

Hot Topics

- Michael Flaherty reported that some steps have been taken to improve student placement, but there are still challenges, including handling cases when a student is enrolled in a prerequisite, signs up for the next class, and then doesn't pass the prerequisite. Work will continue on this issue.

Operational Assembly

- Quincy Martin highlighted reports received at Operational Assembly as follows. Technology reported that bandwidth will be increased on campus, and there will be a new queuing platform for students in the B Building. HR reported they are finalizing the Wellness Plan initiative and are soliciting fun, engaging ideas. The Operational Assembly has finalized its purpose statement and goals and will post them on the web, and the group continues its discussion on institutional email with a goal to fully implement by May for credit students.

Academic Senate

- Michael Flaherty reported that at December Academic Senate, the ION alternative was approved and has been approved by President Moore. Reports received included campus-wide email, peer training for faculty, and surveying students re online classes. In addition, Assessment Committee reported that all programs submitted for the year have closed the loop, and announced that an Assessment Summit will be held February 10, and the Assessment Fair is March 10.

Student Success

- Shelley Tiwari provided definitions of student success and discussed with Council the type of information they would like to receive under this category.

Old Business

- **Business Practices: Electronic Forms and Signatures** – Kevin Kennedy provided a demonstration on Docusign of the new electronic Travel Request form. The Claim for Reimbursement form is also now electronic. An allstaff email will be sent out regarding training on these forms which will start on Monday.
- **Assurance Argument** – Pamela Perry noted that Council received the full report with their packets and it is posted on the Accreditation portal, available to the campus community. Criterion Teams are now being formed and will be reviewing the Collective Campus Input document and looking deeper at the items articulated.
- **Shared Governance Subgroup Recommendation** – There was a review of outstanding Recommendation 2 regarding membership and term of service and the delineation of the union in shared governance roles. The only recommended change to term of service is to the Faculty #2 representative to achieve balance in the rotation. College Council approved Recommendation 2.

New Business

- **Strategic Plan Annual Report** – Pamela Perry led a discussion on where the college is with the key performance indicators under the three focus areas of the plan: Increasing College Readiness, Improving College Completion, and Closing Skill Gaps. This reported is posted online on the Strategic Planning webpage.