

CALL TO ORDER/ROLL CALL

The open meeting was called to order in the Boardroom (A300) by Trustee Potter at 4:02 p.m. The roll call was taken.

Members present: Michael Garrity, Tracy Jennings (via telephone), Joe Klinger, Stephen Kubiczky, John Lambrecht, John McGarry, Jim Reynolds, Colleen Rockafellow, Sean Sullivan

Members absent: Garrick Abezetian

Also present: Hilary Meyer, Sam Tolia

APPROVAL OF MINUTES

Mr. Sullivan made a motion, Mrs. Rockafellow seconded, to approve the minutes of the October 5, 2022 Finance meeting. A voice vote was taken and the motion carried unanimously.

CITIZEN PARTICIPATION/PRESENTATION

Human Resources (Joe Klinger):

Added to payroll: \$634,361

Removed from payroll: \$365,868

NET addition to payroll: \$268,493

Mr. Klinger reported that a recommendation was made to fill the following grant funded positions: Completion and Transition Specialist (WEI), College Relation Associate (ECACE), and Completion and Transition Specialist (PATH).

Without objection, Mrs. Potter turned the meeting and new business over to Mr. Sullivan.

NEW BUSINESS

Business Services

1. Budget Transfers

The committee recommended that the Board of Trustees approve the proposed budget transfers to accommodate institutional priorities.

2. Facility Fee Waiver: West 40 #1

The committee recommended that the Board of Trustees approve a fee waiver request from the West 40 Intermediate Service Center for the use of Room T106 (\$325), as well as fees associated with maintenance and audiovisual needs (\$184),

on February 4, 2023 from 1:30 p.m. to 4:00 p.m. for Training on “Sexual Predator Grooming”.

3. Facility Fee Waiver: West 40 #2

The committee recommended that the Board of Trustees approve a fee waiver request from the West 40 Intermediate Service Center for the use of the Performing Arts Center and Room R-221 (\$4,000), as well as fees associated with maintenance and audiovisual needs (\$630) on March 28, 2022 (alternate date March 29, 2022) from 4:00 p.m. to 10:00 p.m. to host the 13th Regional ISC Scripps Spelling Bee Championship. The total value of the proposed facility waiver is \$4,630.

4. Weatherproofing Technologies, Inc. FY23 Services

The committee recommended that the Board of Trustees approve an agreement with Weatherproofing Technologies, Inc. for roof inspection services and roof repair throughout campus for a not-to-exceed amount of \$60,000 for Fiscal Year 2023.

Academic & Student Affairs

5. Probo Medical – Purchase of Refurbished GE LOGIQ E9 Ultrasound Machine

The committee recommended that the Board of Trustees approve the purchase of a refurbished GE Logiq 9 ultrasound machine with abdominal, obstetrical, gynecological, and vascular packages from Probo Medical not to exceed the amount of \$31,850 paid from FY 2023 Perkins federal funding. The machine will be used by students in the Diagnostic Medical Sonography and Vascular Technology programs.

6. S.E.E.D. Student Community Employment Experience (Mc Donald’s – Berwyn)

The committee recommended that the Board of Trustees approve a S.E.E.D. (Skill Enhancement and Employee Development) Program; Community Work Experience Partnership Agreement, with McDonald’s Restaurant (located at 7031 Ogden Avenue, Berwyn, IL). Student compensation, if any, is at the discretion of the employer. The Agreement shall renew annually, unless cancelled by either party. In the event that this Agreement is not renewed, students who are participating in the employment experiences at the time of expiration shall be allowed to complete such assignment under the terms and conditions set forth herein. The employers will work with Triton enrolled S.E.E.D. students at no cost to the College.

**7. S.E.E.D. Student Community Employment Experience
(Mc Donald's – Schiller Park)**

The committee recommended that the Board of Trustees approve a S.E.E.D. (Skill Enhancement and Employee Development) Program; Community Work Experience Partnership Agreement, with McDonald's Restaurant (located at 9449 W. Irving Park Road, Schiller Park, IL). Student compensation, if any, is at the discretion of the employer. The Agreement shall renew annually, unless cancelled by either party. In the event that this Agreement is not renewed, students who are participating in the employment experiences at the time of expiration shall be allowed to complete such assignment under the terms and conditions set forth herein. The employers will work with Triton enrolled S.E.E.D. students at no cost to the College.

Human Resources

8. 2023 PayFlex FSA Administrative Services Fees

The committee recommended that the Board of Trustees approve PayFlex as the third-party administrator for the Triton College Flexible Spending Account Plan for the 2023 calendar year. The annual agreement fee is \$750 with a per member monthly claims administration fee of \$4.63. This represents a 0% increase from calendar year 2022.

9. 2023 Blue Cross Blue Shield PPO Premium Rates

The committee recommended that the Board of Trustees approve the monthly premium rates for the Blue Cross Blue Shield PPO Health Plan effective January 1, 2023. The monthly premium rate calculation is based upon a combination of claim history, stop-loss insurance rates, trend factor, and administration fees. Current premium rates are: Employee, \$1,163.53; Employee + 1 Dependent, \$2,363.58; Family, \$3,158.95. Calendar year 2023 rates represent a 3% increase and will be: Employee, \$1,198.43; Employee + 1 Dependent, \$2,434.48; Family, \$3,253.71.

10. 2023 Blue Cross Blue Shield HMO Premium Rates

The committee recommended that the Board of Trustees approve the monthly premium rates for the Blue Cross Blue Shield HMO effective January 1, 2023. The monthly premium rate calculation is based upon a combination of claim history, stop-loss rates, trend factor, and administration fees. Current monthly premium rates are: Employee, \$878.77; Employee + 1 Dependent, \$1,694.05; Family, \$2,581.00. Calendar year 2023 monthly premiums represent a 3% increase and will be: Employee, \$905.13; Employee + 1 Dependent, \$1,744.87; Family, \$2,658.43.

11. 2023 Delta Dental PPO Premium Rates

The committee recommended that the Board of Trustees approve the Delta Dental PPO monthly premium rates effective January 1, 2023. The premium rate calculation is based upon a combination of lives, claim history, and trend factor. Calendar year 2023 rates represent a 0% increase and will be: Employee, \$31.40; Employee + 1 Dependent, \$62.80; Family, \$106.58.

12. 2023 Delta Dental Voluntary Premium Rates (for HMO plan)

The committee recommended that the Board of Trustees approve the Delta Dental voluntary plan monthly premium rates for the 2023 calendar year. The premium rate calculation is based upon a combination of lives, claim history, and trend factor. Calendar year 2023 monthly premium rates represent a 0% increase and will be Employee, \$48.05; Employee + Spouse, \$95.85; Employee + Child(ren), \$95.14; Family, \$162.35.

13. 2023 Employee Health Insurance Co-Premiums

The committee recommended that the Board of Trustees approve the 2023 PPO Employee Co-Premium Rates as proposed by the College's Employee Health Insurance Committee. The 2023 rates represent an increase of 3% over the 2022 rates equal to the increased cost of insurance premiums paid by the College. The 2022 rates per pay period are: Employee Only, \$166.45; Employee + 1 Dependent, \$199.74; Family, \$221.93. The proposed rates per payroll effective January 1, 2023 will be as follows: Employee Only, \$171.44; Employee + 1 Dependent, \$205.73; Family, \$228.59.

Information Systems

14. COTG – Purchase and Installation of Smart Technology for Classroom Technology Refresh

The committee recommended that the Board of Trustees approve the purchase and installation of twenty (20) SMART 86" MX Series interactive panels from COTG for the not-to-exceed amount of \$98,260. The new equipment will replace old classroom technology as part of the annual technology refresh.

APPROVAL OF ACTION EXHIBITS

Mr. Sullivan made a motion, Mr. Garrity seconded, to forward Action Exhibits 1 through 14, as amended, to the Board of Trustees with a recommendation for approval. A voice vote was taken and the motion carried unanimously.

PURCHASING SCHEDULES

B45.03 Industrial Grade Robotic Welding Systems - Mr. McGarry recommended that the Board of Trustees accept a proposal for the purchase of a complete

welding system, submitted by Welding Industrial Supply Company in accordance with their low responsive specified bid of \$150,380.

- B45.04 Turbine Electric Hub Troubleshooting Learning System - Mr. McGarry recommended that the Board of Trustees accept a proposal for the purchase of a training system for the REN program, submitted by Moss Enterprises in accordance with their low specified bid of \$73,250.

APPROVAL OF PURCHASING SCHEDULES

Mr. Sullivan made a motion, Mr. Lambrecht seconded, to forward Purchasing Schedules B45.03 and B45.04 to the Board of Trustees with a recommendation for approval. A voice vote was taken and the motion carried unanimously.

CLOSED SESSION

The committee determined that there was no reason to move to Closed Session.

INFORMATION ITEMS

- **Monthly Financial Report (Jim Reynolds)**
 - As of 10/31/22, Triton College is 33% (4/12th) through FY23.
 - No tax revenue has been collected to date.
 - No new operating grant funds have been received.
 - Spring enrollment is open.

- **Window Project Budget Transfer (John Lambrecht)**

Mr. Lambrecht reported that the College has received approval from the Capital Development Board for a modification to the window replacement project. The modification will allow the College to complete the first floor windows at the same time that the second and third floor windows are replaced. We do not have the timeline yet as the project is going to a bid.

ADJOURNMENT

Mr. Sullivan made a motion, Mr. Garrity seconded, to adjourn the meeting at 4:25 p.m. A voice vote was taken and the motion carried unanimously.

Respectfully submitted,

Margaret Kluza

Margaret Kluza

Recording Secretary

Minutes approved by the Finance/Maintenance & Operations Committee: December 7, 2022