

Triton College
Academic & Scholastic Standards Committee
Minutes, December 4, 2019

Call to Order: Beth Dunn called the regular meeting of the Academic and Scholastic Standards Committee (ASSC) to order on December 4 at 2pm.

Present: Frank Alvino, David Anderson, Jennifer Davidson, Beth Dunn, Joyce Fritz, Nancy Guzman, Pamela Harmon, Kevin Li, Jennifer Linderman, Victor McCullum, Kent Randall, Paulina Sobieralski, Linda Wilkins.

Housekeeping

- The November Minutes were approved
- The Spring 2020 semester meetings will be held at the same time: First Wednesday of the month at 2pm.

Updates/Discussion Points:

- Placement Testing
Background: Current BOT Policy 5201 requires all new students to take a placement test. This is interfering with enrollment of Dual Credit students, students that are pursuing certificates that do not require math or English, and students wishing to take continuing education courses. The committee discussed this at length last year, and made some revisions. The topic was tabled because ICCB was recommending multiple measures be used for placement. As a result of all of this, and the recommendations of both VP Campos and VP Koslow-Martin, the committee has decided to revisit this topic. Several members presented research from other institutions. Some are behind in implementing the ICCB multiple measures recommendation. Triton has a placement policy in place but the board policy needs to be updated to reflect this. There was a lot of discussion and the committee agreed that the policy needs to be simplified and allow for changes. The proposed new policy would state:

“All new degree-seeking students, or those planning to take a course with placement prerequisites, must take a placement exam or have an alternative testing measure on file with the college.” – This was taken from JJC. (Thank you Jennifer Davidson)

It was suggested that a link to the placement policy be included in the BOT Policy.

[Placement Measures Link](#)

A change in BOT policy #5201 changes BOT policies 5111, 5112.

- Attendance Policy BOT 5206
Should there be an institution-wide attendance policy? If yes, what should it be? The committee discussed that full time and adjuncts have varying policies. Some believe it

would be better for students if all instructors were consistent. Health careers have very strict policies that are driven by their accrediting bodies. Some courses meet 2 days/week some 3 days/week, some for 16 weeks some less etc... The policy has to allow for modification. The current policy #5206 is very vague. It was suggested that an attendance policy be department wide.

We will continue with the plan to distribute a short survey electronically to faculty. Beth will write the survey.

- **Withdrawal Policy**
Several instructors encountered problems with the last day to withdraw dates listed on their syllabus. It is important that instructors use the start and end dates that are listed on their rosters when using the table on the attendance sheets. Since the drop date is already listed on the student's schedule, Pat Zinga asked IT about adding it to the rosters.

Action Items

- Write survey – Beth

The meeting was adjourned at 2:55pm.

The minutes are respectfully submitted by Beth Dunn.