



## How to Create an Account on StudentForms to Submit Financial Aid Documents

- 1.) Go to [triton.studentforms.com](https://triton.studentforms.com) and log in using your Triton email. You will need to have your multi-factor identifier account (MFA) set up beforehand, please see below for instructions on how to set up MFA.

The screenshot shows the Triton College Sign in page. At the top is the Triton College logo. Below it is the heading "Sign in". There is a text input field for the email address, with the placeholder text "yourname@triton.edu". Below the input field is a link that says "Can't access your account?". To the right of the input field is a blue button labeled "Next". At the bottom of the page, there is a note: "If you encounter issues logging in, please contact webadvisor@triton.edu and provide your first and last name, as well as @triton.edu email address."

- 2.) Fill out your information to register your account: Fill out info exactly as used on your FAFSA application.

The screenshot shows the "Register Account" page. At the top is a red header with a user icon and the text "Register Account". Below the header is a red bar with the text "This page will automatically close and log you out in 02:26" and a red asterisk followed by "Required". The main heading is "Confirm Student Information". Below this is a paragraph of instructions: "Information provided in the fields below must match information provided on the Free Application for Federal Student Aid (FAFSA). Please ensure all four pieces of information match to what you provide on the FAFSA. If you have not submitted a FAFSA to your school, please ensure that the information below matches the information your school has on file." There are several input fields: "First Name" (with the value "John"), "Last Name" (with the value "Doe"), "Date of Birth" (with a calendar icon), "Social security number", "Preferred Email" (with the value "Johndoe@triton.edu"), and "Confirm Email" (with the value "Johndoe@triton.edu"). At the bottom, there is a section for "Phone Number" with a note: "Provide a phone number to subscribe to mobile phone text messages for account updates. (Standard text message charges apply)".

- 3.) Your account is now created. Please note **AFTER** your account is created you will use your Triton.edu email address to log in.

Students must use their multi-factor identifier account (MFA) to gain access to their Student Forms Account. If you have not setup your MFA, please visit the [Triton College MFA webpage](#) for instructions. For help setting up your MFA, please visit the Circulation Desk, located in building A, Library. You can also submit an [Online Help Form](#).