

CALL TO ORDER

President Moore called College Council to session at 2:04 p.m.

ATTENDEES

Council Members Present: Mary-Rita Moore, Humberto Espino, Michael Flaherty, Michael Henson, James Malarski, Hilary Meyer, Ty Perkins, Daena Ramos, Susan Rohde, Purva Rushi, Kurian Tharakunnel, Shelley Tiwari, Mary Wink.

Council Members Absent: Lakedra Love.

Others Present: Susan Campos, Christopher Clem, Ernie Davis, Denise Jones, Jodi Koslow Martin, Lauren Kosrow, Colleen Rockafellow, Brenda Jones Watkins.

APPROVAL OF MINUTES

President Moore noted that the minutes of April 18, 2022 were not forwarded due to a delay in her office. They will be presented to Council next month.

WELCOME NEW COUNCIL MEMBERS

Mary Wink was welcomed as the new Hourly Representative. Ms. Wink works in the Academic Success Center, assisting students with writing assignments. Daena Ramos, Academic Advisor, was welcomed as the new Mid-Management Representative.

HOT TOPICS

Dr. Flaherty reported that students and faculty have commented regarding electronic faculty evaluations, and it was suggested that he meet with his Dean or Academic Vice President.

OPERATIONAL ASSEMBLY

Dr. Tharakunnel reported that the group met on May 9 and provided the following highlights. Student Affairs reported that the new Financial Aid platform is now live. Students from TRIO, TRIUMPH, SURGE, and TCSA attended a student engagement event on Friday along with TRIUMPH students from other schools. Summer Refresh will be available again this year for students to retake classes in which they received a D, F, or W. They are allowed to repeat up to two courses at no cost as this is funded through HEERF. Business & Facilities are working together with the art department on a cost-effective solution for displaying artwork removed from the B Building. Ongoing construction projects include door installations and welding lab expansion. Technology reported that the phone system upgrade is set to occur the first weekend in June, the Multi Factor Authentication is rolling out as planned, and the Student photo ID's will now include mental health suicide prevention language. Guided Pathways reported that the Steering Committee continues to plan and prepare recommendations for the future. Research reported that the Student Satisfaction Survey is currently underway.

ACADEMIC SENATE

Dr. Flaherty reported on the following items from the May Academic Senate meeting. Curriculum approved several new programs as well as new instructional strategies that will go into curriculum forms. Academic Standards continues their investigation of a Forgiveness Policy, and Chair Roseanne Feltman will remain chair for another year. Academic Support continues looking at having a central location for policies about what is required on an academic syllabus. Professional Development has a

proposal about high impact practices for the fall workshop. Assessment reported that the Learning Improvement Week was successful. Online Tech reported that 19 online courses were developed for the fall semester. Justyna Koc stepped down as chair of that committee, and is replaced by Gretchen Reyes.

STUDENT SUCCESS

No further report.

OLD BUSINESS

None.

NEW BUSINESS

SUMMER CO-WORKER CONNECT EVENTS

Ms. Rohde discussed the importance of in-person communication and the benefits of engaging employees, including providing better service, being more positive and more creative. There are events planned for each week throughout the summer, including a *School's Out for Summer* picnic, Zumba, Yoga, Hot Dog Bar, Digital Scavenger Hunt, and much more. The Professional Development Center also offers a variety of classes and programs this summer including Bridging Differences, Storytelling, and Strengths Finder. Information can be found on the PDC portal site, and the Co-Worker Connect and Employee Recognition sites. Council members were encouraged to help spread the word about these events.

SUMMER ENROLLMENT INITIATIVE

Vice President of Enrollment Management & Student Affairs Jodi Koslow Martin presented information about the Summer Refresh program, which began last year. In summer 2021, 441 students participated in the program which allowed them to retake a class in which they received a D, F, or W, if the class was offered during the summer, at no cost to them. The program was funded through the institutional HEERF funds. There was an 82 percent credit completion rate. For summer 2022, outreach has been extended to 2400 eligible students from fall, and outreach to eligible spring students will be made when grades are in.

Dr. Koslow Martin added that outreach is also occurring to students who have less than nine credits to go to complete an AA or AS degree, encouraging them to take classes and offering them under the umbrella of Summer Refresh. Lastly, communication is also going out to students who have eligibility to take classes this summer and not pay, using Pell grants.

FY 23 BUDGET PREVIEW

Executive Director of Business Operations Colleen Rockafellow reported on the FY 23 Budget as follows. The timeline and other budget information is available on the employee portal under Business Services. Budget requests were made in December, Innovative Presentations were made, Personnel Budgets have been verified, and the Business Office is now in the process of preparing the tentative budget that will go to the Board in June. The innovative projects approved are: Architecture Space - \$10,000; Cannabis Curriculum - \$10,000; Emergency Medical Technology Space - \$40,000; PLUS Laboratory – 85,000; and Robotic Welding - \$180,000. New teaching & learning personnel positions approved include: Psychology Faculty, 2 Biology Faculty, Chemistry Faculty, Construction Technology Faculty, and

instructional area coordinators for Paralegal and Cannabis. New support staff positions approved include: Staff Nurse, Video Production Producer, Planetarium Educator, Director of Advising & First Year Experience, and 2 S.E.E.D. Coordinators. A New Construction or Rehabilitation Project Online Request form has been created and will be loaded onto the portal for use by cost center managers. There will also be a form for technology.

NEXT MEETING

The June College Council meeting was originally scheduled on June 20, which is a holiday. The meeting will instead be held on Monday, June 13 from 1:30 – 2:30 p.m.

OTHER

College Council Retreat: President Moore noted that inquiry will be made of Council members for scheduling a half-day retreat in the month of July.

Membership: James Malarski was recognized for his service as he concludes his term as Adjunct Faculty Representative.

ADJOURNMENT

Dr. Flaherty made a motion, seconded by Ms. Meyer, to adjourn the meeting. Voice vote carried the motion unanimously. College Council was adjourned at 2:58 p.m.

Respectfully submitted,

Susan Page