



Triton College

Flyer Request And Temporary Job/Gig Posting Request

HIRING CONTACT NAME _____

CONTACT E-MAIL ADDRESS _____

COMPANY NAME (if applicable) _____

ADDRESS _____

CITY _____ STATE _____ ZIP CODE _____

TYPE OF BUSINESS/INDUSTRY _____ FEIN _____

PRIMARY TELEPHONE (_____) _____ Ext. _____ FAX # (_____) _____

Do you want your phone number listed? YES NO

Do you want A FLYER created? YES NO

Will you email a logo? YES NO

JOB INFORMATION **Job opportunities will be promoted for 30days unless requested

JOB TITLE _____

SALARY/SALARY RANGE _____ # OF JOBS AVAILABLE (in numbers) _____

APPLICATION WEB SITE <http://www.> _____

JOB DESCRIPTION (50 words or less) _____

LOCATION OF JOB: _____ Other _____

INTERNSHIPS ARE LISTED SEPARATELY FROM REGULAR LISTINGS. DO YOU WANT THIS POSITION LISTED AS AN **INTERNSHIP**? YES NO

PLEASE SELECT <i>all that apply.</i>				
TYPE OF EMPLOYMENT	MINIMUM EDUCATION	WORK EXPERIENCE	RESPONSE METHOD	TODAY'S DATE:
<input type="checkbox"/> Temporary <input type="checkbox"/> One time Gig <input type="checkbox"/> Full time <input type="checkbox"/> Part time <input type="checkbox"/> Full time or Part time <input type="checkbox"/> Seasonal Part time <input type="checkbox"/> Seasonal Full time <input type="checkbox"/> Internship	<input type="checkbox"/> High school student <input type="checkbox"/> High school grad/GED <input type="checkbox"/> Some college course work <input type="checkbox"/> College certificate <input type="checkbox"/> Associate degree <input type="checkbox"/> Bachelor's degree <input type="checkbox"/> Graduate course work <input type="checkbox"/> Master's degree or above	<input type="checkbox"/> No experience <input type="checkbox"/> Some - up to 1 yr. <input type="checkbox"/> 1 year <input type="checkbox"/> 2-3 years <input type="checkbox"/> 4-5 years <input type="checkbox"/> 6-9 years <input type="checkbox"/> 9+ years	<input type="checkbox"/> Fax resume <input type="checkbox"/> E-mail resume <input type="checkbox"/> Mail resume <input type="checkbox"/> Call for app't <input type="checkbox"/> Come in person <input type="checkbox"/> See details in job description	____/____/____ Office Use: JOB REFERENCE #:

Email this form to: freidaspilleriverson@triton.edu or Fax to 708- 583-3108

Questions? Call 708.456.0300 ext. 3619

Triton College, Career Services, Room A-204, 2000 Fifth Ave., River Grove IL 60171