

**CALL TO ORDER/ROLL CALL**

Chairman Mark Stephens called the regular meeting of the Board of Trustees, held via public teleconference, to order at 6:39 p.m. The following roll call was taken.

Present: Mr. Luke Casson, Mr. Glover Johnson, Mr. Steven Page, Mrs. Elizabeth Potter, Mr. Rich Regan, Mr. Mark Stephens, Ms. Diane Viverito.

Absent: Ms. Donna Peluso.

**APPROVAL OF BOARD MINUTES**

Ms. Viverito made a motion, seconded by Mr. Johnson, to approve the minutes of the Regular Board Meeting of June 16, 2020.

Roll Call Vote:

Affirmative: Mr. Casson, Mr. Johnson, Mr. Page, Mrs. Potter, Mr. Regan, Ms. Viverito, Mr. Stephens.

Absent: Ms. Peluso.

Motion carried 6-0 with the Student Trustee voting yes.

**COMMENTS ON THIS AGENDA**

None.

**CITIZEN PARTICIPATION**

None.

**REPORTS/ANNOUNCEMENTS – Employee Groups**

Faculty Association President Leslie Wester reported that faculty continue to work through summer, are preparing for fall, and look forward to reviewing a return-to-campus plan.

Mid-Management Association Vice President Dorota Krzykowska reported that mid-managers are busy with enrollment activities and helping students get ready for fall.

Classified Association President Katrina Mooney reported the classified have concerns about the campus opening and continue to work with administration to find solutions.

Adjunct Faculty Association President Bill Justiz reported that adjuncts are concerned about enrollment and are working with chairs and coordinators to help.

**STUDENT SENATE REPORT**

No report.

**BOARD COMMITTEE REPORTS**

Finance/Maintenance & Operations

Vic President of Business Services Sean Sullivan reported that the committee met on July 8, reviewed seven new business items and one purchasing schedule. One action exhibit was

pulled, and the committee forwarded six new business items and one purchasing schedule to the Board with a recommendation for approval.

### **ADMINISTRATIVE REPORT**

Strategic Plan Update: President Mary-Rita Moore provided the following update on the college's Strategic Planning work and asked for the Board's endorsement. New Shared Values, which are the workplace qualities needed to achieve the mission and vision, have been identified as Collaboration, Integrity, Diversity, Equity, and Excellence. Themes for areas of focus for the college to improve on student success center on students, employees, and community. These themes are: community and workforce partnerships; supportive and collaborative employee environment through the lens of DEI; and quality programs and experiences to improve the teaching and learning environment. Goals will be developed around these themes for the new Strategic Plan, anticipated to be a three-year plan, to begin in FY 22.

Preparations for the Fall Semester: President Moore recognized the planning efforts that have taken place to ensure the campus, employees, and students are ready to return to campus, and asked the vice presidents to provide highlights.

Vice President of Academic Affairs Susan Campos reported that students have been successfully back on campus since June 1 to complete spring and summer hands-on experiences. She has met with all faculty to hear their suggestions about class formats and student needs, and this fall, classes will be offered in five different formats: online, hybrid, face-to-face, ERL (extended remote learning), and blended. There will be a decreased density of students on campus with only 25 percent of courses having a face-to-face component. To support faculty teaching online, training is available through the Center for Teaching Excellence, on Blackboard, as well as training to learn the pedagogy of teaching online.

There was discussion of enrollment, with significant drops forecast in high education, and the importance of boosting enrollment. Open enrollment is occurring now, and students can register up to the first date of class. The semester starts August 24.

Vice President of Enrollment Management and Student Affairs Jodi Koslow Martin reported that student affairs is doing everything they can to get students registered for fall, offering virtual and in-person services. A comprehensive plan is in place to provide services on campus with safety measures in place, including masks, plexiglass, staggered appointments, etc. Technology loans of laptops to students will continue in the fall, and Virtual Navigators are being assigned to online classes to help students in a coaching mode.

Vice President Sullivan reported that business services preparations for fall include constant cleaning of high-touch surfaces, removal of water fountain spigots, signage in all buildings, securing of buildings and creating traffic flow patterns. Associate Vice President of Facilities John Lambrecht added that COVID-rated sanitizing solution is being used throughout campus, and seats in classrooms have been spaced to create a safe environment.

## PRESIDENT'S REPORT

None.

## CHAIRMAN'S REPORT

Chairman Mark Stephens reported that President Moore has scheduled a meeting with employee group leaders at his request on July 23. The purpose of the meeting is to discuss where the college is financially, including state funding and enrollment, and to work together to get through this difficult time. Mr. Stephens stated that the Board does not want financial issues to cause actions they do not want to take, so wants to get everything on the table and then work collaboratively to address the issues.

Chairman Stephens thanked the Triton family for their efforts during these times and working together to serve our students. He noted that he's received calls and emails at his office regarding how smoothly everything is running at the college.

## NEW BUSINESS

### ACTION EXHIBITS

With leave of the Board, Mr. Stephens asked for the Action Exhibits to be taken as a group, including:

**16471 Cancellation of Purchasing Schedule B42.17 Fall 2020 Continuing Ed Guide – Confirmation of Board Poll** conducted June 18-19, 2020 with unanimous approval. Mr. Sullivan explained the circumstances of this cancelled purchasing schedule.

**16472 Budget Transfers**

**16473 Yami Vending Agreement for Vending Management and Operations**

**16474 BG Restaurant Group Agreement for Food Service and Catering**

**16475 Speedlink – Palo Alto Firewall Maintenance Renewal**

**16476 Agreement with NDS US Inc. for Subscription to Naxos Music Library**

**16477 ILLINET/OCLC Services Program Member Agreement with the Secretary of State/State Librarian of the State of Illinois**

**16478 Updated Commencement Agreement with Rosemont Theatre**

Mr. Stephens explained that his firm cleans the theatre and will not be billing for their services, but will absorb the cost as he has done in previous years.

Ms. Viverito made a motion to approve the Action Exhibits, seconded by Mrs. Potter.

Roll Call Vote:

Affirmative: Mr. Casson, Mr. Johnson, Mr. Page, Mrs. Potter,  
Mr. Regan, Ms. Viverito, Mr. Stephens.

Absent: Ms. Peluso.

Motion carried 6-0 with the Student Trustee voting yes.

### PURCHASING SCHEDULES

**B42.18 Fall 2020 Continued Ed Guide (Re-bid)**

**B42.19 Welding Lab Epoxy Floor, T Building** – Confirmation of Board Poll conducted June 29 – July 1 with a vote of 7-0 and the Student Trustee also voting yes.

**B42.20 Welding Lab Fume Extraction, T Building** – Confirmation of Board Poll conducted June 29 – July 1 with a vote of 7-0 and the Student Trustee also voting yes.

Ms. Viverito made a motion to approve the Purchasing Schedules, seconded by Mr. Regan.

Roll Call Vote:

Affirmative: Mr. Casson, Mr. Johnson, Mr. Page, Mrs. Potter,  
Mr. Regan, Ms. Viverito, Mr. Stephens.

Absent: Ms. Peluso.

Motion carried 6-0 with the Student Trustee voting yes.

#### BILLS AND INVOICES

Mrs. Potter made a motion, seconded by Ms. Viverito, to pay the Bills and Invoices in the amount of \$2,678,208.60.

Roll Call Vote:

Affirmative: Mr. Casson, Mr. Johnson, Mr. Page, Mrs. Potter,  
Mr. Regan, Ms. Viverito, Mr. Stephens.

Absent: Ms. Peluso.

Motion carried 6-0 with the Student Trustee voting yes.

#### **CLOSED SESSION**

Mr. Stephens noted that there has been discussion about the Board returning to campus for Board meetings, but he estimates that with current restrictions and social distancing, the August meeting will also be conducted remotely.

Mr. Johnson made a motion to go into Closed Session to discuss and consider the hiring, discipline, performance, and compensation of certain personnel, matters of collective bargaining, acquisition of real property, and matters of pending, probable, or imminent litigation, seconded by Mr. Casson.

Roll Call Vote:

Affirmative: Mr. Casson, Mr. Johnson, Mr. Page, Mrs. Potter,  
Mr. Regan, Ms. Viverito, Mr. Stephens.

Absent: Ms. Peluso.

Motion carried 6-0 with the Student Trustee voting yes.

The Board went into Closed Session at 7:20 p.m.

**RETURN TO OPEN SESSION**

Ms. Viverito made a motion to return to Open Session, seconded by Mrs. Potter.

Roll Call Vote:

Affirmative: Mr. Casson, Mr. Johnson, Mr. Page, Mrs. Potter,  
Mr. Regan, Ms. Viverito, Mr. Stephens.  
Absent: Ms. Peluso.

Motion carried 6-0 with the Student Trustee voting yes.

The Board returned to Open Session at 7:36 p.m.

**HUMAN RESOURCES REPORT**

**1.0 Faculty**

Mr. Regan made a motion, seconded by Ms. Viverito, to approve page 1 of the Human Resources Report, item 1.1.01.

Roll Call Vote:

Affirmative: Mr. Casson, Mr. Johnson, Mr. Page, Mrs. Potter,  
Mr. Regan, Ms. Viverito, Mr. Stephens.  
Absent: Ms. Peluso.

Motion carried 6-0 with the Student Trustee voting yes.

**2.0 Adjunct Faculty**

Mr. Casson made a motion, seconded by Mrs. Potter, to approve pages 2 and 3 of the Human Resources Report, items 2.1.01 through 2.8.01.

Roll Call Vote:

Affirmative: Mr. Casson, Mr. Johnson, Mr. Page, Mrs. Potter,  
Mr. Regan, Ms. Viverito, Mr. Stephens.  
Absent: Ms. Peluso.

Motion carried 6-0 with the Student Trustee voting yes.

**3.0 Administration**

Mr. Regan made a motion, seconded by Ms. Viverito, to approve page 4 of the Human Resources Report, items 3.1.01 through 3.3.01.

Roll Call Vote:

Affirmative: Mr. Casson, Mr. Johnson, Mr. Page, Mrs. Potter,  
Mr. Regan, Ms. Viverito, Mr. Stephens.  
Absent: Ms. Peluso.

Motion carried 6-0 with the Student Trustee voting yes.

**4.0 Classified, Police & Engineers**

Mr. Johnson made a motion, seconded by Mrs. Potter, to approve pages 5 and 6 of the Human Resources Report, items 4.1.01 through 4.5.01.

Roll Call Vote:

Affirmative: Mr. Casson, Mr. Johnson, Mr. Page, Mrs. Potter,  
Mr. Regan, Ms. Viverito, Mr. Stephens.

Absent: Ms. Peluso.

Motion carried 6-0 with the Student Trustee voting yes.

**5.0 Mid-Management**

Ms. Viverito made a motion, seconded by Mr. Regan, to approve pages 7 and 8 of the Human Resources Report, items 5.1.01 through 5.6.01.

Roll Call Vote:

Affirmative: Mr. Casson, Mr. Johnson, Mr. Page, Mrs. Potter,  
Mr. Regan, Ms. Viverito, Mr. Stephens.

Absent: Ms. Peluso.

Motion carried 6-0 with the Student Trustee voting yes.

**6.0 Hourly Employees**

Mr. Regan made a motion, seconded by Mrs. Potter, to approve page 9 of the Human Resources Report, items 6.1.01 through 6.1.02.

Roll Call Vote:

Affirmative: Mr. Casson, Mr. Johnson, Mr. Page, Mrs. Potter,  
Mr. Regan, Ms. Viverito, Mr. Stephens.

Absent: Ms. Peluso.

Motion carried 6-0 with the Student Trustee voting yes.

**7.0 Other**

Ms. Viverito made a motion, seconded by Mr. Regan, to approve pages 10 through 12 of the Human Resources Report, items 7.1.01 through 7.4.01.

Roll Call Vote:

Affirmative: Mr. Casson, Mr. Johnson, Mr. Page, Mrs. Potter,  
Mr. Regan, Ms. Viverito, Mr. Stephens.

Absent: Ms. Peluso.

Motion carried 6-0 with the Student Trustee voting yes.

**ADJOURNMENT**

There being no further business before the Board, the Chairman asked for a motion to adjourn. Motion was made by Ms. Viverito to adjourn the meeting, seconded by Mrs. Potter.

Roll Call Vote:

Affirmative: Mr. Casson, Mr. Johnson, Mr. Page, Mrs. Potter,  
Mr. Regan, Ms. Viverito, Mr. Stephens.

Absent: Ms. Peluso.

Motion carried 6-0 with the Student Trustee voting yes.

Chairman Stephens adjourned the meeting at 7:44 p.m.

Submitted by: Mark R. Stephens  
Board Chairman

Diane Viverito  
Board Secretary

Susan Page  
Susan Page, Recording Secretary