

CALL TO ORDER

Ms. Moore called College Council to session at 2:00 p.m.

ATTENDEES

Council Members Present: Mary-Rita Moore, Debbie Baness King, Chuck Bohleke, Alexis Borrego, Dayanne Figueroa, Michael Flaherty, Mike Garrity, Audrey Jonas, Hilary Meyer, Pamela Perry, Elise Rapala, Martyna Tabasso, Shelley Tiwari, Elizabeth Quan Kiu Vazquez, Hector Zavala.

Absent: Tom Olson.

Others Present: Christopher Clem, Jean Dugo, Denise Jones, Joe Klinger, Lauren Kosrow, Raquel Monge, Erin Stapleton-Corcoran, Kurian Tharakunnel.

APPROVAL OF MINUTES

Dr. Bohleke made a motion to approve the minutes of the August 28, 2017 College Council Meeting, seconded by Dr. Flaherty. The motion carried unanimously by voice vote.

HOT TOPICS

Council members had no hot topics; college community members had no hot topics.

OPERATIONAL ASSEMBLY

Mr. Garrity reported that the group is updating its goals and purpose statement. Their goal this month is to review Criteria 1 of the Assurance Argument.

ACADEMIC SENATE

Dr. Flaherty reported that at September's Senate meeting, he introduced the new committee chairs and announced that Senate achieved 100 percent on assessment last year. He also asked all the committee chairs to send in their lists of meeting times and members to be placed on the website, where the updated Academic Senate bylaws have been posted.

Dr. Flaherty discussed a holdover topic from last year – Final Exams – being worked on by the Academic & Scholastic Standards Committee. The committee is putting forth a proposal to Vice President Baker that would change the finals to being held at the regular class time. He is not sure of the outcome, because it is a complicated issue.

STUDENT SUCCESS

Ms. Tiwari reported on a new structure for Adjunct Faculty support, based on a survey and data on the need for professional development. There is a large number of Adjuncts at the college, and to help them feel more part of the academic community and impact their teaching for student success, development offerings are being expanded. This will include various workshops about best practices and teaching excellence, ten hours of training, and a self-assessment at the end of the semester. Ms. Tiwari would welcome suggestions for getting more adjunct faculty involved. Dr. Flaherty suggested the need for options that Chairs/Coordinators can recommend to their less experienced Adjuncts.

OLD BUSINESS

COLLEGE COUNCIL SUBCOMMITTEE UPDATE

Ms. Meyer reported that the subcommittee met last week, looking at sharing the Assurance Argument with the college community in the Fall, and prepping the college community for the HLC visit in the Spring. Their strategies for sharing include open forums, a College Hour, and also targeted sharing to specific areas and departments. The group is breaking up the argument to send to specific stakeholders—including students, asking for review of specific portions of the Assurance Argument. College Council representatives will be asked to share the document with the groups they represent, as well as attend and contribute to College Hour and Open Forums.

ASSURANCE ARGUMENT – CRITERIA 5

Ms. Perry asked for Council's thoughts on this chapter that includes a variety of areas of monitoring, as well as a large financial section that talks about the Illinois budget impasse. Comments included that the chapter is effective in explaining the situation faced with the state budget and how the college maintained its accreditation standards. Regarding shared governance, comment was made that the steps were outlined effectively for the governance structure changes made by Council.

There was discussion about updates that will be needed prior to the Assurance Argument's submission to the HLC because of changes occurring between now and the end of the year. It is hoped that the targeted review will bring the most up-to-date information forward. Ms. Perry reported that she will be putting the chapters into a single document and make it available on the accreditation website immediately, and then begin outreach into the college community. This will include placing it in Triton Today, promoting College Hour and Open Forums, planning specific visits to groups like Academic Senate, Chairs & Coordinators, etc., and having College Council members sending it out to their groups.

NEW BUSINESS

COLLECTIVE CAMPUS INPUT REPORT – CAMPUS FEEDBACK

Ms. Perry reported that a small group is working on the topic: a safe way for employees to provide anonymous input. The group has met twice and has discussed that this is not conducive to trust, a challenge related to institutional trust and campus culture. The group felt that to build trust, open dialogue and personal connections are needed. So, the group is going to work on both a mechanism to allow anonymous feedback and a mechanism to build trust. They have done some brainstorming so far, and hope to have a proposal that can be implemented by Spring.

COUNCIL WEBPAGE

Ms. Moore asked for Council's thoughts on the current College Council webpage and how it can be prepared for the new format coming with the updating of the institutional webpage. There was discussion about the calendar not being utilized. The idea was for all shared governance structure meetings to be on the calendar, but this hasn't happened. It was felt that it is helpful to have all meeting schedules available in one place. Dr. Flaherty noted that the Council webpage

contains a lot of information, but brought up the Academic Senate webpage as a simple reference page. It was suggested that another subgroup could be formed to tackle this issue.

NEXT MEETING

The next meeting of College Council is scheduled on October 23, 2017, 2-4 p.m.

OTHER

Ms. Moore acknowledged that this week is Adult Education and Family Literacy Week, and asked Council to spread the word and encourage participation in the events that will take place.

ADJOURNMENT

Dr. Bohleke made a motion, seconded by Mr. Garrity, to adjourn the meeting. Ms. Moore adjourned College Council.

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