CALL TO ORDER: Dr. Michael Flaherty called the meeting to order at 2:32 P.M.

Members Present: Kristine Anderson, John Augustine, Paul Bhasin, Liz Brindise, Elii Charneia, Mary Casey-Incardone, Marianna Desmond, Maria Tereza Dyer, Michael Flaherty, Julie Gilbert, Cynthia LaGon, Maureen Musker, Emily Reabe, Shelley Tiwari

Adjunct Representative:  
Colleague Council Functional Committee Additions: John Cadero
Ex-Officio Members: Cheryl Antonich, Isiah Brandon, Patricia Granados, Angela Latham, Doug Olson

Guests: Antoinette Baldin, Deborah Baness King, Sue Collins, Chris Dewey, Will Edwards, Terence Felton, Rebecca Fournier, Mike Garity, Paul Jensen, Angelee Johns, Kevin Kennedy, John Lambrecht, Quincy Martin, Mary-Rita Moore, Jonathan Paver, Frank Renz (ATD), Rie Segovia, Lucy Smith, Marge Stabile, Mary Ann Tobin, Amanda Turner, Teri Walker (ATD), Renee Wright, Sujith Zachariah, Marie Ange Zicher,

APPROVAL OF MINUTES

Motion: ♦ Julie Gilbert made a motion to accept the minutes of September 15, 2010, seconded by Patricia Granados. ♦ Motion carried unanimously by voice vote.

COMMITTEE REPORTS

College Curriculum: Kristine Anderson reviewed the curriculum proposals. The HIA faculty proposed changing HIA 276 to the second semester and HIA 127 to the first since HIA 127 is a prerequisite to 276 for the Baking and Pastry Certificate program. Since the Marketing program was withdrawn, a number of the Marketing courses were revised to change the prefix from MKT to BUS.
For some courses, the course number had to be changed as well since that number was already being used in Business. For example, MKT 125 was changed to BUS 127.

The Study Committee for the withdrawal of the Home Technology Integration curriculum agreed that the program should be withdrawn. TEC 153 was deleted since it was only utilized by the ACR program, which has been withdrawn. All of the Coop Work experience courses were deleted due to a lack of interest and the fact that all programs that include cooperative work experience utilize the prefix for that program.

Motion: ♦ John Augustine made a motion to accept the recommendations, seconded by Mary Casey-Incardone. ♦ Motion carried unanimously by voice vote.

B. Academic & Scholastic Standards: Julie Gilbert referred to the committee minutes and reported that the committee will be sending a draft of a Comparable Credit document to the dean’s for their feedback.
C. Student Development: Mary Casey-Incardone reported that the committee met in September and yesterday however with small attendance. The participants were brainstorming ideas at yesterday meeting and discussed implementation of initiatives suggested by the ATD. She mentioned that the committee is in need of more members and indicated that there will be an award in December for those who recruit most members.

D. Academic Support: No report. Larry Manno was absent.

E. Marketing: Paul Bhasin reported that at the October meeting two items were discussed: 1) Committee purpose and scope 2) implementation of program-specific transfer guides. Paul Bhasin indicated that the committee wishes to engage the Senate members in a discussion on the subjects and provide clarification as to the function of the committee.

Committee purpose and scope: the committee agreed that in order to fulfill its function, major change to the committee will need to be done, possibly by modifying the function in the By-laws. The Senate members agreed that the duties of the committee are considerable and suggested more than one meeting per month and recruitment of more members. Paul Bhasin also stated that in order to promote the duty of the committee, tasks should be funneled through the committee instead of asking members to gather information discussed at other committee meetings.

Implementation of program-specific transfer guides: Paul Bhasin asked the members to think of ways how marketing related to the subject should happen. He noted that some ways of transfer to universities are not known to faculty therefore, it would be advisable to create a program specific marketing communication which would briefly describe the programs. Such marketing pieces would be beneficial to both students and faculty.

Discussion followed and suggestions for improving the efficiency of the committee discussed. Paul Bhasin will meet with VP Olson, VP Stabile, and T. Olson to discuss the issue.

F. Quality of Life: Kathi Deresinski reported that there are no pressing issues at this time. John Lambrecht will submit the committee minutes shortly.

G. Professional Development: Liz Brindise reported that the committee is searching for speakers for the Spring full-time faculty workshop. She requested that people join in evaluating these speakers included in the committee minutes or send forth their own recommendations to the Professional Development Committee. The 2010 committee goals included enhancing the committee's role in the CTE programming, and explore how they can help promote CTE activities. Liz Brindise encouraged visiting the CTE website for opportunities for recognition of Triton employees.

H. Assessment: Maureen Musker reported that tomorrow, October 20 is Brown bag session and encouraged participation. The assessment planning and reporting forms are available on the committee web page at www.triton.edu/assessment.

Program Improvement: Kristine Anderson stated she had no report because the deans had not contacted her with a list of programs that would benefit from input from the committee. She
Academic Senate Report

stated that she will solicit all the program chairpersons/coordinators to determine programs that would be interested and benefit by attending the Program Improvement committee meetings.

Learning Communities: Renee Wright reminded everyone that the proposal forms for Fall 2011 are due to the Deans by October 31. She added that proposals for 2012 are also being accepted.

Ad Hoc Committee Reports:

ANNOUNCEMENTS

ATD Student Success Initiative: Mandatory Testing
Chris Dewey and Amanda Turner passed around copies of the current Academic Placement policy and the amended college policy submitted to the Board for approval at tonight’s Board meeting. Chris Dewey gave a background explanation on how the plan came to this point of time and stated that the revised policy will reflect the commitment to improve college readiness. Currently, students who register for twelve (12) credit hours cannot register for classes without taking the placement test. She added that the mandatory testing will be beneficial to students allowing them to assess their skill level and placement in the right course level at the time of registration.
Amanda Turner went over the changes marked on the revised college policy and shared that the committee thought it was important to include ACT as well as SAT report. The Placement Test is valid for two years. The students are eligible to retake the placement test after a one-week waiting period for a fee to be determined later. Those students who are enrolled in the course will need to wait until they have completed the course. Mary-Rita Moore noted that students can also be directed for placement test by instructor. She encouraged faculty to inform the Counseling Department on behalf of students to facilitate the test.

There was a discussion regarding the amount of the fee for re-takes. Amanda Turner stated that in order to achieve student success the students need to prepare beforehand therefore the purpose of the fee is to have the students take the placement test seriously. Dr. Flaherty suggested review sessions would be advisable for those students who fail the placement test. Amanda Turner indicated that the committee will work with departments to provide more review sessions for the students which will contribute to student success.
The Student Trustee Isaiah Brandon suggested that combining the fee with review sessions would provide better test results. It was suggested to send a communication to students and remind them of the consequences. Amanda Turner replied that students are already being informed and advised to take the placement test. High School counselors will obtain the communication as well. Jonathan Caderno pointed out that waiting one week to retake the test might hinder the student from registering for class, especially since the college does allow students to register a week before classes. He asked if there is any consideration to waive the one week waiting period. Amanda Turner replied that students are encouraged to register early but she would take the concern back to the committee for discussion.

NEW BUSINESS
Academic Senate Report

October 19, 2010

Vice President Latham introduced Dr. Teri Walker and Dr. Frank Renz the ATD (Achieving the Dream) coaches who came from out of state to Triton on a two-day visit. Dr. Teri Walker is head of research in the Dallas Community College system, which serves one hundred thousand students. Dr. Frank Renz comes from New Mexico. He joined the ATD in 2004. Both come to Triton with a wealth of experience.

Dr. Walker commended the Triton community for involvement in student success and named activities contributing to it such as Mandatory Assessment, Curriculum Alignment and Mandatory Placement Testing. Dr. Walker noted that 85% of community colleges already implemented mandatory placement testing. Dr. Renz concurred with Dr. Walker and commended everyone for a good job and expressed his hope that we are considering student success as a way of doing business and not a project. He added that principles behind the ATD are that faculty take ownership for student success and that the compiled data ought to be used for improvement. Dr. Renz wished Triton good luck in accomplishing the goals.

VP Marge Stabile distributed the Internal Research List for FY 2011 and ICCB Reports that are completed by the college. She did an overview of the different types of research/reports her area conducts and said that in addition to the ICCB reports which provide useful information, the Research department runs the Tenth Day report, administers the SENSE surveys, special requests and more.

Dr. Will Edwards will do a related seminar in November.

Revision of Mission and Vision Statements:

Dr. Flaherty reminded everyone to attend the College Hour on Tuesday, October 26 at which the Mission and the Vision Statements will be addressed. Dr. Flaherty indicated that the Mission Statement should focus on more student success and requested that it is discussed in each area and that feedback is provided. Dr. Granados emphasized the importance of faculty input and asked that it is forwarded to Dr. Flaherty.

OLD BUSINESS

Hot Topics:

ADJOURNMENT

Motion: Mike Garrity made a motion to adjourn, seconded by Mary-Rita Moore. Motion carried unanimously by voice vote. Dr. Flaherty adjourned the meeting at 4:40 P.M.

Respectfully submitted: Lidia Aratyn, Secretary

Minutes Approved: Michael Flaherty, Senate Chairperson