

CALL TO ORDER

President Moore called College Council to session at 2:03 p.m.

ATTENDEES

Council Members Present: Mary-Rita Moore, Michael Flaherty, Mike Garrity, Audrey Jonas, Hilary Meyer, Tom Olson, Pamela Perry, Elise Rapala, Shelley Tiwari.

Absent: Chuck Bohleke, Debbie Baness King, Dayanne Figueroa, Elizabeth Quan Kiu Vazquez, Hector Zavala.

Others Present: Jean M. Dugo, Sam Tolia, Joe Klinger, Christopher Clem, Brenda Jones Watkins, Jessica Rubalcaba, Amanda Turner, Kurian Tharakunnel, Kara Lester.

APPROVAL OF MINUTES

Michael Garrity made a motion to approve the minutes of the April 23, 2018 College Council meeting, seconded by Hilary Meyer. The motion carried unanimously by voice vote.

HOT TOPICS

President Moore acknowledged that the 2018 Commencement Ceremony was held on Saturday, May 19, 2018 with 480 students attending was larger than previous years and it was a great opportunity to congratulate students and their families. Ms. Moore also thanked those who served on the preparation committee, the faculty and staff that were able to be present.

Pamela Perry gave an update on HLC that she received the HLC Draft Report and it was reviewed for factual correction and submitted last week. HLC recommended not distributing until the final report is sent, since changes may be made and it can be confusing. Pamela noted that with respect of the three areas of monitoring, we will no longer be on monitoring for Governance or Planning & Resource Allocation. Heightened monitoring on Academic Assessment will continue. The final report will be sent to the Council and Campus.

In follow up from last month's meeting, Ms. Moore and AVP Klinger have reviewed the Succession Planning information from four years ago and determined that the College needs to revisit. Ms. Moore has added to the agenda for leadership and will update Council in the Fall semester.

OPERATIONAL ASSEMBLY

Mike Garrity reported highlights received at Operational Assembly in May as follows. The SEM Committee reported they are working on a one day retreat to summarize and finalize the recent year's efforts to help with the transition of VP role.

Technology update, the new website launched on May 22. Self Service Financial Aid; Parchment Digital Transcripts and Electronic Mid-term Verification projects are in test and will be completed in the next month. Introduction call with Touch Net, ID card partner took place, due to pricing, they will continue to look for a new partner solution.

The Student Affairs Committee reported that the open house in early May was well attended by students and Student Success Fest went well. Counseling hosted anxiety seminars to help students prepare for finals. Operational Assembly moved up their meeting to first week of the month to help with reporting. Upcoming Back Pack Give Back event in partnership with West40 on August 4th for grade, high school and college students planned with donated give-away, it will be a good opportunity to showcase the College.

ACADEMIC SENATE

Dr. Flaherty highlighted reports received at Academic Senate on May 8. They have re-elected Michael Flaherty for his 9th year as the Arts & Sciences Representative. The Curriculum Committee reported that all AA degrees are approved at 60 credit hour minimum and have gone to the Board for approval, they are ready for next year. The Academic Support Committee needs a new chair and they discussed options and will update the Council once they have the final recommendation. Assessment Committee is working on revisions, it was Larry's last meeting and they are transitioning to another committee member. The Technology Advisory and Distance Learning has started with in house training as an ION option. All Senate seats are filled except for one, Dr. Flaherty will follow up with Dr. Bohleke regarding the one open spot. Assessments of all the committees took place 4 of the 8 committees are completed and reminders will be sent. They meet again in September.

STUDENT SUCCESS

Shelley Tiwari presented the results from Student Success Coaches Annual Visit on April 12 and 13, she shared the accomplishments, COL 102, iLaunch, KPI Dashboard and Data and Faculty Profession Development. Along with areas for further attention, scaling up initiatives, sense of urgency and receptivity to change, diversity, focus on execution, policies, practices and procedures confusing and not interpreted and applied, high enrollment/low success courses and celebration of student success. Pamela Perry added that the draft HLC report has similar themes and offered to work together with Shelly. Ms. Moore stated that all these findings keep us open to change and will help us prioritize to move forward with continuous improvement. See the attached power point presentation.

OLD BUSINESS

COLLEGE COUNCIL MEMBERSHIP

President Moore informed Council that we have four openings for the next year. Christopher Clem will join the Academic Senate as a full time faculty representative replacing Hector Zavala. Dr. Bohleke is concluding his service and Dr. Susan Campos will replace him as the Academic representative. President Moore thanked Hector and Chuck for their service. Human Resources representative is open and Ms. Moore indicated Joe Klinger will fill in until we have a new HR member. The Office of the President will reach out to the new TSCA president and determine who will join as student representative.

NEW BUSINESS

END OF YEAR UPDATE

President Moore informed the Council that she will send a campus community communication in the next week that will highlight priorities for summer, including updates on enrollment, open administrative positions for Associate Vice President of Communications & Instructional Advancement and VP of Enrollment Management & Student Affairs which recently were posted and campus renovations.

Ms. Moore announced the formation of a Presidential Advisory Committee on Equity & Inclusion to engage in dialogue around issues of diversity and inclusion for the institution. Ms. Moore feels based on conversation and consideration the past several months this is the right direction and has allocated resources for the upcoming year to include professional development. Once the group is established, more to come from the group in the upcoming year.

President Moore asked Dean Turner to give an update on an advising and counseling model that aligns with the Pathways work. After considering feedback gathered when preparing the Assurance Argument and researching models at other colleges, the college will be incorporating a new advising model in FY 19. The advisors will focus on first year students, assisting them in the onboarding process. At the completion of the first year, students will work with counselors on transfer and career plans. Jessica Rubalcaba will provide support to the program in FY 19.

FY 19 COLLEGE COUNCIL MEETING SCHEDULE

Ms. Moore reminded the Council that the proposed FY 19 meeting dates were included in the meeting packet. The meeting date has been moved to the 3rd week of the month with a few exceptions and asked Council members to reach out to Josephine Fazio if they noticed any conflicts.

NEXT MEETING

The next meeting of College Council is scheduled on June 25, 2018, 2-4 p.m.

ADJOURNMENT

Dr. Flaherty made a motion, seconded by Michael Garrity, to adjourn the meeting. College Council was adjourned at 3:06 p.m.

/jf