

CALL TO ORDER

President Moore called College Council to session at 2:04 p.m.

ATTENDEES

Council Members Present: Mary-Rita Moore, Debbie Baness King, Chuck Bohleke, Dayanne Figueroa, Michael Flaherty, Mike Garrity, Hilary Meyer, Shelley Tiwari, Elizabeth Quan Kiu Vazquez.

Absent: Audrey Jonas, Tom Olson, Pamela Perry, Elise Rapala, Hector Zavala.

Others Present: Jean Dugo, Curry Greene, Joe Klinger, Kevin Li, Raquel Monge, Brenda Jones Watkins.

APPROVAL OF MINUTES

Dr. Bohleke made a motion to approve the minutes of the March 26, 2018 College Council meeting, seconded by Dr. Flaherty. The motion carried unanimously by voice vote.

HOT TOPICS

President Moore shared that she has received no communication from HLC regarding the recent accreditation visit.

In follow-up from last month's College Council meeting, Associate Vice President of Human Resources Joe Klinger was in attendance and provided the following update. After reaching out to employee groups, offering to meet to discuss doctor's notes needed after a sick leave, Mr. Klinger has met with Mid-Managers last week and will meet with Classified soon to provide clarity. He hasn't heard back from any other employee group.

Regarding the topic of communication of new hire information, Mr. Klinger explained the current process as follows. Candidates are interviewed through Search Committees, who give their recommendations to the area administrator. The administrator interviews top candidates and forwards their recommendation to the vice president and president for formal approval. Once approved, it is forwarded to Mr. Klinger to prepare an offer and negotiate with the candidate. When a hire is confirmed, Mr. Klinger informs the president, vice president, and administrator over the area. That administrator then informs the required parties. President Moore encouraged employees to talk with their supervising administrator if there are any issues.

Ms. Moore commented that the other topic brought up last month was Succession Planning. Further time is need to investigate and discuss this topic, and it is hoped to bring back to Council in May.

OPERATIONAL ASSEMBLY

Mr. Garrity reported that Operational Assembly met on April 11, and he highlighted the following. SEM is discussing the way courses are listed in the catalog and the possibility of indicating what term they are offered; there is no definitive plan of action at this time. SEM is also discussing its membership and goals. Technology has several ongoing projects: self-service

financial aid and digital transcript are both underway, and the website migration is targeted for the third week in May. Also, a new platform for Photo ID's is being explored. Student Affairs reported that Counselors are running Academic Planning and Academic Evaluation workshops and are going through TCSA to help spread the word. Open House will be held May 5.

President Moore asked if Council would like a presentation on the new website at the May meeting, or wait to see it in action and bring questions at a following meeting. Mr. Garrity also offered to meet individually if anyone wishes to do so. He added that the website will be a living project, with evolving pages, navigation added as needed, and feedback welcomed.

ACADEMIC SENATE

Dr. Flaherty reported on the following work being done in Academic Senate and the Senate subcommittees. AA degrees are still being worked on to bring them down to 60 credits each, and he is confident this will happen at the next Curriculum Committee. Academic & Scholastic Standards continues its work on requiring students to take college readiness courses immediately. Student Development is talking about pathways. TADEC is ready to pilot in-house training for faculty who want to teach on-line courses (as an alternative to ION). Dr. Flaherty has distributed the Shared Governance Committee Assessment forms to the subcommittee chairs and they are due May 15. He announced that the May Senate meeting will be held in the Fine Arts Gallery.

STUDENT SUCCESS

Ms. Tiwari noted that the ATD Coaches Visit was successful. They will provide a report of their observations, which she expects to bring to Council next month. Ms. Moore added that she had a chance to speak with them, and they indicated they saw development, strength, and progress, as well as some areas that need work.

INTRODUCTION

President Moore introduced Josephine Fazio, the new Executive Assistant to the President.

OLD BUSINESS

ANNUAL COLLEGE COUNCIL SURVEY

Ms. Moore reported that the time period for the survey has concluded and there were 266 responses received, up 30 from last year. The report will come to Council next month.

COLLEGE COUNCIL MEMBERSHIP

Faculty representation on College Council was discussed as follows. One faculty rep is the Chair of the Academic Senate, and the second faculty rep is from a division different than the Senate Chair's. Dr. Flaherty is the only nominee for the Academic Senate Chair election in May, so the second faculty rep needs to be from outside of Arts & Sciences. Dr. Flaherty will send out an email to faculty to find out who is interested on serving on Council, and then an election process will have to be set up.

Other Council positions to be filled are Student representative, Human Resources representative, and Academic representative.

SHARED GOVERNANCE COMMITTEE ASSESSMENT

No feedback has been received at this time.

NEW BUSINESS

None.

NEXT MEETING

The next meeting of College Council is scheduled on May 21, 2018, 2-4 p.m.

OTHER

President Moore invited everyone to the Annual Retirement & Recognition coming up this Thursday to acknowledge and recognize our colleagues upon their retirement or attaining milestone service years or other achievements. Except for critical operations, the campus can close for this celebration. Ms. Moore noted that retirees and a guest were invited for a luncheon.

Dr. Bohleke commented that he has several faculty interested in teaching online, and he is happy that the alternative to ION is being piloted. Ms. Moore added that this is another example of an initiative accomplished through focus and meaningful dialogue.

ADJOURNMENT

Dr. Flaherty made a motion, seconded by Mr. Garrity, to adjourn the meeting. College Council was adjourned at 2:40 p.m.

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