

**CALL TO ORDER/ROLL CALL**

The meeting was called to order in the Boardroom (A300) by Trustee Potter at 4:00 p.m. Roll call was taken.

Members present: Tracy Jennings, John Lambrecht, Melissa Ramirez Cooper, Jim Reynolds, Elizabeth Potter, Sean Sullivan, Sam Tolia

Members absent: Michael Garrity, Stephen Kubiczky, Colleen Rockafellow

Others present: Sue Campos, Tina Lilly, Ty Perkins, Danielle Stephens

**APPROVAL OF MINUTES**

Mr. Sullivan made a motion, Mr. Abezetian seconded, to approve the minutes of the July 2, 2025 Finance meeting. A voice vote was taken and the motion carried unanimously.

**CITIZEN PARTICIPATION/PRESENTATION**

**Human Resources Report (Joe Klinger):**

Added to payroll: \$543,382

Removed from payroll: \$1,309,782

NET removed from payroll: \$766,400

**NEW BUSINESS**

Without objection, Mrs. Potter turned the meeting and new business over to Mr. Sullivan.

**Business Services**

**1. Facility Fee Waiver: Cook County Clerk's Office**

The committee recommended that the Board of Trustees approve an Agreement with the Cook County Clerk's Office to utilize Triton College facilities (R221) for the March 17, 2026 and November 3, 2026 elections, between 4:00 a.m. and midnight, as a Regional Distribution Center. The County will pay the College \$400 per date for the use of facilities to cover maintenance, setup, and cleanup. The total value of the facility fee waiver for 2 dates is estimated at \$800.

**2. Charter Bus Transportation Service**

The committee recommended that the Board of Trustees approve an Agreement for charter bus transportation service with Bestway Charter Transportation Inc. for college related travel for a 3-year period, initially ending June 30, 2028, with an option for the college to renew for up to two additional 1-year periods thereafter. The annual cost, depending on actual usage and mileage, is estimated to range between \$110,000 and \$160,000 for FY26, with each trip billed individually.

**Academic and Student Affairs**

**3. Agreement with Cook County Health and Hospitals System**

The committee recommended that the Board of Trustees approve an Affiliation Agreement with the Cook County Health and Hospitals System to allow students in Triton College's Health Careers and Public Service programs to participate in clinical education experiences at the site. The term of the Agreement is from August 27, 2025, through August 27, 2028. The Agreement may be terminated at any time by either party by giving at least ninety (90) days written notice to the other party, prior to the expiration of the current term. In the event that this Agreement is not renewed for a subsequent term or is terminated for any reason, students participating in the clinical educational experiences at the time of termination will be allowed to complete their assignment under the same terms and conditions. There is no cost to the college for this Agreement.

**4. Agreement with Hartgrove Behavioral Health System**

The committee recommended that the Board of Trustees approve an Affiliation Agreement with Hartgrove Behavioral Health System to allow students in Triton College's Health Careers and Public Service programs to participate in clinical education experiences at the site. The term of this Agreement is August 27, 2025, through August 27, 2028. This Agreement may be terminated at any time by either party, by giving at least thirty (30) days written notice to the other party, prior to the expiration of the then current term. In the event that this Agreement is not renewed for a subsequent term or is terminated for any reason, students participating in the clinical educational experiences at the time of termination will be allowed to complete their assignment under the same terms and conditions. There is no cost to the college for this Agreement.

**5. Amendment to Agreement with Northwestern Medicine Delnor Hospital**

The committee recommended that the Board of Trustees approve a First Amendment to Master Affiliation Agreement (BOT approved 6-1-23) with Northwestern Medicine Delnor Hospital, formerly known as Northwestern Memorial Healthcare, to allow students in Triton College's Diagnostic Medical Sonography & Ophthalmic programs to participate in clinical education experiences at the site. This Amendment will commence on August 27, 2025, and terminate on June 30, 2026. Unless otherwise amended, the Amendment shall remain in full force and effect pursuant to the terms therein. To the extent there is any conflict between this Amendment and the Agreement, this Amendment shall control. There is no cost to the college for this Amendment.

**6. Agreement with Resurrection Medical Center – pulled from the agenda**

**7. Program Memorandum with Endeavor Health Clinical Operations**

The committee recommended that the Board of Trustees approve a Program Memorandum with Endeavor Health Clinical Operations, formerly known as

Northshore University Health System. This Program Memorandum, which specifically covers the Surgical Technology Program, is considered part of the current Master Affiliation Agreement between Triton and Northshore University Health System. This Program Memorandum may be terminated at any time by either party upon thirty (30) days advanced written notice. Termination of this Program Memorandum shall not automatically terminate or otherwise affect the Master Affiliation Agreement. Any student performing pursuant to the Master Affiliation Agreement and this Program Memorandum shall be permitted to complete their assignment under the same terms and conditions. There is no cost to the college for this Agreement.

### **Information Systems**

#### **8. Microsoft Consolidated Campus Agreement with CDW-G**

The committee recommended that the Board of Trustees approve a one-year renewal with CDW-G. This Agreement will provide Microsoft software products for all Triton owned or leased PC's. The term of this Agreement will run from September 1, 2025 through August 31, 2026, and the annual cost is \$141,495.95.

### **APPROVAL OF ACTION EXHIBITS**

Mr. Sullivan made a motion, Mr. Tolia seconded, to forward Finance Exhibits 1 through 8, without AE #6, to the Board of Trustees with a recommendation for approval. A voice vote was taken and the motion carried unanimously.

### **PURCHASING SCHEDULES**

B48.01     Catering Services – Child Development Center – Ms. Stephens recommended that the Board of Trustees accept a proposal for meal service for the Triton College Child Development Center submitted by Gourmet Gorilla, Inc. in accordance with their low specified bid of \$48,267.60.

B48.02     Boiler Re-Tube at Buildig N – Ms. Stephens recommended that the Board of Trustees accept a proposal for the boiler re-tube at Building N project submitted by Independent Mechanical Industries, Inc. in accordance with their low specified bid of \$44,444.

### **APPROVAL OF PURCHASING SCHEDULES**

Mr. Lambrecht made a motion, Mr. Abezetian seconded, to forward Purchasing Schedules B48.01 and B48.02 to the Board of Trustees with a recommendation for approval. A voice vote was taken and the motion carried unanimously.

### **CLOSED SESSION**

The committee determined that there was no reason to move to Closed Session.

**INFORMATION ITEMS**

**Monthly Financial Report (Jim Reynolds)**

- Credit classes start Monday (8/18). Tuition and fees revenue reflects what has been billed or collected so far for the term.
- No tax revenue collected to date.
- First base operations grant payment received.
- No transfers recorded for FY 2026 to date.
- Total revenues received to date are 19% of budgeted revenues.

**FY 2025 Minority/Female/Disabled Vendor Enterprises Report (Danielle Stephens)**

- Overall, the number of our vendors decreased compared to last year. We added 6 new Illinois minority vendors to our vendor pool, which highlights our strong commitment to increasing opportunities for minority-owned businesses.

**ADJOURNMENT**

Mr. Sullivan made a motion, Mr. Lambrecht seconded, to adjourn the meeting at 4:15 p.m. A voice vote was taken and the motion carried unanimously.

Respectfully submitted,

*Margaret Kluza*  
Margaret Kluza  
Recording Secretary

Minutes approved by the Finance/Maintenance & Operations Committee: September 12, 2025