

# Dual Credit: Triton Campus

## Step by Step Registration

### STEP #1

#### Contact your High School

Speak with your high school counselor regarding the *Dual Credit: Triton Campus* Program requirements.

### STEP #2

#### Complete the Application and Enrollment Verification Form

Complete the *Dual Credit* application and with your high school counselor fill out and sign the Enrollment Verification Form.

### STEP #3

#### Take the Placement Test

Complete the *Triton College ACCUPLACER Placement Test*. The placement test can be waived with ACT test scores of 20 and/or SAT scores of 480 in English and Writing and ACT scores of 22 and/or SAT scores of 530 in Math. Go to [www.triton.edu/placementtesting](http://www.triton.edu/placementtesting) for placement test practice. **All students must have a valid picture ID to take the Triton College Placement Test.**

### Step # 4

#### Contact the Office of Dual Credit

Contact the Office of Dual Credit for registration times and dates.

**Dual Credit Director:** Tim Nystrom

**Location:** Triton Campus, Building F-210

**Phone:** (708)-456-0300 ext. 3382

**Email:** [timothynystrom@triton.edu](mailto:timothynystrom@triton.edu)

### STEP #5

#### Enroll in a Dual Credit Course

Once the placement test is completed, set up a registration appointment with the Office of Dual Credit and bring in your paper application and Enrollment Verification Form. The form and test scores will be reviewed and you will be registered into the course of your choosing.

### STEP #7

#### Pick Up Course Materials

The Office of Dual Credit will enroll you in the course of your choice and assist you in obtaining your course text books and materials. Stop by room F-210 for your book voucher (if applicable).

**Bookstore Location:** Triton Campus, Building C (Between the Cafeteria and US Bank)

**Hours:** Monday-Thursday 8:00am-7:00pm / Friday 8:00am-4:00pm / Saturday 9:00am-1:00pm

**Phone:** (708)-452-1180

### STEP # 8

#### Triton College Student ID

The last step to becoming a *Dual Credit: Triton Campus* student is to pick up your Triton College Student Photo ID (Very Important!). Triton College Student ID's will be taken at the Welcome Center six days a week. You must be enrolled in class to receive a photo ID.

**Welcome Center Location:** Triton Campus, Building B, First Floor Lobby

**Hours:** Monday-Thursday 8:00am-7:30pm / Friday 8:00am-4:00pm / Saturday 9:00am-1:00pm