TRITON COLLEGE STUDENT ORGANIZATION
SAMPLE CONSTITUTION

ARTICLE I. NAME
Section 1. The name of this organization shall be the Triton College Organization

ARTICLE II. PURPOSE
Section 1. The primary purpose and responsibility of this organization shall be:
1. To function as a student organization
2. To encourage participation
3. To create campus programs and services
4. etc., as desired

ARTICLE III. MEMBERSHIP AND DUES
Section 1. Membership in this organization shall be open to all Triton College students with a G.P.A. of 2.0 or higher and enrolled in at least 6 credit hours per semester shall be entitled to general membership in the Triton College Student Organization.
Section 2. Membership shall be maintained by the payment of dues which are established by the Executive Committee, (or as decided by the membership) or there shall be no dues.

ARTICLE IV. OFFICERS
Section 1. The officers of the organization shall consist of a president, a Vice President, Secretary, and a Treasurer.
Section 2. Duties and Powers
a. The duties of the President shall be to (for example) preside at all meetings, call special meetings, appoint special committees, etc.
b. The duties of the Vice President shall be (for example) to perform all duties of the President in her/his absence, to foster membership development, etc.
c. The duties of the Secretary shall be (for example) to keep an accurate and permanent record of the organization, to prepare all correspondence, to notify the Office of Student Life of all meetings and activities, to make necessary reports, etc.
d. The duties of the Treasurer shall be (for example) to keep an accurate and complete record of all monetary transactions, to collect the club dues, etc. The treasurer must disburse fund money in accordance with the regulations of the Finance Committee and the College.

ARTICLE V. ELECTING, APPOINTING AND REMOVING OFFICERS
Section 1. Election of Officers:
a. The officers shall be elected at the beginning of April to allow time to prepare the budget, constitution, and regulation forms for the coming year.
b. State any qualifications necessary to hold office.
c. The candidates shall be nominated in the following manner: a nominating committee, nominations from the floor, or a combination of both of these.
d. Voting shall be by ballot, standing vote, show of hands, oral vote, or etc., as decided by the organization.
e. A majority of ¾ or 2/3 of all votes cast shall be necessary for election.
   (One of these should be specified.)
f. Notify the Office of Student Life with officer changes.

ARTICLE V. MEETINGS
Section 1. The Triton College Organization shall meet (once a month, 1st and 3rd Tuesday of each month, the 2nd and 4th Wednesday of each month, etc., as decided by the organization).

ARTICLE VI. QUORUM
Section 1. (2/3, 3/4, etc.) Of the members or of the members present, of this organization shall constitute a quorum to transact business.

ARTICLE VII. AMENDMENTS
Section 1. Proposed amendments shall be submitted in writing and read at a regular meeting and shall be acted upon at the following meeting.

Section 2. This Constitution may be amended by a majority vote of 2/3 of those members at the meeting.

ARTICLE VIII. RATIFICATION
Section 1. A 2/3 majority of those present at the first meeting of the newly formed organization will be necessary to ratify this Constitution.

ARTICLE IX. NON-DISCRIMINATION STATEMENT
Section 1. A student organization will admit students without regard to their race, religion, color, sex, age, handicap, sexual orientation or national origin to all the rights, privileges, programs, and other activities generally accorded or made available to members of the organization and the campus community.