

Meeting Notes

Attendees

Kurian Tharakunnel, Mike Garrity, Hilary Meyer, Purva DeVol, Shelley Tiwari, Colleen Rockafellow, Jacqueline Lynch, Joe Klinger

Meeting started at 2:34 pm

Committee Updates

Academic Affairs Rep (J. Lynch):

- **Adult Education**
 - Ultra-conversion is ongoing
 - Faculty credential review is done except for new hires
 - 20 teachers have been hired since January
 - New Completion and Transition Specialist starting in a couple of weeks
 - 7 positions open; 2 front desk, 2 Assistants, 2 Enrollment Coordinators, 1 Off-site Coordinator
 - Working with IT on mass emailing AE students
 - 27 students have been identified by the state to have completed 3 of the 4 tests required to complete their GED. AE is reaching out to students for reengagement.
 - AE met with Grants and Business offices to talk about a spend down plan for the underspent FY '23 funding.
 - TimelyCare is now available to AE students.
- **Continuing Education**
 - Off-sites programs are running.
 - Preparing for sonography day
 - Planning for summer camps and searching for faculty
- **Arts & Sciences**
 - Progress on Dual Credit collaborations with high schools
 - Working on faculty and teacher observation process
 - Searching for an Assessment Chair
- **Career Service**
 - Workshop Series is preparing faculty for the April 4th Career Fair
 - Doing class visits
 - Developing additional offerings
 - Increase in walk-ins

Student Affairs Rep (H. Meyer):

- Hilary attended the Illinois Education and Career Success Network Conference in Moraine Valley.
- VP Koslow Martin presented about the SEED program in the ICCB Joint meeting (ICCCSSO) at the Westin in Lombard.

- This week during Spring Break, TRIO is in Nola, New Orleans and TRIUMPH is in South Carolina. Both groups are in those locations for campus tours and cultural experience.
- Graduation fair is scheduled for Tuesday, March 21, 11 am -3 pm and Wednesday, March 22, 3-7 pm.

Business and Facilities Committee (C. Rockafellow):

- Jim Reynolds is verifying that finance numbers to ensure an accurate annual HLC report.
- The moon rock will be in the Cernan Center for another month.
- Facilities is working on projections for FY 24 with capital project list presented as part of the budget. Feedback is still being processed within the Executive Team.
- The annual Car Show is scheduled for Sunday, April 30th.
- Personnel budgets were sent to Cost Center Managers and training is scheduled for those who would like to know how to complete.

Human Resources Committee (J. Klinger):

- The retirement and recognition ceremony is on April 20th, 2-3 pm.
- The PDC is short on nominations for 5 shared values. All are encouraged to submit a nomination through the PDC portal page. Diversity and Equity has almost no nominations.
- The Cook County Clerk's office will be sending out the Statement of Economic Interest to Administrators, Mid-Managers, and Coordinators. The deadline to complete is May 1st.
- Classified and Mid-Managers in-services will be held this Thursday and Friday. Staff should be encouraged to attend.
- The summer work week schedule has been sent out.

Technology Rep (M. Garrity):

- Closed captioning for Ultra and Collaborate went live this spring.
- Dual credit application review and clean up was finalized and put into production in February.
- Integration between IET imaging and Campus Logic platforms was finalized and completed in February.
- IT is working on updating reporting platform servers
- Cold fusion platform moving to 2019 server this week
- Self-service change over from WebAdvisor work is ongoing
- Ellucian Experience demo will be proposed as an agenda item for the Administrators meeting.
- During the college closure on April 7th, IT will be on campus for a network core replacement. Also, there is a new circuit for the phone lines (AT & T) and a switch over to the new circuit will be done in a two-step process. The first step is to switch the existing circuit to the new circuit to test if the new circuit works and then switch back. The official switch to the new circuit will take place on a future date.

DEI Rep (P. DeVol):

The Heritage Month Committee kicked off Women's History Month with a list of events including:

- The Professional Development Center: Provided access to the University of Chicago's virtual Women Connect conference on March 3
- The SURGE SYMPOSIUM on March 23: EmpowerHER Conference is to establish

strategies and healthy conversation for women of color to achieve success in life by empowering them with the skills and knowledge needed to foster academic, personal and professional success.

- Women's History in Film: The Triton College Library Will Be Showing Women's History in Film EVERY Thursday in March.
- The Triton College Library Will Be Highlighting Women Sharing Their Stories: March 27-31, showcasing Triton faculty and staff.
- Triton College Counseling & Wellness Support Services has put together quotes highlighting women and mental health on Triton's Instagram page.
- Women Alumni Spotlight

Guided Pathways (S. Tiwari):

- Spring 2023 will be one full year of implementation of Guided Pathways program maps. Assessments need to be made through focus groups to learn about experiences and how maps have been found useful. Focus groups with advisors will be held tomorrow and in the next couple of weeks. Focus groups with students will be held in April.

Research (K. Tharakunnel):

- FY 22 ICCB Program review has been rolled out. Reviews are based on ICCB schedules and involves many academic departments and student support services
- TRAC new dashboards available:
 - Graduate information for the last 10 years
 - Program enrollment for the last 10 years
- Starting this year, the finance survey was cross checked with the winter financial aid survey. An issue that was found was waivers that appear in the finance survey as scholarships and grants and do not appear in the financial aid survey. With this being a mismatch, Thomas Panas is calling a meeting later this week to talk about the subject.

Student Rep (Naidelin Alvarez):

No report

Old Business

FY23 Goals:

1. Process for faculty credential tracking
2. Implementation of Ellucian experience

New Business

- Next meeting: April 10, 2023

Meeting adjourned at 3:34 pm.