

### **CALL TO ORDER**

President Moore called College Council to session at 2:05 p.m.

### **ATTENDEES**

**Council Members Present:** Mary-Rita Moore, Debbie Baness King, Chuck Bohleke, Dayanne Figueroa, Michael Flaherty, Mike Garrity, Audrey Jonas, Hilary Meyer, Pamela Perry, Shelley Tiwari, Elizabeth Quan Kiu Vazquez

**Absent:** Tom Olson, Elise Rapala, Hector Zavala

**Others Present:** Kurian Tharakunnel, James Johnson, Christopher Clem and Manuel Uribe.

### **APPROVAL OF MINUTES**

Mike Garrity made a motion to approve the minutes of the May 21, 2018 College Council meeting, seconded by Hilary Meyer. The motion carried unanimously by voice vote.

### **HOT TOPICS**

Dr. Flaherty mentioned that he is having issues viewing the College Council materials on Blackboard on mobile devices and could not find the agenda on the Triton website. Also the links on College Council page are not linking to correct pages. He has let Mike Garrity and Humberto Espino know. We will look into the links and get them corrected.

President Moore asked Mike Garrity to give an update on the website relaunch. Mike mentioned that there were a small number of people with inquiries about pages they could not find or need to migrate over. Overall the website relaunch was very uneventful and the team received positive feedback. Only major issue was Google urls were not updated right away when the website first went live, but the issue has been fixed. He reminded everyone to update old bookmarks with the new website links. President Moore received feedback from community members and external partners and Public Affairs posted on social media. President Moore stated it was a good deployment strategy and we should replicate in the future. Hilary Meyer thought the new directory is great with more search options, like the ability to search by first name. However it does not list the department you are associated with, is there a date on when that will be updated. Mike Garrity is aware of the issue and does not know of the timeline to correct the issue. Human Resources has a new tool where they can assign people to departments, it has the information but needs to be reviewed by Human Resources. Mike will reach out to Human Resources to find out the status of the project and offer to assistance.

President Moore shared the strategy for Fall Enrollment. Admissions & Enrollment Services has outlined activities for the various markets - prospectus students, applicants, currently enrolled students, and previous enrolled students. They are focused on brining students to the application phase. Application phase students will move into orientation and enrollment phase. As of June, 20% students are ready for the Fall semester and Admissions is working on the next phase in the financial process. You will receive more information and learn of opportunities on how to help via Triton Today. President Moore wanted to share this information with College Council so they are aware that Admissions is a priority for Fall.

### **OPERATIONAL ASSEMBLY**

Mike Garrity reported they did not meet in June and are not scheduled to meet in July. Concluded the fiscal year and sent the operational assessment to Pamela Perry. The new schedule is set for FY19 and Mike reminded Council that Operational Assembly will meet the first week of the month. They will review membership at the first meeting and are looking forward to another productive year.

### **ACADEMIC SENATE**

Michael Flaherty reported the Senate did not meet in June. The Senate starts up again in August and they meet the second Tuesday of the month, except in October (3rd week) and no meeting in January.

Student Support Committee asked Aja Gorham to Chair and she has accepted. Bob Greenwald graciously give up his Senate seat, so Aja could join Senate. This Committee has had three chairs recently due to retirements and movement of committee members, Dr. Flaherty hopes that this appointment will bring stability to the Committee Chair position. He is confident that Aja will be a good additional to the committee with her strong student support. President Moore noted that it is normal for committees to have long and short term chairs. We evolve as these situations come forth and as long as the Senate structure and institutional priorities are kept in mind, we are in good shape.

Dr. Flaherty informed Senate and College Council he will not be on campus due to some personal matters until August and his responses may be delayed while he is out and he will add an out of office message on his email.

### **STUDENT SUCCESS**

Shelley Tiwari and Kurian Tharakunnel presented the highlights from the graduate success survey results from FY 17. The report combines the previous Graduate Student Survey (employment) and the National Clearinghouse (transfer) data, so all data is contained in one report. The reporting is in three categories - recent, one year and five year out graduates. President Moore asked if when we ask about employment are they asked if they preferred part time vs full time, they may be satisfied in the current position type. The current report does not show that. President Moore also asked if the report reflects only career technical graduates or all Triton graduates, it reflects all Triton graduates.

Dr. Flaherty asked if we ask them why they are not in the original field of study, yes we do. Would be curious to know why they are not in that field.

Kurian Tharakunnel mentioned that the next report will have additional information and we will be able to access the employment information due to ICCB information that will be included. He said that some responses did not give enough information for each question. However, we will be able to get some benchmark data in the future.

You can find a copy of the full report on the Research area of the Employee Portal and Shelley has posted a copy on College Council Blackboard. Attached is a copy of presentation.

Please send any additional questions or feedback to Shelley Tiwari and she will send the group a message asking for any collaboration on future reports in FY 19.

### **OLD BUSINESS**

Research has concluded their report on College Council Survey Report and President Moore asked Pamela Perry and Kurian Tharakunnel to give an update. Pamela stated that overall received positive data and asked for College Council for their comments and thoughts. Dr. Flaherty feels it was a decent report and he didn't expect a perfect score. Hilary Meyer thought it was a good range of what we are going good and not so well. Also feels people are engaged and the report was overall positive. Mike Garrity believes that not everyone is interested in being engaged, he thought it was interesting that 40-50% stated they were not involved in HLC, yet 90% believed the campus was prepared.

Pamela noticed we received more constructive feedback than in the past. In the past we receive comments like more communications with no other suggestions or comments. Pamela noted the comments had themes related to social connections with colleagues. Panel discussions or forums on specific topics, this would be interesting, however you need to get people in the room. Specific communication and messaging to specific groups, this is hard to do and we can never get the perfect message out for all, but shows people are paying attention and are engaged.

General really positive data to help with our goals for this year. Pamela recommends that College Council familiarize themselves with the comments for the upcoming retreat.

Pamela and Dr. Flaherty believe that positive results due to work around the HLC visit this year.

### **NEW BUSINESS**

President Moore shared her experience of how she connects to employees with the Classified Association job shadow that is raffled off each year. Today she was in the Accounting department this morning with Amelia Di Giacomo, learned the day to day process for Amelia and the correct way to fill out requisitions. The next job shadow will be in the Fall with Charlotte Wiley in Child Development. President Moore reminded the group that the Coworker Connect program was started by Cabinet to improve campus communication and trust and asked Pamela Perry to give an update on the survey and next steps.

Pamela Perry gave a debrief on the Coworker Connect Survey Results. The program began with 38 participants. 37 participated in the survey with overwhelming positive results. 97% said it was worth their time. President's Cabinet suggests that College Council should take over the program going forward to expand and see how it progresses for the next year. Mike Garrity feels due to the positive response and his own positive experience it should move forward. Audrey Jonas also expressed a positive experience and liked how you can create our own time slot or

event, moving forward she thinks providing a list of suggestions would work. President Moore asked College Council to think about it and we will discuss at retreat.

President Moore shared that Criterion Team Recommendations Progress level trackers were attached to the meeting materials. It included status reports related to recommendations in process, revisit and completed. President Moore wanted to make sure Council had the information and welcomed input, and updates. This is a living document, so please send any updates directly to Pamela.

#### **NEXT MEETING**

The next meeting of College Council is the Retreat scheduled on July 9, 2018, 12:30 p.m. – 4:00 p.m. in H 131. Please RSVP to Josephine for lunch and materials needs. President Moore reminded Council the meeting is open to current and new Council members.

#### **OTHER**

President Moore thanked Chuck Bohleke and Hector Zavala for their time on Council and again welcomed new College Council members Susan Campus, Christopher Clem and Carlos Garcia Sanchez.

#### **ADJOURNMENT**

Dr. Flaherty made a motion, seconded by Mike Garrity, to adjourn the meeting. College Council was adjourned at 3:02 p.m.

/jf