CALL TO ORDER: Dr. Michael Flaherty called the meeting to order at 2:34 P.M.

Members Present: John Augustine, Paul Bhasin, Liz Brindise, Christina Brophy, Sue Campos, Mary Casey-Incardone, Kathi Deresinski, Marianna Desmond, Maria Tereza Dyer, Michael Flaherty, Julie Gilbert, Peggy Murnighan, Maureen Musker, Emily Reabe, Shelley Tiwari, Barbara Zak

Adjunct Representative:

College Council Functional Committee Additions:

Ex-Officio Members: Cheryl Antonich, Debra Baker, Patricia Granados, Paul Jensen, Angela Latham, Doug Olson, Isiah Brandon,

Guests: Antoinette Baldin, Sue Collins, Will Edwards, Terence Felton, Rebecca Fournier, Bob Greenwald, Leslie Hunter, Dubravka Juraga, Kevin Kennedy, John Lambrecht, Jackie Mullany, Mary-Rita Moore, Jonathan Paver, Lucy Smith, Marge Stabile, Mary Ann Tobin, Lindsey Westley, Renee Wright,

APPROVAL OF MINUTES

Motion: ♦ Christina Brophy made a motion to accept the minutes of April 12, 2011, seconded by John Augustine. ♦ Motion carried unanimously by voice vote.

COMMITTEE REPORTS

College Curriculum: Sue Campos reported on items that were approved at the last Curriculum Committee meeting. Three new curriculums were approved. The first is the Facilities Engineering Technology AAS which will be offered through the Continuing Education department. The curriculum was created in Partnership with Local 399 in order to serve the needs of the workforce. General education requirements will be offered at Triton and the core courses will be offered at the Union’s facilities. Admission will be limited only to union members of course those interested parties could always contact the union regarding membership. The second new curriculum, the Beverage Management Certificate comes from the Hospitality area. This certificate will offer the opportunity for student to learn the skills for owning and managing a beverage outlet. Graduates will receive also receive a Training and Intervention procedures service license (TIPS), a State of Illinois Food and Safety license and will complete the State of Illinois Beverage Alcohol Service seller education training (BASSET). Sue Campos indicated that there was a concern with liability and the age of the students. To protect for this, included in the prerequisites was the disclaimer that the students will have to show proof of age (21) at the first class to their instructor. Students will not be using actual alcohol for safety concerns but would instead be using simulated alcohol. The third curriculum, the Independent Building Contractor AAS has temporary program approval. This program was designed to meet the needs in the construction career area which has expected growth potential. It will assist those going into business as independent contractors with the basic and advanced skills and knowledge they will need. An Advisory Board will be needed for
the program as stated in the application and no details have been provided as to who will coordinate this program.

New courses that have been approved are: Zumba Fitness, Principles of Economics, a course for non economic majors and Spanish for Heritage Speakers, a course for native speakers of Spanish which will expand their language skills and build appreciation of cultural literature for native Spanish speakers.

The following courses were revised CJA111 Introduction to Criminal Justice, CJA246 Laws of Evidence and VIC105 Technology for Educators.

Motion: ♦ John Augustine made a motion to accept the recommendation seconded by Emily Reabe. ♦ Motion approved.

B. Academic & Scholastic Standards: Julie Gilbert referred to the committee minutes. She said that the committee had a busy month holding a College Hour on Comparable Credit, coordinating with the CTE to hold two workshops on plagiarism, and continuing its work through the Online Focus Group.

C. Student Development: Mary Casey-Incardone reported a busy month for the committee. The Student Handbook is being updated and will be submitted to the Student Council for discussion. The item will be on the agenda in the fall.

D. Academic Support: Dr. Flaherty reported on behalf of Larry Manno who was absent. Dr. Flaherty said that the committee compiled a list of resources which will be sent out to all. Mary-Rita Moore said that the registration emails will be externally directed. Students must have a valid ID. Concerns of the Math Lab will be discussed at the next meeting.

E. Marketing: Paul Bhasin thanked the Chairs and Coordinators for spreading the word about the membership need of the committee. The committee is continuing to receive and compile student success stories. Faculty were encouraged to keep submitting stories related to students or faculty for inclusion in the next marketing piece.

Dr. Flaherty mentioned that the committee will need a new Chair and asked that those who are interested in the position to contact him. Paul Bhasin will be leaving the college.

F. Quality of Life: Kathi Deresinski commented on the new furniture that is around campus and commended the college for creating inviting spaces.

G. Professional Development: Liz Brindise reported that the Outstanding Adjunct Faculty Award recipients are Robert Wiar from the Behavioral Science area and Marie Farber-Lapidus from the Business Area. Faculty Recognition Open House is scheduled for tomorrow, Wednesday, May 11 from 3 to 5 pm in B-204. There will be recognition of faculty who recently obtained a Doctorate degree.

H. Assessment: Maureen Musker reported that she is stepping down from the Chair position. She summarized the committee's work over the last year and encouraged everyone to continued
working on assessment. Maureen indicated that this year the response was not as good as last year and encouraged those who have questions to contact her. She praised the collaboration with the PDC and reminded all of the opportunity for assistance with assessment the PDC provides. Maureen Musker thanked the faculty for participation and asked everyone to keep encouraging people to attend assessment workshops. She welcomed ad hoc participation and requested that new ideas for assessment be forwarded to the committee by email. She expressed her disappointment with the fact that the Task Force idea did not meet the VP approval.

Dr. Granados responded that she too feels that it should be spearheaded by the Deans and Chairs and Coordinators. Dr. Granados thanked Maureen for her leadership and encouraged everyone to participate in workshops offered by the PDC.

**Learning Communities:** Renee Wright distributed informational flyers, one pertaining to Learning Communities and another one related to the *One Book One Triton* initiative. She asked the members to promote the *One Book One Triton* even to students and added that those instructors who would like to participate with their classes were asked to email her at rwright@triton.edu. Renee stated that she would provide flyers and discussion questions, etc. are available at the “read more” link [www.triton.edu/onebookonetraron](http://www.triton.edu/onebookonetraron). Renee Wright mentioned that the co-author will be on campus for a faculty workshop, discussion, and book signing November 30th.

**ANNOUNCEMENTS**

**Master Plan Update** – Marge Stabile presented on the Master Plan and the upcoming Higher Learning Commission (HLC) visit. The presentation highlighted the activities completed or in progress for fiscal year 2011 and those activities that will continue or start in fiscal year 2012. Additionally, Ms. Stabile commented on the new criteria that will be used for the HLC visit scheduled for academic year 2013-2014. The five criteria focus on: Mission, Integrity, Resources and Planning, Effective Teaching and Learning and Substance and Rigor of programs offered.

**NEW BUSINESS**

**Academic Senate Chair Election** - Dr. Michael Flaherty was re-elected for the Chair of the Academic Senate with 17 – 0 votes.

**FRAP:** VP Olson in collaboration with the deans presented the FRAP for FY 13. He explained that originally the plan was for 3 years but due to the budget cuts it would only cover one year. The faculty membership would start in fall 2012. Dean Paver mentioned that the School of Arts and Sciences will have two positions, one within Biology and the second one in the Early Childhood Education department. Dean Baldin said that two positions in the Business and Technology area will be filled and that those positions are replacements of faculty members who retired from the automotive program. Mary-Rita Moore said that Counseling department submitted a rationale to support counseling position related to college readiness and retention. She explained that the counselors try to reach out to students and give academic plan but added that there is an increase of students with a need
for personal counseling. Christina Brophy inquired about when her department can expect the replacement of the lost Geography and an Economics faculty. Dean Paver replied that a number of different factors will be taken into consideration when deciding hiring priorities. Dr. Flaherty noted that with Tom Secco retiring there will be a lot of Development Education courses and suggested that there should be another developmental education instructor. Angellee Johns talked about the needs in her area and mentioned that there is no full-time Theater instructor or Speech instructor. Lucy Smith commented that faculty ranks are very low right now. President Granados indicated that there is a possibility for more faculty hiring due to two grants available for Triton. Dean Baldin explained that Triton is taking part in Workforce Development grant which might give us permanent faculty position in HIA and Horticulture and potentially provide hiring of six faculty. All the positions are full-time tenure-faculty positions. Dr. Granados encouraged each department to summarize their needs and submit them for the administrators to review. She reminded all that the growth of the institution will be the deciding factor in hiring decisions. Dr. Granados commended Dean Baldin for her engagement in writing grants.

OLD BUSINESS

Student Success Initiatives Organizational Structure: Student Success Advisory Team (AT) Organizational Structure: Renee Wright distributed a handout describing the AT structure. The plan was discussed at the April Senate meeting and feedback was incorporated into the new draft. She explained how the AT would function and added that it would work with the current AtD Data Team and the Senate subcommittees. She described the AtD core team's current structure and stated that the AT organizational structure would have representation from both the academic departments, and nonacademic departments.

The purpose of the Advisory Team was discussed. Renee Wright explained that the concept was to build a structure where information regarding student success initiatives would be centralized and communication improved as to the knowledge of what other groups on campus are doing. The Advisory Team would provide oversight for student success initiatives and would recommend tasks to the Senate Subcommittees or other Functional committees. The Advisory Team would not make decisions but would submit recommendations for voting by the Senate. A discussion followed and it was agreed that the draft be revised and submitted for another discussion at the September meeting.

Michael Flaherty said that he would review the draft over the summer and commented that the document will have to be voted on, especially the committees’ makeup and how it is going to flow. Cheryl Antonich stressed the importance of recommending tasks across campus to help student success. Christina Brophy commented that the description of the Advisory Team's purpose insinuates lack of effort on contributing to student success from current Senate subcommittees. She pointed out that everything the faculty do is to help student success and it should be acknowledged. Renee Wright replied that establishing the Advisory Team is an attempt to have everyone on the same track. Michael Flaherty commented that as far as what the faculty are doing for student success it is still worth it to try to coordinate efforts and added that it will improve the Senate. Dr. Granados reiterated that is why we are going away from the AtD
Core Team. She added that we need to look at the data and see where we can improve. She reminded all that the presented document is a draft but it describes what the Advisory Committee would be doing. She encouraged everyone to visit the AtD website to learn about the activities so far.

**ADJOURNMENT**

**Motion:** ♦ made a motion to adjourn, seconded by Christina Brophy. ♦ Motion carried unanimously by voice vote. Dr. Flaherty adjourned the meeting at 4:20 P.M.

Respectfully submitted: Lidia Aratyn, Secretary

Minutes Approved: Michael Flaherty, Senate Chairperson