

CALL TO ORDER

President Moore called College Council to session at 2:04 p.m.

ATTENDEES

Council Members Present:

Mary-Rita Moore, Dr. Deborah Baness King, Dr. Susan Campos, Dayanne Figueroa, Dr. Michael Flaherty, Mike Garrity, Audrey Jonas, Tom Olson, Pamela Perry, Elise Rapala, Carlos Garcia Sanchez, Shelley Tiwari, Hilary Meyer, Elizabeth Quan Kiu Vazquez

Absent: Christopher Clem

Others Present: Jean M. Dugo, Jessica Rubalcaba, Dr. Amanda Turner, Nancy Guzman, Alicia Kapusciarz, Tim Nystrom, Joe Klinger, Brenda Watkins Jones, Kurian Therakunnel, Derrell Carter, Adrian Perkins, Yvette Bahena, James Johnson, Jaqueline Lynch and Sacella Smith

APPROVAL OF MINUTES

Deborah Baness King made a motion to approve the minutes of the September 17, 2018 College Council meeting, seconded by Mike Garrity. Hilary Meyer noted on page 2 in the minutes under Old Business, Mission & Vision Goal Carlos Garcia Sanchez's first name misspelled, the minutes will be updated to reflex the change. The motion carried unanimously by voice vote.

HOT TOPICS

In follow up from last month's College Council meeting, President Moore requested an update to the inquiry for a feedback tool to track missing information on the website. Mike Garrity stated that the addition of a link on the "Contact Us" page of the website is now available for the submission of feedback and can be viewed here.

President Moore announced the completion of the new staff directory in print. Joe Klinger further reported that the directory will be distributed to all full time employees and a pdf version of the phone directory will be added to the Triton portal. The online directory has been updated and any directory updates or changes should be sent to HR. Mike Garrity wanted College Council to be aware that the web team cannot update the directory, it needs to be updated by HR. President Moore asked that a message be placed in Triton Today so the College is aware.

Dr. Flaherty reported receiving an inquiry from a faculty member completing the midterm grading, regarding the wording at the bottom of the page. After a brief discussion, Dean Turner responded that the faculty member may have been on the withdrawal form and not the midterm grading form. Dr. Flaherty will follow up and seek additional input.

OPERATIONAL ASSEMBLY

Mike Garrity reported that the group has officially approved the FY19 goals. The Research Office has completed the Survey of Entering Student Engagement (SENSE) and Alumni surveys. With regard to technology, Ralph's license and functional life will expire at the end of FY19 and IT will work with the various departments that still reference historical data on Ralph to accommodate their needs in the future. Colleague is due for a refresh and IT plans to replace the hardware that Colleague runs on during winter break to avoid any impact on users, and with no changes in Colleague functionality.

ACADEMIC SENATE

Dr. Flaherty reported that Senate Committee will meet on October 16 at 2:30 pm. The College Curriculum committee will seek approval of policy recommendations for curriculum consistency in the new Assessment process.

STUDENT SUCCESS

Shelley Tiwari invited Deans Kevin Li and Ric Segovia to share information on the new iLaunch program, which provides incoming students support with math, reading and writing skills and focuses on the whole student. The program began in Spring 2018 replacing the MathUp program and due to the success the program is expanding to include reading and writing skills.

OLD BUSINESS

MISSION & VISION

Hilary Meyer reported the College Council sub-committee has been conducting Coffee & Conversations sessions and the final session will be held on October 23, 2-3 pm in B204/210. The sub-committee has received over 360 comments to date from employees, students and community members and is planning a student focused session on November 1st. The next step is to compile the results and to share the themes emerging from the results of the input with Council at the November meeting.

COWORKER CONNECT

Pamela Perry reported that the Coworker Connect sub-committee had a soft launch at the World Music Series – Brazil event and collected a few names of interested individuals while distributing promotional materials for the spring events. The sub-committee will visit various college committees in November to share the activities for Spring 2019 events. The sub-committee's next meeting will be held in November.

ASSESSMENT

Ms. Perry reported the first two internal Professional Development training sessions were completed, recorded, and added to the Center for Teaching Excellence's Blackboard shell to view and the first Program Assessment Plan Developer workshop will be held on Friday, October 19 for the development of program outcomes. Assignment of the program assessment plan developers has been completed. If you need access to the video recordings please reach out to Shelley Tiwari.

NEW BUSINESS

NEW INSTITUTIONAL ADVISING MODEL

Dr. Amanda Turner and Jessica Rubalcaba presented a program update on the new Advising Model that has a focus on the first year students (0-24 credit hours). The new advisors, Yvette Bahena, Nancy Guzman, James Johnson and Adrian Perkins were introduced and the additional information highlighted can be found on the updated webpage [here](#).

NEXT MEETING

The next meeting of College Council is November 19, 2:00 – 4:00 p.m. in B-204/210.

OTHER

Summer Hours Survey

President Moore reported a great response to the survey with more than 400 responses and 260 individual comments. With the majority of respondents in favor of a 4-day summer schedule, no changes will be made for 2019; HR will send an allstaff memo with the details for next summer. The President's Cabinet will consider some of the suggestions and there may be enhancements to the summer work schedule in 2020. Also, based on some of the comments, President Moore clarified that the 4-day summer work schedule does not provide energy or cost savings for the college. Though the 4-day schedule may have been implemented initially with cost savings in mind, 5 buildings remain open on campus throughout the weeks of summer which yield no savings to the college.

Careers in Student Affairs Month

President Moore acknowledged that October was Careers in Student Affairs Month, and wanted to recognize the professionals in the Student Affairs and their dedication and professionalism. The college had various activities throughout the month to bring awareness to Careers in Student Affairs.

Title V Grant

Triton College was notified that the Title V Grant- Achieving Equity in Educational Outcomes for Hispanic & Low Income Students has been awarded. The College will received \$2.7 million over the next 5 years and this grant will impact outcomes for all students. Congratulations to the Grants Development office, Administrators and Faculty.

Welcome

President Moore introduced Derrell Carter as the new Associate Vice President, Communications & Institutional Advancement.

ADJOURNMENT

Tom Olson made a motion, seconded by Mike Garrity, to adjourn the meeting. College Council was adjourned at 3:20 p.m.

/jf