

Operational Assembly

- Quincy Martin highlighted reports received at Operational Assembly as follows. The Diversity Committee met with Pamela Perry regarding the Assurance Argument criterion teams and also discussed how the campus can be a safe space for students, in response to recent acts involving immigration. The Business & Facilities Committee continues its work on the FY 18 budget opening as well as projects around campus. The SEM Committee continued dialogue about enrollment initiatives, data and analytics, marketing and retention. The Academic Affairs Committee currently have 15 courses in various stages of course development, two hybrid courses under development and a certificate in central sterile processing also under development.

Academic Senate

- Michael Flaherty reported that the Academic Support Committee met and reported that a proposal regarding a raise for tutors based on a three-tier system of experience went through to the Board of Trustees for their February meeting. The Technical Advisory and Distance Education Committee is seeking feedback from online teachers who have gone through Ion training to give their expertise and advice. He also announced that Assessment Day will be taking place on March 3, 2017.

Student Success

- Shelley Tiwari reviewed a presentation on Student Success Data: Summit Overview and Outcomes.

Old Business

- **Higher Learning Commission – Assurance Argument Teams** – Mary-Rita Moore and Pamela Perry announced that the assurance argument teams have been identified. There is wide range of representation as well as expertise on each of the teams, which relates to the challenges that were identified for the criteria.
- **College Council Communication Goal** – Mary-Rita Moore reviewed the second of three goals for FY 17, set by the College Council. Progress towards this goal (see below) was discussed and the Council will reflect on additional opportunities to work towards its fulfillment.
 2. Communication
The Council will create new opportunities for engagement and dialogue with the campus community regarding matters on institutional scope, with a focus on improving institutional awareness surrounding the College's 2018 Higher Learning Commission visit.

New Business

- **FY 18 Budget Mission Statements and Goals** – Mary-Rita Moore provided the Council with the FY 18 mission statements and goals that were submitted for the FY 18 budget. She indicated that they were being presented to the Council to ensure the group's understanding and approval.
- **College Council Annual Survey** – Pamela Perry led a discussion on last year's annual survey and asked if the group had any revisions they would like to consider. Potential questions were discussed in an effort to help the Council in their efforts towards effective communication.
- **College Council Membership** – Mary-Rita Moore informed the Council that there was a new vacancy since Laura Arce, the Human Resources representative on the Council, had resigned her position with the institution, and a replacement should be identified by April 2017. Ms. Moore also reminded the Council of the switch to the nomination/election method for Council membership and stated that as they look ahead to June 2016, there will be two employee groups utilizing this method – the mid-managers and the classified – so a process must be in place.