

## Pamela L Harmon

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**From:** Pamela pharmon Harmon - pamelaharmon@triton.edu <do-not-reply@blackboard.com>  
**Sent:** Tuesday, November 06, 2018 1:12 PM  
**Subject:** Technology Advisory and Distance Ed Committee: November TADEC meeting

On behalf of the Committee Chairperson Pam Harmon:

**Just a gentle reminder, our next TADEC meeting is tomorrow  
Wednesday, November 7th at 2:00pm in room H124.**

**Agenda Items:**

- **Peer review course updates**
- **Other**

If you know of faculty that might be interested in attending, please encourage them to come.

Feel free to contact Pam Harmon ([pamelaharmon@triton.edu](mailto:pamelaharmon@triton.edu)) or

Humberto Espino ([humbertoespino@triton.edu](mailto:humbertoespino@triton.edu)) if you have any questions.

[www.triton.edu/tadec](http://www.triton.edu/tadec)

## Technical Advisory & Distance Education Committee

### Meeting Minutes, November 7<sup>th</sup>, 2018 in Room H124-2pm

**Attendees:** Pamela Harmon, Joe Buchel, Erin Stapleton-Corcoran, Justyna Koc, Patricia Knol, Selma Mehmedagic, and Sylvia Sztark.

1. Please continue to promote the online training we have for those interested in learning more about Blackboard, to advance Blackboard skills, whether faculty are using it for enhanced, hybrid or online courses.  
[e-support@triton.edu](mailto:e-support@triton.edu)
2. The peer review committee is reviewing the first course for in online course development. As a reminder, will now review online courses for joint ownership through Blackboard only. We will no longer meet face-2-face, unless requested by the faculty developer.
3. During the meeting, we reviewed the peer-review course within Blackboard and demonstrated how the review process will occur. As a reminder, please be sure you are aware of the process and remuneration. This is found on pages 58-61 of the Faculty negotiated agreement.
4. Lastly, any faculty who are in need of assistance with Blackboard, please attend workshops in the CTE with Erin Stapleton-Corcoran and Pamela Harmon or contact us directly via email. We offer a variety that includes open labs where you can bring questions specific to your needs.
5. Other:  
Remaining fall meeting dates:  
December 5  
\*All meeting notes can be found in the TADEC webpage, within Senate.  
<https://www.triton.edu/about/administration/college-council/academic-senate/#tadec>

Meeting adjourned at 2:40 pm  
Respectfully submitted,  
Pamela Harmon, Chair of TADEC

# TADEC Committee Meeting

## SIGN-IN SHEET

Date: November 7, 2018	Room: H-124
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Name (Sign In Please)	Name (Please Print)	Department
<i>Pam Harmon</i>	Pam Harmon	RT
<i>Justyna Koc</i>	JUSTYNA KOC	BUS
<i>Erin Stapleton</i>	Erin Stapleton Corcoran	CTE
<i>Joe Beuchel</i>	Joe Beuchel	Science
<i>Selma Mehmedagic</i>	SELMA MEHMEDAGIC	MATH
<i>Sylvia Sztark</i>	SYLVIA SZTARK	COUNSELING
<i>Patricia Krol</i>	Patricia Krol	Soc Sci