

Meeting Notes

Attendees

Jessica Rubalcaba, Cheryl Antonich, Michael Garrity, Joe Klinger and Mark Jason

Committee Updates

Strategic Enrollment Management (SEM) (J. Rubalcaba): Jessica Rubalcaba reported that the SEM Committee will have its first meeting September 7th.

Business and Facilities (G. Abezetian): No report

Diversity (C. Williams): Corey Williams is the new Rep.

Technology Rep (M. Jason): Mark Jason is the new Rep.

Human Resources (J. Klinger): Joe Klinger reported that this month's employee event was well attended. A goal for the HR committee is to have 1-2 events every month with a different focus or theme each month. The next event is scheduled to take place in September.

Student Affairs Rep (TBA): Corey Williams will be appointing his replacement for this position.

Academic Affairs Rep (C. Antonich): Cheryl Antonich reported that the adjunct faculty meeting was well attended.

Student Rep (TCSA Representative): No longer a part of this committee.

Action Champion (Members: K. Tharakunnel): No Report

Old Business

Committee purpose and goals from the end of FY17 have been updated.

Updated Purpose:

- To build consensus on issues related to institutional operations, such as campus operations, facilities, and student services.
- Assist in coordinating work of represented areas by ensuring cross communication at monthly meetings.
- Monitor and provide support for the strategic plan and Higher Learning Commission matters as they relate to the represented areas in the Operational Assembly.

Updated Goals:

- Review the Criterion Team Recommendations and leadership responses, identify areas of institutional action that can relate to Operational Assembly membership, and

facilitate action on those items through productive cross-departmental discussion and updates.

- Explore options for a new photo ID system that would integrate with colleague and develop a proposal for institutional consideration.

New Business

Operational Assembly Reps were asked to provide a list of their individual committee's members and meeting dates.

Announcements

Michael Garrity reported that Corey Williams will be moving from Student Affairs Rep to Diversity Rep. Corey Williams will be appointing a new Student Affairs Rep. Michael Garrity also reported that he has appointed Mark Jason to take over as the new Technology Rep.

Adjourn: Meeting adjourned at 2:58pm