculty member needs to do in addition to the forms and course outlines. A. Latham added that there has to be a by-in of institutional resources and knowing where those resources are going to be found. K. Anderson stated that L. Dodt developed a chart in the ADTF for program development that included all of these aspects. L. Dodt noted her disappointment that the workshops have stopped. There are new faculty that do not know about curriculum development and how to make the process easier. She added that she has been at Triton for twenty seven years and still has questions regarding curriculum. We need to have a strong curriculum department to go to. M. Weatherspoon agreed, but took offense as he did a lot research, which mostly went nowhere. The Curriculum Academy attendance bottomed out last fall and spring. L. Dodt stated that summer would be a better time to hold the workshops than spring, and one of the reasons could be that she was waiting to see what programs the College would support. C. Antonich stated that all of M. Weatherspoon’s hard work was for naught. K. Anderson stated that the faculty never saw all of this documentation. The deans and Vice President are looking into this situation. M. Weatherspoon did a lot of work in spring. A. Sharris did not know what to do for curriculum and does not have time to attend more meetings. She suggested that it would be nice to have a tutorial on-line. New faculty would benefit also. M. Hahn Wade added that an on-line tutorial might be effective, but hands-on would be even more effective. K. Anderson requested comments to be sent to her via email. She may meet with the President or provide a written response. This will depend on the email responses.

E) Curriculum and Assessment Office
K. Anderson raised a concern regarding what will happen with the Curriculum and Assessment Office, as M. Weatherpoon is leaving October 27th. He has done a tremendous amount of work, and she thanked him for all he has done. Unfortunately, the office is again back to S. Maratto and herself to take care of all the curriculum. M. Weatherspoon stated that he has learned much here at Triton and that Panos’ area was hit hard by the RIF, as R. Berk is also no longer here. K. Anderson added that R. Berk was a great source for data for the development of new curriculum, as well as M. Weatherspoon. M. Weatherspoon thanked everyone for the opportunity to work with them. The CCC members gave him a round of applause.

Adjournment: K. Anderson adjourned the meeting at 4:21 p.m.

Submitted by:  

K. Anderson, Chairperson

Susan Misasi Maratto
Recording Secretary