

CALL TO ORDER

President Moore called College Council to session at 2:02 p.m.

ATTENDEES

Council Members Present:

Mary-Rita Moore, Dr. Deborah Baness King, Dr. Susan Campos, Christopher Clem, Dayanne Figueroa, Dr. Michael Flaherty, Mike Garrity, Audrey Jonas, Tom Olson, Pamela Perry, Elise Rapala, Carlos Garcia Sanchez, and Shelley Tiwari

Absent: Hilary Meyer, Elizabeth Quan Kiu Vazquez

Others Present: Brenda Watkins Jones, Kurian Tharakunnel, Joe Klinger, Raquel Monge, Pamela Claire, Chuck Bohleke, Erin Stapleton-Corwran, Jean M. Dugo, Lauren Kosrow and Geoffrey Glowacki.

APPROVAL OF MINUTES

Mike Garrity made a motion to approve the minutes of the June 25 and July 9, 2018 College Council meeting, seconded by Susan Campos. The motion carried unanimously by voice vote.

HOT TOPICS

President Moore brought forth a question from mid-managers: "Based on the President's comments this morning at the Fall Faculty Workshop, is it true that the college only sees diversity, equity and inclusion affecting faculty and that is why only faculty are being included on the Diversity Advisory council to the President?" President Moore's response: This is not true. The Presidential Advisory Committee on Equity & Inclusion has been initiated as a framework to introduce campus dialogue related to diversity and equity. We are at the starting point of our work and the entire campus will have opportunity to be involved with this institutional priority.

WEBSITE DIRECTORY ENHANCEMENTS & ELECTRONIC DIRECTORY

Based on employee feedback, IT, Human Resources and the President's Office is working on minor enhancements to improve the website directory. This group is also working on creating an electronic version of the paper copy telephone directory, to be completed sometime this semester.

OPERATIONAL ASSEMBLY

Mike Garrity reported that the group did not meet over the summer. Operational Assembly has a few open spots in membership and they will be filled prior to the first meeting. The first meeting of FY 19 is September 5.

ACADEMIC SENATE

Michael Flaherty reported that Senate Committees did not meet over the summer. He is happy to report all the Committee information is current on the website, a few Committee Chairs updates remain, but otherwise all information has been updated. The first meeting of FY 19 is September 11 at 2:30 pm in B-204/210.

STUDENT SUCCESS

Shelley Tiwari and Kurian Tharakunnel shared highlights from the report on Community College Survey of Student Engagement (CCSSE) Results which assess institutional practices and student behaviors regarding student learning and retention. Self-reported by students and helps us as a college to identify strengths and weaknesses, to set goals and develop specific strategies for improvements. The CCSSE 2018 benchmarks for Triton and the CCSSE cohorts are as follows: (Triton/CCSSE Cohort)

- Active and Collaborate Learning (46.4/50.0)
- Student Effort (49.1/50.0)
- Academic Challenge (53.0/50.0)
- Student Faculty Interaction (49.6/50.0)
- Support for Learners (49.6/50.0)

Based on the 2015 raw data the benchmarks have remained at the same level for Active and Collaborate Learning and Student Effort. With an increase for Academic Challenge, Student Faculty Interaction and Support for Learners.

Shelley posted the presentation and the CCSSE Key Finding report on Blackboard in the College Council area for council to review and suggest data points/analytics from CCSSE data you are most interested in seeing and discussing at the next meeting. Please send your recommendations to Shelley. A copy of the presentation has been attached to the minutes and a copy of the report can be found on the Triton portal [here](#).

OLD BUSINESS

COLLEGE COUNCIL GOALS

Draft goals from the July retreat were posted on Blackboard and Pamela Perry did receive a few comments. President Moore asked for additional feedback. Council adopted these goals for FY 2019:

1. Mission and Vision Evaluation: Council will engage the campus community in an evaluation of our existing mission and vision statements and propose revised statements based on that evaluation.
2. Higher Learning Commission: Council will monitor the college's progress regarding opportunities for improvement as noted by the HLC visit team in its report, and will support faculty, staff, departmental areas, and committees in preparing for the focus visit regarding student learning assessment.

3. Engagement: Council will focus on sustaining engagement with the campus community by expanding the coworker connect initiative and establishing best practices for communicating with represented groups.

Pamela Perry gave a brief update on the next steps and asked for volunteers for the goals one and three and they are as follows:

Goal 1 Mission & Vision: Hilary Meyer, Elizabeth Quan Kiu Vazquez, Mike Garrity, Elisa Rapala Audrey Jonas, Debbie Baness King, Carlos Garcia Sanchez and Pamela Perry

Goal 3 Engagement: Dayanne Figueroa, Tom Olson, Christopher Clem, Susan Campus and Pamela Perry

HIGHLIGHTS FROM HOURLY SESSIONS

President Moore shared with College Council some of the highlights of the hourly sessions. Two sessions were held and they were very well received and attended. It provided an opportunity for updates and Q&A. Questions asked by the hourly employees were regarding benefits, reviews, department concerns in specific areas, website and telephone directory and requests for future specific topic sessions. President Moore thanked Tom Olson for setting up the sessions and she is looking forward to future sessions.

NEW BUSINESS

STRATEGIC PLAN MID-YEAR REPORT

Pamela Perry provided a brief progress update of the Strategic Plan Mid-Year Report regarding actions and focus areas. In, increasing college readiness, student and staff monitoring is successfully expanding, high school development course work will be operationalized across the state of Illinois, and so we will phase this out of our plan after this year since it will be a requirement. We are falling behind benchmark goals as they become increasingly aggressive, For College Readiness Placement for both FY17 and FY18 were static at 57% with the benchmark of 68%, which will continue to increase. In regards to Math we have gone from FY17 29%, FY18 35% with a benchmark of 37%, while not at goal it shows how we have improved over the last two years. In, improving college completion, Peer Mentoring Collaboration and COL102 course continue to demonstrate success. Refocusing efforts related to Academic Pathways and Academic Planning by grouping together in a single action – Guided Pathways. Graduation and retention data beginning to reflect work done, long term data points, and took time to see positive rates. Graduation rates FY17 15%, FY18 18% with a benchmark of 14% and retention rates FY17 58%, FY18 63% with a benchmark of 61%. In closing skills gaps, refocused efforts to early to see impact of this work, it has only been 6 months to see progress. Outcomes related to essential employability skills showing good traction, moving forward. Challenges remain with internships and online programing,

looking at Career Services to see how we can support this effort. The full report can be viewed on Triton's Strategic Planning website. President Moore asked for feedback on how to share this information with the campus community. Please send any new or different approaches.

FY20 BUDGET TIMELINE

President Moore reminded the group that the FY20 budget process begins in September and budget presentation training will take place the first week of September. Associate Vice President of Finance & Business Services Garry Abezetian will send the timeline and process after the budget process training sessions are completed.

HLC VISIT FINDINGS

President Moore reported that the final report and letter has been shared with College Council and College Community. Our efforts now is to prepare for the April 2020 focus visit. Pamela Perry and Lauren Kosrow have created the project timeline and will report on the plan and seek input on September 6 at 2:00 pm in B-204/210. They will record the presentation for individuals who cannot attend the meeting to have an opportunity to view the information. Additional follow up forums, professional development and workshops will be scheduled. Please look for additional information in CTE and updates in Triton Today to keep the campus community updated on the progress.

NEXT MEETING

The next meeting of College Council is September 17, 2:00 – 4:00 p.m. in B-204/210.

OTHER

President Moore reminded the group that we have two open forum sessions with the finalist for the Vice President of Enrollment Management & Student Affairs. Dr. Jodi Koslow Martin on August 30 and Dr. Jennifer McClure on September 4 both sessions are at 1:30 pm in B-204/210 for all employees with a student session from 1-1:30 pm. The finalists will discuss their qualifications and experience related to the position, as well as speak to an implemented enrollment management initiative.

ADJOURNMENT

Mike Garrity made a motion, seconded by Tom Olson, to adjourn the meeting. College Council was adjourned at 3:12 p.m.

/jf