CALL TO ORDER: Dr. Michael Flaherty called the meeting to order at 2:38PM.

Members Present: Sandra Berryhill, Lenier Anderson, Liz Brindise, Susan Campos, Marianna Desmond, Beth Dunn, Dennis McNamara, Michael Ezren, Roseanne Feltman, Michael Flaherty, Bob Greenwald, Julie Gilbert, Hector Zavala, Rebecca Fournier, Mary Mitchell, Robert Connor, Larry Manno, Adrian Fisher, and Stu Sikora

Ex-Officio Members: Paul Jensen, Kevin Li, and Doug Olson

Non-Voting Members: Jacquelyn Werner, Shelley Tiwari, and Quincy Martin

Guests: Virginia Cabasa-Hess, Marie-Ange Zicher, Brenda Jones Watkins, Mary Ann Tobin, Sujith Zachariah, Pamela Perry and Mary-Rita Moore

APPROVAL OF MINUTES

Dr. Flaherty asked for a motion to accept the minutes of the March 8, 2016 Academic Senate Meeting. Sue Campos made a motion to accept the minutes, seconded by Rob Connor. Motion carried unanimously by voice vote.

COMMITTEE REPORTS

A. College Curriculum:
Sue Campos reported that there are some courses that need approval. All courses for SRT have been revised. Math 080 was increased from 3 to 5 credits with updated pre-requisites. The Health Care Facilities Maintenance Certificate was approved through curriculum.

Dr. Flaherty asked for motion to approve the curriculum report Adrian Fisher Motioned, Stu Sikora Seconded. The Curriculum report passed.

Discussion ensued if we want our concentrations to be flexible for students or very narrow and specific. Students have subscribed classes that they are required to take. If you are only going to offer certain courses they need to be offered for students which then becomes a scheduling issue. For Concentrations that are very specific they will need to provide a rationale to the College Curriculum. Concentrations with very specific changes are due today April 12, 2016. Concentrations can be very specific or they can be generalized, that way, students will not graduate with an excess of credits. The time for students to explore gen-eds may not apply to students who have declared their major and concentration.

Kevin has encouraged faculty to talk to their Chairperson to discuss this.
Dr. Flaherty commented that there is no argument that there is a need for pathways. The argument is how many choices should be open to the student. Dr. Flaherty said the students should be able to take any course that is offered if they are required to meet an amount of credits. Also he mentioned that if faculty would accept a petition for a student to take a different class other than advised then they should not be so specific. Dr. Flaherty believes we are heading in the right direction but thinks we need to be cautious as to not take it to the other extreme.

B. Academic & Scholastic Standards:

Julie Gilbert reported that Academic & Scholastic Standards met last Wednesday. They meet the first Wednesday of every month. They were able to close the loop on their Action Champion item. The official signed letter will be submitted then forwarded to AVP Martin and Dr. Olson. Students with less than 6 Credits can be a part of club or organization without holding a position. Also they discussed the new form for Assessment Committee Work. A majority of the meeting was spent on discussions regarding their sub-committee. Board Policy 6120 was last updated in November, 2001. They are working on a rough draft proposal for final exams. The ICCB does not require a final exam separately. They will establish a 16th Week for final exam. We would allow instructors to construct the final exam week. They discussed with Faculty if they could proctor their final exam in one hour to one hour and fifteen minutes. This would reduce time conflicts and scheduling conflicts. It would allow time to make up for emergency closings such as inclement weather. The concern was raised that some students may take their classes all on the same days each week which may have students taking multiple finals in one day. We would like to give students taking more than 3 finals in a single day the option to make up some of their finals on a different day.

We thought it would be best for the Final to be during the regularly scheduled time. The instructor would include in their syllabus when the final exam would be taken. They will continue discussions at their next meeting. A College hour will be held to gather feedback from faculty and students. When they have a recommendation they will ask to bring it to Academic Senate.

C. Student Development:

Sandra Berryhill reported that Student Development met last Monday. She discovered that the three Deans that are part of that committee have a conflicting meeting that does not allow them to attend. There will be workshop Tomorrow at 1pm The Low Cost No Cost Alternative. April 27, 2016 is The Wellness Resource fair, where they will be promoting Fall registration. Also, there will be a motivational speaker. Greg Catena announced that he is looking to employ 60-80 students at his company.

D. Academic Support:

Bob Greenwald reported that due to Achieving The Dream Coaches Visit there was no meeting. They are collecting survey reports. They have received 30 results thus far.
E. Campus Quality: Christina Brophy reported that members of all demographics want information regarding the track behind R-building. Dr. Olson announced that the track will be opened to the public from 6am-2pm Monday- Friday. Christina asked that we would contact the help desk when you run into a problem with a computer or copier. There will be a Student Run Health Fair on April 28, 10:30-2:30 in the R-building. Thursday April 21, is the last Campus Quality Meeting of the academic year.

Adrian added that the climate change event was the largest event that the library has hosted. Over 60 people attended including students, and public. This will become an annual event.

F. Professional Development:
Roseanne Feltman reported that the last meeting was March 22, where they mapped out fall workshop plans. Overall theme is retaining Tritons at risk population. They want to have a call to action for the faculty. They also discussed a smart teaching workshop. In their new business they discussed the rigorous process of applying for the ICCTA

G. Assessment:
Larry Manno gave a presentation on the TK-20 System.

H. Technical Advisory/Distance Learning:
Marianna Desmond reported that TADEC met last Wednesday. Marianna also mention that shell requests will be sent on April 15, for the Summer Semester. The online enhanced tutorial has been successful. The tutorial is for faculty that want to use blackboard but do not teach online. Sara Gallagher informed them that the collaborate pilot has had great success. One of the members brought up the hope to have more faculty and students upload pictures on blackboard so that they can feel more connected. They will highly suggest it. In house faculty training program discussion will continue, they will work on a proposal for the faculty training program.

Dr. Olson mentioned there will be a survey going out this week or the beginning of next week. He asked that faculty would please participate. We want faculty to use their shell for their students to access information from the courses. The survey will help us to gain a lot of information. The survey will be coming out at the end of this week or the beginning of next week.
NEW BUSINESS

A. Nominations for President of the Academic Senate, 2016-2017  M. Flaherty

Dr. Flaherty asked if there are any nominations? Dr. Flaherty was nominated. Many members are at the end of their Senate term. There should be an election before the May meeting next month. There are no term limits for the Academic Senate.

B. TK-20 System  L. Manno

Tritontk20.com is how you can access TK-20. Username and Password will be the same as you would use for your Triton Portal. There is two different roles to choose from once in TK-20. You will want to go Planning, then Mission, then Edit Mission. Once you edit the mission statement you can implement that into the program. Program outcomes under outcomes/goals. General Education Outcomes and Program outcomes will be the only options used by Academic Areas. A list of current outcomes can be found on the committees website. The user will have the ability to link outcomes to a specific course. November 15, 2016 is the Deadline for Mission Statements, and Learning outcomes. By spring 2017 100% of information should be in TK-20.

ANNOUNCEMENTS

Dr. Quincy Martin announced that the Register Here Register Now campaign is being released. We will be doing a heavy push in the next two weeks for students to register in advance.

Dr. Christina Brophy announced that the Week of the Young Child is this week. Christina also mention that in G-105A there will be an art show taking place all week long.

Adrian Fisher mentioned that Kim Wasserman will be speaking twice tomorrow, April 13, 2016. Kim played a large role in shutting down the two coal mine plants in Pilsen.

Dr. Olson announced that UK Delegates will be on campus tomorrow, April 13, 2016 from 1PM-3:30PM.
Dr. Flaherty asked for a motion to adjourn the meeting. Christina Brophy made a motion to adjourn the meeting, seconded by Rebecca Fournier. ♦ Motion carried unanimously by voice vote.

Dr. Flaherty adjourned the meeting at 3:59PM.

Respectfully submitted: Brady Niemiec, Recording Secretary

Minutes Approved: Michael Flaherty, Senate Chairperson