

#### **Operational Assembly**

- Dr. Quincy Martin, Chairperson of the Operational Assembly, announced that the group has met twice since the last College Council meeting to rewrite their purpose statement and goals, in an effort to ensure alignment with the College Council's purpose statement and goals. Dr. Martin hopes to share the final revisions at the next College Council meeting. Also, the group discussed the institutional email policy, as proposed by the Campus Quality Committee at Academic Senate. There was also continued discussion with Dr. Kurian Tharakunnel, action champion, regarding improving graduate success tracking.
- Joe Klinger was present to provide an overview of Title IX requirements and related faculty, staff and student rights and responsibilities. In his presentation he covered the Campus Save Act, duty to report, student training, available resources. He informed the Council that mandatory Title IX training will begin shortly after the new year and must be completed prior to the end of the fiscal year – June 30, 2017.

#### **Academic Senate**

- Dr. Michael Flaherty, Chairperson of the Academic Senate, informed the Council of some highlights from the last Senate meeting. The College Curriculum Committee reported that the new degree – Renewable Engineering Technology – along with certificates in Cloud Computing Systems, Database Systems, Geographic Information Systems, and Systems Administration, have been approved and sent to the Board of Trustees. The Academic & Scholastics Standards Committee is working on addressing the high withdrawal rate and looking at current policies. The Academic Support Committee is working on peer mentoring and tutoring with the goal of having all college readiness courses connected to programs. Also, the Professional Development Committee discussed concerns from Fall Faculty Workshop and is looking at transitioning to a roundtable discussion model in the future. Also, The Assessment Committee announced that November 15<sup>th</sup> is the deadline for submitting assessment reports and March 3, 2017 is Assessment Day.

#### **Old Business**

- **HLC Assurance Argument –Criterion 5–** Pamela Perry asked the Council for feedback on an outline she provided for Criterion 5 of the HLC Assurance Argument. Council members discussed strengths and challenges related to the institution's work on the relatively new comparative budgeting process.

#### **New Business**

- **Strategic Plan Action Update –** Dr. Kevin Li presented on Strategic Plan Action 2.5 – Guided Pathways – under Strategic Direction: Identify and Scale Best Practices. Council members engaged in discussion surrounding transferable majors related to arts and sciences, state of Illinois transfer initiatives, curriculum and best practices.

#### **Other**

- Mary-Rita Moore asked Pamela Perry how Coffee & Conversation sessions had been going. Council members discussed feedback they have received from their respective employee groups as well as their experiences attending the sessions. The group agreed that dialogue has been meaningful at the sessions, and that they will continue to work towards having more diverse participation.