Call to Order
Dr. Ellen O’Connell called the meeting to order at 2:35 PM.

Present: Kristine Anderson, John Augustine, Christina Brophy, Kathy Cunningham, Lorette Dooit, Julie Gilbert, JoBeth Halpin, Cynthia Harris, Annette Jajko, Cynthia LaGon, Joan Libner, Maureen Musker, Mary Ann Olson, Ellen O’Connell, Liz Perez, Preet Saluja, Antigone Sharris, Cliff Allcorn Adjunct Representative, John Cadero College Council, Ex-Officio Members: Nicholas Akinkuoye, Cheryl Antonich, Antoinette Baldin, Patricia Granados, Paul Jensen, Leslie Roberts, Dana Sendziol, Daniel Swope, Maggie Hahn Wade
Guests: Sandra Berryhill, Maria Teresa Dyer, Panos Hadjimitsos, Angelee Johns, Kevin Kennedy, Mary-Rita Moore, Jonathan Paver, Susan Rohde, Lisa Samra, Lucy Smith, Marge Stabile, Amanda Turner

APPROVAL OF MINUTES

Motion: ♦ John Augustine made a motion to accept the minutes of February 12, 2008, seconded by Kristine Anderson. ♦ Motion carried unanimously by voice vote.

COMMITTEE REPORTS

A. College Curriculum: Ms. Kristine Anderson reported that there are minor changes to the Office Software Certificate program due to the transition from Micro Soft Office 2003 to 2007. Students are no longer being trained for the 2003 MOS certification exams. Radiology program has been revised. In some areas, course hours were reduced and other courses added more hours. Mammography has been deleted since it is no longer required in Radiology.

Motion: ♦ John Augustine made a motion to accept the CCC recommendations, seconded by Maggie Hahn Wade. ♦ Motion carried unanimously by voice vote.

Dr. O’Connell informed the Senate that the recommendation of the CurricuNet has been forwarded to the President and that the President responded that it would be included in the Master Plan provided that funds are available.

Dr. O’Connell said that Academic Development Task Force will be re-established and added that those who are interested in participating in the Task Force should contact Kristine Anderson. Dr. O’Connell mentioned that there will be compensation for development of programs.

B. Academic & Scholastic Standards: Ms. Cynthia Harris reported that the committee is working on a survey to find out whether the SAVI program was beneficial. The survey will be sent out to faculty.
A handout related to late enrollment for telecourses was distributed and the issue discussed.
Motion: Lorette Dott made a motion to forward the following recommendation that any student enrolling 7 (seven) or more days after the start of the course would be required to obtain written or electronic approval from the instructor or instructor's respective department Chair/Coordinator seconded by Kristine Anderson.

C. Student Development: Ms. Kathy Cunningham reported that the committee had a celebration with cake for a job well done. The committee discussed The Good, The Bad and The Ugly of Spring Advanced Registration. Ms. Cunningham said that summer registration flyers will be distributed March 24. Students are encouraged to register early. Registration for the fall semester will be possible from April 14.

D. Academic Support: Ms. Maureen Musker reported that the committee met yesterday. Resource Sheet has been reviewed and that the updated version will be distributed to all faculty as soon as possible. There is continued discussion on online policies. Math instructors suggested including computer proficiency for students who take online classes. It was suggested that WiFi capability similar to the one the library has should be available in the rest of the campus. Lucy Smith sent out an email on development of gateway courses. An excerpt from the Chronicle of Higher Education on remediation was distributed. An idea came out to make a motion to the President to extend remediation programs or establish a Task Force that would to look into the issue how it can be done on Triton’s campus. The purpose of the Task Force would be to develop ideas for remedial education and to make remediation a priority. Dr. O’Connell will contact members and promote the Task Force. Dr. Leslie Roberts volunteered to co-chair the Task Force.

E. Marketing: Ms. Lorette Dott reported that the committee's goal within next year is to create brochures for all programs. The committee is also considering new video on new programs, an online Open House or a virtual tour. Lorette Dott explained how it would work. The one-minute video will start May 1st. Tom Olson is going to visit and share the videos.

F. Quality of Life: Ms. JoBeth Halpin reported that Mary Rudich has co-chaired the committee and thanked her for her assistance. Event planning project is being finalized. The committee met today and visited classrooms in the H-building. Students and teachers were asked about concerns related to classroom comfort and safety. Two issues arose: classroom capacity- what it should be and that there is too much furniture in the classrooms. The committee will look at classrooms and establish how many students there should be in class to keep classrooms safe and comfortable.

G. Professional Development: Ms. Perez announced that this year's Outstanding Faculty Awards go to: Debra Baker, Chris Dewey and Magalene Sudduth. Congratulations to all. Nomination form for Outstanding Adjunct Faculty went out yesterday. The deadline for nominations is March 24.
H. **Assessment:** Ms. Annette Jajko reported on the Assessment Workshop and praised the presenter. Ms. Jajko expressed her disappointment with the low attendance. Assessment Fair is scheduled at Waubonsee Community College this Friday, March 14. Participation was encouraged. Dr. Nicholas Akinkuoye noted that it is important to be prepared for the NCA and encouraged faculty to attend the Fair at Waubonsee.

It was suggested to have the ICCB review process discussed at the College Hour.

**AD HOC COMMITTEE REPORTS**

Program Improvement: No report

Dr. Ellen O'Connell reminded the Senate members to let her know whether they plan to continue serving on the Academic Senate. Nomination for next year's Senate Chairperson will be submitted at the next meeting.

VP Marge Stabile said that at this point a lot of activities are noted on the Master Plan. Task Force has been contacted and within the next two weeks we will have a plan that will be shared with everyone. VP Stabile indicated that the final product will be representative of the institution.

President Granados expressed her appreciation for everyone's input and said that Triton College will have a document that will be used as a tool to help us operate for years to come. Document will be there to look at for final approval.

The new Executive Assistant to the President Ms. Dana Sendziol was introduced and welcomed aboard.

Liz Perez introduced new Director for Academic Success Mr. Elvis Ortega.

Lucy Smith mentioned that the Leadership Academy's special project is fundraising and invited everyone to participate. The Foundation is selling special bricks for $100.

**ANNOUNCEMENTS**

**Credit for Life Experience** – Dr. Nicholas Akinkuoye distributed three handouts as samples for Triton College to benchmark. They were from Community Colleges in Ohio and Pennsylvania in regards to those colleges granting College credits for evaluating prospective students’ life experiences as one of the ways to boost college enrollment and to encourage individuals to enroll and continue their studies toward a college program. Kathy Cunningham was asked to explore this idea and how it can be used at Triton College. Dr. Ellen O'Connell suggested that the Assessment and the Student Development Committees can join in this exploration. Lisa Samra said that it is a great idea that both educational institutions are using to increase enrollment and encourage prospective students to earn a degree or certificate in a college program. Cheryl Antonich requested if a potential date for implementation of the idea can be established after Kathy Cunningham’s exploration.
Dr. Ellen O'Connell will contact Cheryl Antonich in regards to her request and suggestion.

**Teaching Linked Courses:** Mr. Jonathan Paver thanked the Senate for the opportunity to report on the innovative way of instruction that was implemented this Spring and initiated by the Title III Grant. The innovative ways involve development of shared assignments by faculty from two different areas. The following faculty designers shared briefly their teaching experiences connected to their combined courses. Sue Rhode and Lisa Samra who teach Human Biology/Speech said that the enrollment remains a challenge but the idea is great, courses are more meaningful and faculty get to work with colleagues from other departments. Lorette Dott indicated that Marketing (MKT/VIC) and Graphic Design might be linked in the fall semester. Kristine Anderson and Ed Del Becaro are teaching AHL 100 and AHL 102. They have used Career Cruising online to have students develop resumes and the students are enjoying the project. Dr. Ellen O'Connell is working with Lori Carvajal MAT 102/PSY 100 however they have small enrollment, less than ten students. Assignments are interesting and they are hoping to run it again. Mr. Paver encouraged those who are interested in development of shared courses to talk with their Deans.

**NEW BUSINESS**

**OTHER**

**ADJOURNMENT**

**Motion:** Christina Brophy made a motion to adjourn, seconded by John Augustine. Motion carried unanimously by voice vote. Dr. Ellen O'Connell adjourned the meeting at 4:00 PM.

Respectfully submitted: Lidia Aratyn, Recording Secretary

Minutes Approved: Ellen O'Connell, Senate Chairperson