CALL TO ORDER: Dr. Michael Flaherty called the meeting to order at 2:37PM.

Members Present: Sandra Berryhill, Liz Brindise, Susan Campos, Christina Brophy, Kathi Deresinski, Marianne Desmond, Michael Ezren, Beth Dunn, Roseanne Feltman, Michael Flaherty, Bob Greenwald, Julie Gilbert, Larry Manno, Dennis McNamara, Rebecca Fournier, Mary Mitchell, Jacqueline Mullany, and Stu Sikora

Ex-Officio Members: Kevin Li, Cheryl Antonich, Baylee Cabrera, and Doug Olson

Non-Voting Members: Jacquelyn Werner

Guests: Virginia Cabasa- Hess, Brenda Jones Watkins, Jessica Rubalcaba, Evan Brown, Peter Jaswilko, Mary Ann Tobin, Humberto Espino, Pamela Perry, and Mary-Rita Moore

APPROVAL OF MINUTES

Dr. Flaherty asked for a motion to accept the minutes of the April 12, 2016 Academic Senate Meeting. Stu Sikora made a motion to accept the minutes, seconded by Christina Brophy. ♦ Motion carried unanimously by voice vote.

COMMITTEE REPORTS

A. College Curriculum: Sue Campos reported that the Surgical Tech Certificate was inactivated, it is now an associate degree. Business 112 is now business 212. In the math department the Pre-Calc course went for revision to match the prerequisite scores that we are using. We have a new fitness class called Boot Camp Fitness. We have an increased demand for Science courses due to the increased requirements of Science courses.
In the Art Department there was eight courses revised. Criminal Justice revised their curriculum. Continuing Education has three new certificates. Early Childhood has revised courses to match state guidelines. They now offer stackable certificates to allow students to get into the workforce. The Music Department revised 6 courses to change some of the prerequisites. We have The Eye Care Assistant Certificate that has now been revised. It went from 19 credits to 10 credits. Economics 102 and 103 have been revised.
Curriculum has processed 334 total items this year, not including the 100 or so that did not move forward. This is a 51% increase from last year.
Dr. Flaherty said he thinks the student should be able to take any class as long as it can apply to their major.

Dr. Flaherty asked for a motion to pass the Curriculum report Dennis McNamara motioned Christina Brophy Seconded. The Curriculum report was passed.
Julie Gilbert reported that her committee had their last meeting of the semester last Wednesday. The committee has a sub-committee working on the final exam policy change. The feedback from Senate was taken back to the sub-committee. The subcommittee decided that the best way to present the initial proposal was at the Chair & Coordinators Meeting. Julie presented at the Chair & Coordinators Meeting where a couple of Chairs voiced their concern. Their committee will not meet again until the fall.

C. Student Development:

Sandra Berryhill reported that Student Development met May 2nd for their last meeting. Their committee wants to change their meeting date next year so that the Deans can attend since they could not this year due to a conflict. The sub-committee for No Cost Low Cost Textbooks saw great progress, they did a survey and they were very happy with the results. Hector is possibly going to Chair the Committee next semester.

D. Academic Support:

Bob Greenwald reported that the survey for Online Instructors received some interesting results. When asked how is the online orientation 24% said it is adequate, 29% said it is inadequate, 29% have not seen it and 18% did not know that we offer one.
Dennis asked if we could create a one credit free class as an orientation for online courses in order for students to take online courses they first are required to take the orientation course.

Bob is stepping down as Chair of the Academic Support Committee. We will need a Senator to Chair this Committee

E. Campus Quality:

Christina Brophy reported that they last met in February. The Police and IT have announced that the RAVE guardian app has been purchased by Triton. Any employee or student can use the app and create an account.
Also, the recommended policy for classrooms is to keep the doors closed and locked. It can buy more time in a potentially dangerous situation. Track is open Monday – Friday 6AM-2PM.
Christina also asked that all would look at your schedule as soon as it is assigned to troubleshoot any scheduling issues early.
Mike Garrity worked with the faculty to clear up the confusion on hybrid courses. The option is to use different numbers for hybrid courses and online courses, Dr. Flaherty proposed that they use 080 for the courses. First fall Meeting Sept 17 at 2:30PM no room assignment yet.
Christina said that they will be surveying the community next year as they do on a bi-annual basis.
F. Professional Development:  
Roseanne Feltman reported that during their last meeting they spent time preparing for the fall workshop.

G. Assessment:  
Larry Manno reported that they finalized the assessment forms in TK20.  
Larry mentioned that by the 3rd week of September there will be training in the CTE on how to use TK20. Assessment Day 2017 is Friday March 3. The topic will be presenting strategies for assessing all program outcomes in a reasonable time.

H. Technical Advisory/Distance Learning:  
Marianna Desmond reported that last Wednesday was their last meeting of the year. The first Wednesday of each month is when they meet starting in September. Collaborate Ultra Pilot has been completed. Humberto Espino gave a presentation on how the Blackboard Ultra program can be beneficial. Humberto said there was about 20 faculty members that helped develop the program. Humberto mentioned that you can Email E-support for training which is now available.

Kathi asked how they are going to align it with ion they are trying to cover the same information such as ION. They have used multiple online certifications not just ION.  
Dr. Olson suggested they get feedback from faculty who has taken the ION courses. This will replace the ION courses narrowing it into 1 semester

NEW BUSINESS

A. Election of Senate President, 2016-2017  
   Dr. Flaherty was nominated as Academic Senate President.  
   Susan Campos made a motion to elect Dr. Flaherty seconded by Dennis McNamara.  
   Dr. Flaherty was anonymously voted President.

B. HLC Visit, 2018: Assurance Argument and Preparation  
Pamela Perry presented on the preparation for our Assurance Argument.  

PEAQ was a self-study that was very descriptive. Our last Self Study was 64,000 words addressing five criteria. The HLC visit was three days long, and we had some input on
Standard Pathway is what we are working on. We must prove the criteria. The Pathway will be persuasive and evidence based. 35,000 words or less for all five criteria and three monitoring reports. The HLC visit will now be 1.5 days and we will have no input in crafting the schedule. The campus is likely to have only one open session during the visit.

Pamela is working with the College Council to create outlines for each of the criteria. It is designed to provide context for criteria and subcomponents. Pamela will bring criteria to committees and departmental areas in the fall. The focus will be on identifying Triton’s Strengths/Challenges.

Pamela asked if anyone has ideas to better engage the community. We want to figure out a way to deliver the information that people need.

ANNOUNCEMENTS

Dr. Olson said Mary Ann Tobin’s last day is June 30, 2016. Dr. Olson also mentioned that commencement is next Saturday, May 21, 2016 please add that to your calendars.

ADJOURNMENT

Dr. Flaherty asked for a motion to adjourn the meeting. Christina Brophy made a motion to adjourn the meeting, seconded by Stu Sikora • Motion carried unanimously by voice vote.

Dr. Flaherty adjourned the meeting at 3:51PM.

Respectfully submitted: Brady Niemiec, Recording Secretary

Minutes Approved: Michael Flaherty, Senate Chairperson