

### CALL TO ORDER

Ms. Moore called College Council to session at 2:04 p.m.

### ATTENDEES

**Council Members Present:** Kay Frey, Pamela Perry, Mary-Rita Moore, Dr. Quincy Martin, Kevin Kennedy, Thomas Olson, Sam Tolia, Maria Correa, Laura Arce, Dr. Michael Flaherty, Humberto Espino

**Absent:** Theodore Oronsaye, Dr. Chuck Bohleke, Elizabeth Quan Kiu Vazquez, Hector Zavala

**Others Present:** Virginia Cabasa-Hess, Jean Dugo, Brenda Jones Watkins, Kevin Li, Debra Baker, Evan Brown, Denise Ward-Jones, Sacella Smith, Joe Klinger, Monica Lopez

### APPROVAL OF MINUTES

Dr. Michael Flaherty made a motion to approve the minutes from the September 26, 2016 College Council meeting, which was seconded by Dr. Quincy Martin. Minutes were approved unanimously by voice vote.

### HOT TOPICS

-none-

### OPERATIONAL ASSEMBLY

Dr. Martin indicated that Operational Assembly has had two meetings since the last College Council meeting in which they focused on rewriting their purpose statement and goals in order to ensure alignment with the College Council's purpose statement and goals. There are a few final tweaks and adjustments that need to be made in order to finalize those items and then Dr. Martin will be able to share with the Council. In addition, Operational Assembly discussed how they as a group can support the institutional email policy that was brought forth by the Campus Quality Committee at Academic Senate and are currently awaiting direction and next steps. Also, the group has been working with their action champion, Dr. Kurian Tharakunnel on improving graduate success tracking and they have results from an alumni and graduate survey that was administered. At the next Operational Assembly meeting they hope to present the finding and outcomes of that survey. Finally, the remainder of the meeting was spent on Title IX and Associate Vice President Joe Klinger will be providing an overview of the Title IX initiatives and what they mean for the institution.

### ACADEMIC SENATE

Dr. Flaherty informed the Council that the College Curriculum Committee reported there was a new degree that had been approved and sent to the Board of Trustees – Renewable Engineering Technology – and new certificates in Cloud Computing Systems, Database Systems, Geographic Information Systems and Systems Administration. The Academic & Scholastic Standards

Committee is working on addressing the high withdrawal rate and looking at current policies to see if there is some improvement. The Academic Support Committee is working on peer mentoring and tutoring and the goal in working with the tutoring center is to have all college readiness courses be connected to programs. As Dr. Martin noted, the Campus Quality Committee has been working on a policy where all members of Triton (faculty, staff, students, etc.) have a Triton email and that email be required to be used for campus communication. This was passed unanimously by Academic Senate and this policy has been recommended to President Moore. The Professional Development Committee expressed concerns regarding the last faculty workshop, specifically the length of speaking sessions. Also, some of the sessions seemed aimed at faculty who were newer to teaching, so Roseanne Feltman informed the Senate that the committee is looking at moving towards more of a roundtable group discussion model for workshop. The Assessment Committee reported that November 15<sup>th</sup> is the deadline for submitting assessment reports and March 3, 2017 is Assessment Day. The Technical and Distance Education Committee reported that they would like to see 6-8 week ion equivalent training program where people can be trained to teach online here at Triton. They are planning to look into this as a policy change and bring this forward to the Senate for a vote. Finally, Dr. Flaherty also stated that there was a Title IX report that would be shared in detail by Associate Vice President Klinger.

Associate Vice President Klinger presented an overview of Title IX requirements and rights, the Campus Save Act, duty to report, student training, and resources available pertaining to these initiatives (*see attached presentation*). Title IX of the Education Amendments of 1972 states: "No person in the United States shall on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving Federal financial assistance." Under Title IX, students, faculty, and staff have the right to: be free from all types of sex discrimination including sexual misconduct, sexual harassment, and sexual violence; bring forward a complaint in good faith; be informed of complaint procedures and options for resolution; expect a complaint to be thoroughly investigated interim measures to ensure safety pending outcome of investigation; be advised of outcome investigation; and, be free from retaliation.

After the presentation was complete, Maria Correa asked Mr. Klinger when information would be disseminated to the staff regarding the mandatory trainings and how long will staff have to complete the training. Mr. Klinger stated that the training will need to be completed by the end of this fiscal year, so prior to June 30<sup>th</sup>. Email reminders will be sent out from an automated system, as well as from Mr. Klinger and Vice President of Business Services, Sean Sullivan. Training will begin shortly after the start of the new year. Mary-Rita Moore asked if Mr. Klinger felt that it would be beneficial that other groups on campus hear this presentation in order to support the necessity of completing these trainings. She stated she would encourage all to share if they had any ideas on additional forums where Mr. Klinger could continue to present this information. Dr. Martin encouraged all council members to go back to their respective groups as well to communicate the importance of these initiatives. Dr. Flaherty commented that he is most

concerned that adjunct faculty get this information and get properly trained, since there is such a large group of adjuncts who are responsible for the majority of course offerings.

## NEW BUSINESS

### STRATEGIC PLAN ACTION UPDATE

Pamela Perry introduced Dr. Kevin Li, who presented on Strategic Plan Action 2.5 – Guided Pathways – under Strategic Direction: Identify and Scale Best Practices (*see attached*). Council members did engage over some questions, including whether meta majors were transferable across institutions; the lack of associates degrees in arts and sciences fields and the identification of majors because larger institutions are expecting specific courses to transfer; and, Illinois statewide transfer initiatives. Dr. Flaherty stated that the guidelines presented by Dr. Li will be extremely helpful to the Curriculum Committee as curriculum is revised, to get to the heart of what is truly needed to most benefit the needs of the students.

## OLD BUSINESS

### HLC ASSURANCE ARGUMENT – CRITERION 5

Pamela Perry asked council members for feedback on the HLC Assurance Argument outline for criterion 5 that was included in the meeting packet. Dr. Flaherty commented that under core component 5b #3, he asked if College Council should be added since “staff” was referred to in addition to faculty – which spoke to Academic Senate. Ms. Perry agreed. She also asked the group what they thought about comparative budgeting, since it was mentioned in the outline several times. Dr. Flaherty stated that his involvement is indirect, but he wasn’t completely won over last year. He does think the change in process is relatively new so his perspective may continue to change. Dr. Martin stated he did like the fact that the new budget process did work to align budgeting with the strategic plan, however he didn’t think there has been ample assessment to really see how well the process is working just yet. Humberto Espino added, that since the past fiscal year was unusual given the state of Illinois budget crisis, it is hard to analyze the new process, since there were unusual and extreme circumstances.

## NEXT MEETING

November 21, 2016 at 2pm in B204/210.

## OTHER

Ms. Moore asked Ms. Perry how Coffee & Conversation sessions had been going. Ms. Perry responded that while participant number has been small, conversations have been robust and people have felt positive about their ability to contribute to discussion. Kevin Kennedy agreed, stating that people were being open and engaging and got into some problem-solving discussions that were helpful. Dr. Martin stated that the dialogue has been meaningful, but he would like to see a more diverse representation at the sessions as well. Ms. Correa stated that she found it interesting that people have been thanking her and leadership for putting the

sessions together, as they appreciate having their voices heard. Ms. Perry echoed this, stating adjuncts told her this was the first time they recalled having an opportunity to speak directly to their own experiences and concerns in a public setting.

**ADJOURNMENT**

Ms. Moore adjourned College Council at 3:09 p.m.

/clw