

CALL TO ORDER

President Moore called College Council to session at 2:05 p.m.

ATTENDEES

Council Members Present:

Mary-Rita Moore, Dr. Deborah Baness King, Dr. Susan Campos, Dr. Michael Flaherty, Mike Garrity, Pamela Perry, Elise Rapala, Shelley Tiwari, Hilary Meyer, Elizabeth Quan Kiu Vazquez

Absent: Christopher Clem, Dayanne Figueroa, Audrey Jonas, Tom Olson, Carlos Garcia Sanchez

Others Present: Jodi Koslow Martin, Kurian Tharakunnel, Lauren Kosrow, Garry Abezetian, Joe Klinger, Lewis Rule and Derrell Carter

APPROVAL OF MINUTES

Dr. Flaherty made a motion to approve the minutes of the October 15, 2018 College Council meeting, seconded by Mike Garrity. The motion carried unanimously by voice vote.

HOT TOPICS

Telephone Directory - As a follow up to previous updates, President Moore announced the updated staff directory has been distributed to all staff and a pdf version has been added to the Triton portal. AVP Klinger requested that updates or edits be sent to hr@triton.edu.

Campus Closing Alerts - Mike Garrity received inquiries that staff did not receive the Campus Closing Alerts message on their cell phones in November. He asked College Council to let staff know they need to update your contact information with Human Resources for alerts.

Spam Emails - The President's office receives inquiries regarding College emails going into spam folders, please contact the Help Desk for assistance. Mike Garrity stated that there are different options available to correct the issue.

OPERATIONAL ASSEMBLY

Mike Garrity reported the group met the first week of December and the discussion was on the FY20 Budget presentations. The budget will focus on classroom technology, which includes additional Smart Boards installation, refresh and lab updates. A virtual tour of the campus is in the final phase of completion and should be available early 2019. Operational Assembly is working with Human Resources and they are reviewing and updating College Performance standards as needed. President Moore recommended that Council be informed when updates are ready so we share with the College on how it will effect evaluation tools. The Committee is also following up on a Campus Comment request related to parking concerns regarding spacing and age of the parking lines and they are working with the Police and Facilities departments to address these concerns.

ACADEMIC SENATE

Dr. Flaherty reported that Senate met in early December and their main focus continues to be preparing for the overall assessment process. They have completed new program goals for most courses and remaining will be final in February. Academic & Scholastic Standards Committee is working on a new policy for grade changes and plans to present the new policy in February 2019.

STUDENT SUCCESS

Shelley Tiwari invited Dean Debbie Baness King and Student Success Strategist Lewis Rule to share information on the Peer Mentoring Collaborative (PMC) program. The program began in 2013 and it provides support services in the classroom to remove barriers and ensure students have access to services that foster student success. Highlights of project are:

- Total PMC Sections 65 vs Total Non-PMC Sections 194
- Total Enrolled in PMC Sections 1,966 vs Total Enrolled in Non-PMC Sections 5,672
- Total PMC Course Persistence Rate 79% vs. Total Non-PMC Course Persistence Rate 74% - Difference +5%
- Total PMC Course Success Rate 70% vs. Total Non-PMC Sections 62% - Difference +8%
- Persisted in PMC-linked Math courses at a rate of 19% higher than Non-PMC Math Courses
- Persisted in PMC RHT Courses at a rate of 11% higher than Non-PMC RHT Courses
- Students in PMC-linked Math courses experienced successful course completion at a rate of 31% Higher than Non-PMC Math Courses
- Students in PMC-linked RHT courses experienced successful course completion at a rate of 11% Higher than Non-PMC RHT Courses

The next steps:

- Leverage Resources with the Academic Success Center to enhance the Peer Mentor pool.
- Collaborate with Health Careers to expand the role of the PMC.
- Continue to assess and improve services offered through PMC.

OLD BUSINESS

ASSESSMENT GOAL UPDATE

Lauren Kosrow provided an update on the Assessment Committee Project Plan and successes for the HLC April 2020 Focus Visit. Highlights include 7 open forums, identified 58 faculty partners, held 6+ hours of dedicated professional development on assessment, created and evaluated 124 sets of program-level student learning outcomes and revised

General Education Outcomes. Next steps for Spring 2019 are to finalize course, program and general education mapping. Lauren also thanked faculty for all the hard work that has been completed to date, they have done an amazing amount of work in short time. Hilary Meyer congratulated the team on the work and asked what were the keys to the team's accomplishments? Lauren believes it is that they used a hands on approach, along with the support of the Institution and giving the faculty the space and dedicated time to complete the work. President Moore has asked Lauren and Christophe Clem to present an update at the December board meeting.

NEW BUSINESS

Welcome

President Moore introduced Jodi Koslow Martin, the new Vice President of Enrollment Management and Student Affairs. Jodi Koslow Martin made remarks to the Council sharing her experience prior to Triton and the opportunities available at the College.

FY 20 Budget Update

President Moore showed her appreciation for all that participated in the FY 20 Budget process this year and invited AVP, Garry Abezetian to update Council on the budget timeline and process. AVP Abezetian reported the process began earlier this year and included collaboration between departments. Currently reviewing non-payroll and Fund 5 items, in May budgets will be created and the tentative budget will be presented to the board in June. All power point presentations and the FY20 Budget timeline have been posted on the portal under Business Services. Fellow Council members recommended attending budget presentations, it is a good opportunity to see what other areas are planning for the next fiscal year. If you have any questions please reach out to Garry Abezetian.

NEXT MEETING

The next meeting of College Council is January 28, 2:00 – 4:00 p.m. in B-204/210.

ADJOURNMENT

President Moore adjourned the College Council meeting at 3:06 p.m.

/jf