

## 2019-20 V1 Standard Verification Worksheet

### What is verification and why was I selected?

Verification is the process by which certain required information on the FAFSA is reviewed for accuracy and completeness.

Students are selected for verification for one of the following reasons:

- The Central Processing System found inconsistencies and/or potential errors in the student's FAFSA
- Random selection
- School selection

### The Office of Financial Aid:

1. **WILL NOTIFY YOU** if there is additional documentation needed or any other questions to be answered. Be sure to monitor your Triton.edu email account.
2. **CANNOT PROCESS** your financial aid package until verification has been completed, so it is imperative that you provide the required documents *as soon as possible*.
3. **AFTER VERIFICATION IS COMPLETE**, you will be notified by Triton email about the amount of financial aid you are eligible to receive.

## Section 1 – Student Information

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Cell Phone (if applicable): \_\_\_\_\_

Email: \_\_\_\_\_

Colleague ID #: \_\_\_\_\_ Date of Birth: \_\_\_\_\_



## Section 3 – Tax Forms and Income Information

### **Tax Filers - Student**

Filed 2017 Taxes Yes  No   
 Used IRS Data Retrieval Tool in FAFSA Yes  No

### **Tax Filers - Parent**

Filed 2017 Taxes Yes  No   
 Used IRS Data Retrieval Tool in FAFSA Yes  No

**If** the IRS Data Retrieval Tool is not used, an official 2017 IRS Tax Return Transcript from the IRS (**Contact** the IRS and request a copy online at [www.irs.gov](http://www.irs.gov) or call 1-800-908-9946.) **or** a signed copy of your Federal Tax Return (1040, 1040A, or 1040EZ) and all 2017 W-2 forms or other earnings statements are required to process your FAFSA.

**Note:** Tax transcripts **are not** the same as Account Transcripts.

### **Non-Tax Filers**

List in the box below **ALL** those individuals who did not and were not required to file a 2017 federal income tax return. Also list any employer(s) and any income received in 2017 and include W-2 forms or other earnings statements.

**Note:** By signing this document you are certifying that you were not required to file income taxes for 2017, and both the source and amount of income earned from work as reported on the FAFSA are correct.

Student       Mother (step-mother)       Father (step-father)

First and Last Name	Name of Employer	Amount Earned

## Untaxed Income

Both tax filers and non-tax filers must list any untaxed income received in 2017.

**Be sure to enter zeroes if no funds were received; do not leave blank.**

Failure to complete this section **will** delay the processing of your financial aid.

Student and/or Spouse		Parents (including step-parent)
\$ _____	Payments to tax-deferred pensions and savings plans (paid directly or withheld from earnings) including but not limited to, amounts reported on W-2 Form Box 12a – 12d codes D, E, F,G, H and S.	\$ _____
\$ _____	IRA deductions and payments to self-employed SEP, SIMPLE, and Keogh, and other qualified plans from IRS Form 1040 – line 28 + line 32 or 1040A – line 17.	\$ _____
\$ _____	Tax exempt interest income from IRS Form 1040 – line 8b or 1040A – line 8b.	\$ _____
\$ _____	Untaxed portions of IRA distributions from IRS Form 1040 – lines (15a minus 15b) or 1040A – lines (11a minus 11b). Exclude rollovers. If negative, enter a zero here. If entering a figure, please include a copy of the 1099R.	\$ _____
\$ _____	Untaxed portions of pensions from Form 1040 - lines (16a minus 16b) or 1040A - lines (12a minus 12b)	\$ _____

**By signing this worksheet, I (we) certify that all of the information reported on this worksheet is complete and accurate.**

*If dependent, at least one parent must sign.*

**WARNING: If you purposely give false or misleading information you may be fined, sentenced to jail, or both.**

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent Signature (if Dependent Student)

\_\_\_\_\_  
Date