

### **CALL TO ORDER/ROLL CALL**

The meeting was called to order by Trustee Peluso at 4:04 p.m. in the Board Room, A300.

Present: Mr. Abezethian, Ms. Carpenter, Mr. Garrity, Mr. Klinger, Mr. Kubiczky, Mr. Lambrecht, Ms. Peluso, Mrs. Potter, Mr. Reynolds, Mr. Sullivan.

Absent: None

Also Present: Ms Page, Mr. Jensen, Dr. Campos

### **APPROVAL OF MINUTES**

Mr. Sullivan moved, Mrs. Potter seconded to approve the minutes of the January 10, 2018, Finance meeting with Mr. Kubiczky abstaining from vote due to his absence. Voice vote carried the motion unanimously.

### **CITIZEN PARTICIPATION/PRESENTATIONS**

Ms. Perry discussed the scheduling and preparation for the upcoming HLC visit on March 5-6, 2018.

Mr. Klinger reported on the renewal of full-time faculty for the spring semester, tenure recommendations, mid-manager and hourly hires.

### **NEW BUSINESS**

Ms. Peluso stated that with no objection from the committee, the committee will take one vote for the action exhibits and one vote for the purchasing schedules. There was no objection from the committee. Ms. Peluso turned the meeting over to Mr. Sullivan.

#### **1. Budget Transfers**

Mr. Sullivan asked if there were any questions with the budget transfers.

Mr. Kubiczky noted that the membership association is not included in the transfer on page 1. Mr. Sullivan requested that the association be added to the transfer prior to the Board meeting.

#### **2. Certificate of Final Completion and Authorization of Final Payment Building B Building Renovation**

Mr. Sullivan stated that this is a Certificate of Final Completion and Final Pay Application of \$20,000 for the bond-funded Building B Renovation. Total renovation cost including A/E was \$8,235,633. Arcon Associates has reviewed the

Certificate of Final Completion, Final Waivers of Lien, and Final Payment Application. The original contract amount of \$8,235,633 and total construction cost was \$8,235,633. The project came in a budget with no saving or overage costs to Triton.

**3. Waiver of Facility Fee Request Chicago Region Trees Initiative**

Mr. Sullivan stated that this is a waiver of facility fee request for a Chicago Region Trees Initiative (CRTI) “Urban Forestry Basic Training Workshop” sponsored by Morton Arboretum and hosted by the “Operations and Maintenance Department” (Sustainability Division) from 8:30 am to 3:30 pm on April 4 & 5, 2018. Room rental (R22)1 charges of approximately \$1,650 are being requested to waive. There are no special costs to Triton College for this event.

**4. Classic Baseball, LLC Partnership Agreement**

Mr. Sullivan stated that this is a request to approve a Partnership Agreement with Classic Baseball, LLC as an “Athletic Facility Partner” with Triton College. Classic Baseball seeks a five-year Partnership Agreement for the use of Triton’s Baseball Field to conduct college baseball showcases and will provide the College annual payments totaling \$47,000 over the 5-year period. Classic Baseball is a for-profit organization.

**5. Tuition Modification for Specified Health Careers Programs – DMS, NUM, NUR, RAS, SRT**

Mr. Sullivan stated that this is a request for a recommended increase in tuition for all students in the Diagnostic Medical Sonography (DMS); Nuclear Medicine Technology (NUM); Nursing (NUR); Radiologic Technology (RAS); and Surgical Technology (SRT) programs. Beginning Fall Semester of 2018, the rate of \$195 per credit hour is for in-district students and \$360 per credit hour for out-of-district students with scheduled \$5 increases in Fall 2019 (\$200) and Fall 2020 (\$205). New revenue to the College is estimated at \$335,268 annually over the three years.

**6. Clinical Affiliation Agreement with Generations at Elmwood Park**

Mr. Sullivan stated that this is a Clinical Affiliation Agreement with Generations at Elmwood Park. The Agreement will become effective on February 28, 2018, and shall have an initial term of one year and will automatically renew for additional one year terms unless cancelled by either party upon written notice of one semester or five months, whichever is less, to the other party with or without cause. The Agreement will enable student in Triton’s Nursing and Nursing Assistant programs to participate in clinical education experiences. There is no cost to the College for this Agreement.

**7. Clinical Affiliation Agreement with Advocate Sherman Hospital**

Mr. Sullivan stated that this is a Clinical Affiliation Agreement with Advocate Sherman Hospital. The Agreement will become effective on March 1, 2018 and shall have a term of three years, expiring on February 28, 2021. Either party may terminate this Agreement at any time, with or without cause, upon 90 days prior written notice to the other party. The Agreement will enable students in Triton's Diagnostic Medical Sonography program to participate in clinical education experiences at Advocate Sherman Hospital. There is no cost to the College for this Agreement.

**8. Addendum to Clinical Affiliation Agreement with Rush University Medical Center**

Mr. Sullivan stated that this is a Clinical Affiliation Agreement Addendum with Rush University Medical Center. The Addendum is to the original Agreement dated July 16, 2013 and will become effective on April 1, 2018 and shall have an initial term of one year and will automatically renew for successive one year periods for up to four years after the initial period, expiring on March 31, 2022. The Addendum will enable student in Triton's Nuclear Medicine Technology, Ophthalmic Technician, Surgical Technology and Sterile Process programs to participate in clinical education experiences at Rush University Medical Center. There is no cost to the College for this Agreement.

**9. Clinical Affiliation Agreement with Northwestern Memorial HealthCare**

Mr. Sullivan stated that this is a Clinical Affiliation Agreement with Northwestern Memorial HealthCare. The Agreement will become effective on March 1, 2018 and shall have a term of three years, expiring on February 28, 2021. Either party may terminate this Agreement at any time, with or without cause, upon 90 days prior written notice to the other party. The Agreement will enable students in Triton's Diagnostic Medical Sonography program to participate in clinical education experiences at Northwestern Memorial HealthCare. There is no cost to the College for this Agreement.

**10. Clinical Affiliation Agreement with West Suburban Medical Center/  
Vanguard River Forest Campus**

Mr. Sullivan stated that this is a Clinical Affiliation Agreement with West Suburban Medical Center/Vanguard River Forest Campus. The Agreement will become effective on April 1, 2018 and shall have a term of five years and automatically extend for additional one year terms until terminated. Either party may terminate the Agreement at any time, with or without cause, upon thirty days prior written notice to the other party. The Agreement will enable students in Triton's Health Career programs to participate in clinical education experiences at West Suburban Medical

Center/Vanguard River Forest Campus. There is no cost to the College for this Agreement.

**11. Renewal of Memorandum of Understanding between Governors State University and Triton College**

Mr. Sullivan stated that this is a renewal Memorandum of Understanding (MOU) with Governors State University and is effective for a two-year term, which may thereafter be renewed or extended for subsequent two-year terms. The MOU will continue to provide Triton students and community members the ability to further their higher education pursuing a program of study in Criminal Justice, Communications or Information Technology through Governors State University course and program offerings as a partner in Triton's University Center.

**12. Disposal of College Property: General Motors (GM) Owned Vehicles**

Mr. Sullivan stated that this is for the removal and disposal of a General Motors owned vehicle from the inventory of the Triton Automotive Department to appropriate in-district and out-of-district schools throughout Cook, Lake and DuPage counties in accordance with the terms and conditions of the GM donation agreement. There is no cost the college to receive the vehicle and there is no cost to the college for the re-donated vehicles. This vehicle will be donated to Dundee Crown High School in Dundee, IL.

**APPROVAL OF ACTION EXHIBITS**

Mr. Sullivan moved, Mr. Abezetian seconded to forward Finance New Business Items 1 through 12 to the Board of Trustees with a recommendation for approval. Voice vote carried the motion unanimously.

**PURCHASING SCHEDULES**

- B40.13 2018-19 Catalog Prepress and Printing: Ms. Carpenter recommended that the Board accept the proposal for printing the 2018-2019 Catalog Prepress and Printing to Data Reproductions in accordance with their low specified bid of \$6,180.08.
- B40.14 Trash Removal/Recycling Services: Ms. Carpenter recommended that the Board accept the proposal for Trash Removal/Recycling Services to Roy Strom Refuse Removal Service, Inc. in accordance with their low specified bid of \$48,780.

**APPROVAL OF PURCHASING SCHEDULES**

Mr. Sullivan moved, Mr. Garrity seconded to forward Purchasing Schedule B40.13 and B40.14 to the Board of Trustees with a recommendation for approval. Voice vote carried the motion unanimously.

**CLOSED SESSION**

The committee determined that there was no reason to move to Closed Session.

**INFORMATION ITEMS**

- Monthly Financial Report

**ADJOURNMENT**

Mr. Sullivan moved, Mr. Abezetian seconded to adjourn the meeting at 4:48 p.m. Voice vote carried the motion unanimously.

Respectfully submitted,

*Carolyn Palmer*

Recording Secretary

Minutes approved by the Finance/Maintenance & Operations Committee: March 7, 2018